

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 19, 2004, to individually review correspondence. Vice Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk and Doug Witteman, County Attorney. Mark Petterson, Coffey County Republican Editor, was present for part of the meeting. Chairman Gene Merry and Mary Bloomer, Administrative Coordinator were attending a National Association of Counties (NACo) meeting in Phoenix, AZ.

2. Sipe moved to approve the minutes of July 12<sup>th</sup>, 2004 as corrected, seconded by Crotts. Motion carried. Corrections were: Tuesday, July 12, 2004, add new paragraph 4, "Mike Kastle, Superintendent USD #245, introduced himself to the Board and asked if the Board had questions regarding their request for 2005 budget funds. The Board advised him they were receiving budgets this day." Paragraph 11a, change 'Kirchner' to "Sipe". Paragraph 24, add "some of" at the beginning of sentence, add "members" after 'prospective'. Paragraph 25, change 'Crotts' to "Kirchner". Paragraph 31 add "insurance settlement check and procedure regarding" before 'hail', add "cost to repair" before 'roof' add at the end of paragraph, "The Clerk was directed to take care of other miscellaneous items damaged on County buildings from the hail storm." Paragraph 40, replace 'Rowley' with "Crotts".

**3. Consent Agenda:**

A. Move to approve payment of Kansas Cavalry re-enlistment fee for Gene L. Merry at a cost of \$200.00, with the funds to come from the General Fund, Commission Contract Services Line Item.

**3 a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Crotts moved, upon the recommendation of the County Clerk and the approval of the County Attorney, to approve Proposal No. 7, a 3 year HVAC Preventative Maintenance Agreement with Chaney Inc. for the Coffey County Courthouse effective October 1, 2004; expiration September 30, 2007 in the amount of \$5,925.00 first year; \$5,925.00 second year; \$6,102.00 the third year and to authorize the County Clerk to sign the same, seconded by Kirchner. Motion carried.

5. Hub Caspar, Coffey County Engineer, presented the weekly report dated July 19, 2004. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

6. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

7. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

8. Item No. 2004-19; B57 (18-Q.7): Bid opening August 2, 2004 @ 10:00 a.m. for Structural Steel.

9. Item No. 2004-20: B027 (26-M.8) & B029 (26-S.9): Bid opening August 3, 2004 @ 2:00 p.m. for Rebar and Accessories.
10. Item No. 2004-21: B359 (10-G.9) Request authorization to solicit bids for Structural Steel.
  - 10a. Kirchner moved to approve the County Engineer's request to solicit bids for the Structural Steel for B359, seconded by Rowley. Motion carried.
11. Project Schedule for B026 (26-J) – KDOT Project No. 16C-3952-01. Estimated cost \$488,000.00
12. Caspar also reported the bridge on Sharp Road approximately one half mile east of Hwy 75 will have an underwater inspection on Friday, July 23, 2004.
13. Caspar also presented the Construction Zone Report for the week of July 19<sup>th</sup>, 2004.
14. Caspar and the Board discussed the Road and Bridge budget. The Board directed Caspar to review the budget to look for items that could wait until next year or places to cut.
15. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of July 12, 2004.
16. Hotaling will be attending the SEK, Inc. meeting on Monday, July 19<sup>th</sup>, to work on goals and initiatives set at the prosperity summit.
17. Item No. 98-6; Prior to the Southeast Kansas Tourism Region (SEKTR) annual meeting, Hotaling stopped by the Southeast Kansas Regional Planning Commission office to review and sign a loan settlement agreement and to review and sign a new loan agreement for a business in Anderson County.
18. Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region annual meeting and dinner in Chanute. Peggy Clark, Director of the Agriculture Marketing Division of the Kansas Department of Commerce, provided the program on 'Agri-Tourism'.
19. Item No. 02-2; Hotaling attended the equipment auction at Kansas Assemblies, Inc., in LeRoy. The sale probably generated less than \$12,000. Hotaling will receive a full accounting from the auctioneer once all checks have cleared.
20. Item No. 04-2; Hotaling attended the 'Community Development and Your Library' meeting in Topeka. Two directors from the Kansas Department of Commerce also attended the meeting. A grant application to generate funding was discussed. Wally Kearns, of the Kansas Small Business Development Centers, discussed developing a librarian-training tutorial to assist librarians in learning about some of the small business development resources available.
21. Item No. 04-3; Hotaling finalized the tour of Charloma, Inc., then accompanied county, city and newspaper representatives to Cherryvale for a tour of the Charloma, Inc. facilities.

David Spears, Operations Manager, showed Hotaling samples of the many products they manufacture. They will be continuing to move equipment into the Oldcastle building and hope to be operating on a limited basis in about 60 to 90 days.

**22.** Diana Nichols, Coffey County Employment Program Coordinator, and Hotaling interviewed three candidates for 2004-2005 4-H Ambassador for Coffey County. All the candidates were well qualified and are very active in 4-H and school activities.

**23.** Crotts moved to adjourn the meeting at 11:11 a.m., seconded by Kirchner. Motion carried.

Minutes, July 19, 2004

Signed:

Attest:

Chairman

County Clerk