

1. The Commission Chambers opened at 8:00 a.m., Monday, July 18, 2011. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Kenneth Combes, Larry Crotts, Fred Rowley, and Kimberly Skillman-Robrahn present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present.
2. Combes moved to approve the minutes of Monday, July 11, 2011, as written, seconded by Robrahn. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$1,119.00.
- 3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.
4. Robrahn moved, upon the recommendation of Bill Bauer, IT Director, and approval of the County Attorney, to approve the purchase of one (1) new Windows 2008 Server for replacement of current E-mail server, in the total amount of \$2,143.00 plus shipping. Funding for the purchase will come from the 2011 General Fund – Technology Training and Equipment Line Item, seconded by Combes. Motion carried.
5. Rowley moved to waive Landfill fees for demolition of a house and two out buildings in Lebo, seconded by Crotts. Motion carried.
6. Administrative Assistant Tim Austin presented the weekly report for the week of July 18, 2011.
7. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
9. Item No. 2011-27; Hot Pavement Mix: Request authorization to solicit sealed bids for Project A1103-C, 1" Nova Chip Leveling Course on Trefoil Road from 22nd Road to 25th Road. Bid date: August 1, 2011.
10. Item No. 2011-28; Equipment Purchase – Tractor-Boom Mower: Request authorization to solicit formal bids for one (1) new Tractor with Boom Mower. Bid date: July 6, 2011.
11. Item No. 2011-31; Employment – Parts Person II: Request to advertise to hire a Parts Person II. (This request is to fill a vacant position due to resignation of current position.)
- 11a. Combes moved, based upon the recommendation of the County Engineer, to approve the payroll notice for Claude Douglas Hughes for full-time employment as Parts Person II and have

the Chairman sign the CP-2 for said employment, seconded by Robrahn. Motion carried.

12. Austin presented the Construction Zone report for the week of July 18, 2011.

13. Radiological Officer Cortney Bartley met with the Board to open NOAA weather radio bids and two way bus radios. Ed Anderson, ED’s Radio Service, and Mark Grabar, TBS Electronics, Inc. were also present.

<u>NOAA Weather Radio Bids</u>
Burlington Building Materials – Burlington, KS 350 Radios - \$35.75 each \$12,512.50 Midland HH 54VP2
Explorer Track Customer Service – Internet Bid 365 Radios - \$32.39 each \$11,822.35 Midland HH 54VP2
TBS – Topeka, KS 365 Radios - \$42.33 each \$15,450.45 Midland HH 54VP2
Pamida – Burlington, KS 365 Radios - \$36.99 each \$13,501.35 Midland HH 54VP2

<u>Emergency Management Radio Equipment</u>
TBS – Topeka, KS Option 1 Total - \$13,686 Option 2 Total - \$16,446
Washington Electronics – Pittsburg, KS Total - \$13, 841.73
Ka-Comm – Emporia, KS Total - \$15,016

TFM Com – Topeka, KS Total - \$15,210.70
Alternate Bid Total - \$12,234
Commenco – Kansas City, MO Total - \$15,518.90

14. Bob Baldwin met with the Board to request demolition services from the Housing Authority. Baldwin stated that the Housing Authority Director said the Housing Authority was out of money. The Board referred Baldwin back to the Housing Authority Board to request a place on their list for demolition services.

15. Economic Development Director Jon Hotaling met with the Board to present the bi-weekly report for July 5, 2011 through July 15, 2011.

16. Item No. 95-25; On Friday, July 15, Hotaling attended the Chamber of Commerce After Hours reception hosted by Lyon-Coffey Electric Cooperative held at the 4-H building in Kelley Park. The event was held in conjunction with the beginning of the Wild Blue BBQ contest.

17. Item No. 98-6; Hotaling attended the semi-annual Southeast Kansas Regional Planning Commission (SEKRPC) combined general commission and executive committee meeting in Chanute on July 7. The commission approved the annual budget for 2012. The projected revenue will be above last year’s revenue and revenue is expected to exceed expenses by about \$400,000.

18. Item No. 05-2; Hotaling met with President of the Alliance for Technology Commercialization (ATC) Eric Ferrell and his graduate assistant Ksenya Gubkina after their presentation to the Coffey County Commission on July 5. Hotaling discussed a possible prospect for ATC’s services and the next quarterly meeting to be held July 28 at Pittsburg State University’s Business & Technical Institute.

19. Item No. 08-2; Hotaling presented information on the 3 acre plot to be purchased by Kan-Seal to Coffey County Attorney Doug Witteman. Kan-Seal reviewed the plot map and approved it. The Airport Board reviewed the plot map at their July 11 meeting. Pending review of impact on the crosswind runway project to be considered in the future, the Airport Board is agreeable to the plot map. Once all organizations involved approve the plot map, the County will need to contract for a surveyor or use Road and Bridge survey crew to check measurements and develop a legal description. Then a deed can be drawn up and the sale finalized. Hotaling verified with the Coffey County Appraiser that current appraised value on the proposed acreage is \$1,500 per acre.

20. On July 11, Hotaling attended the LeRoy City Council meeting to discuss the signage needed on the Opothleyahola Memorial to receive certification as a certified attraction under the

Freedom's Frontier National Heritage Area (FFNHA). Hotaling explained possible design and discussed getting estimates from Dinna Salava and Jim Stuke for approval from the City Council at their next meeting.

21. Hotaling gathered information on forming "for-profit" or "non-profit" development corporations to share with Lebo City Council at their July 18 meeting. Hotaling also wrote out three possible options to consider concerning the Kan-Build property.

22. On Tuesday, July 12, Hotaling participated in 4-H Ambassador candidate interviews with Donna Berland. There were five 4-H members interviewed. Hotaling provided a summary of the interviews and recommendations to Darl Henson and Janae McNally with the Coffey County Extension Office.

23. Hotaling met with Craig VanWey, Southeast Kansas Department of Commerce Field Office Representative, to discuss arranging visitations with Coffey County Manufacturers to review changes in the Kansas business incentives passed in the 2011 legislature and to provide information on new state and federal programs. Hotaling set dates for visitations (August 10 and 17).

24. Hotaling completed the loan report for the period of June 1 – June 30.

25. TrustPoint Insurance Representatives Angela Brown and Shanna Cook met with the Board to present the report of County employee participation in Safety Training. Brown also reported on the Inland Marine policy and stated that there were large equipment items that had not been insured. The Board will direct all Department Heads to inventory all equipment and automobiles and utilize the Insurance Change Forms to ensure all equipment and automobiles are insured with a deadline date of Monday, August 1st, 2010.

26. The Board will hold a budget work session on Monday, July 25th, at 1:00 p.m.

27. The Board will question and sign warrants and vouchers for the month of July 2011 on Wednesday, July 27, 2011, at 9:00 a.m., and hold a budget work session with Auditor Harley Schlotterbeck.

28. The Board will hold a Public Budget Hearing on Monday, August 15, at 10:00 a.m.

29. Saueressig adjourned the meeting at 10:42 a.m.

Correspondence

1. KAC – County Comment – July 2011
2. The Kiplinger Letter – July 8, 2011
3. The Kiplinger Tax Letter – July 8, 2011

4. Hawver's Capitol Flash – July 12, 14, 15, 2011
5. Whitney Damron – Brownback Wants to Change Tax Structure – July 18, 2011
6. Kansas Department of Commerce – Kansas Energy Conference on October 4-5, 2011
7. KDHE – Permit Renewal No. 0297 – July 13, 2011
8. KAC – Legislative Updates – Proposed Court of Tax Appeals Regulations Relating to Fees – July 14, 2011
9. KAC – Legislative Updates – Details on Redistricting Meetings – July 12, 2011
10. KAC – Legislative Updates – Governor Brownback's Summit on the Ogallala Aquifer – July 13, 2011
11. Alliance for Technology Commercialization – FY 2012 Operational Fund – July 8, 2011
12. City of New Strawn – Council Meeting Minutes of April 7, May 5, May 25, June 2, and 16, 2011

Minutes, July 18, 2011

Signed:

Attest:

Chairman

County Clerk