

1. Commission Chambers opened at 8:00 a.m., Monday, July 16, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig and Fred Rowley present. County Payroll Clerk Denise Humlicek and County Attorney Doug Witteman were also present.
2. Combes moved to approve the minutes of Monday, July 9, 2012, as written, seconded by Rowley. Motion carried.
3. Treasurer Brenda Cherry presented the Interest report for the second quarter.
4. Engineer Wayne Blackburn presented the Weekly Report for July 16, 2012.
5. Blackburn and Fire Chief Randall Brown met with the Board to discuss a sink hole in the parking lot of the Gridley Fire Station. Road & Bridge will schedule a time to have a crew repair it.
6. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
7. Item No. 93-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.
8. Item No. 2012-30; Pavement Striping: Request authorization to solicit sealed bids for approximately 56 miles of Highway Paint Striping at several locations in the County.
- 8a. Crotts moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with Straight-Line Striping, Inc. for Highway Pavement Striping Project No. S2012-C, to be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.
9. Item 2012-38; Equipment Purchase – Snow Plows: Request authorization to solicit formal bids to purchase two (2) snow plows for the Truck Crew.
- 9a. Combes moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids for two (2) snow plows for the Truck Crew, seconded by Saueressig. Motion carried.
10. Blackburn, Landfill Supervisor Jeff Beyer and Housing Authority Director Ronda Gilbert met with the Board to discuss waving landfill fees for the Housing Authority. The possibility of recycling some of the materials from demolished houses was also discussed.
11. Blackburn also presented the Construction Zone Report for the week of July 16, 2012.

12. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for July 2, 2012 through July 13, 2012
13. Item 97-7; Hotaling met with Kelli Higgins, Executive Director of the Coffey County Chamber of Commerce, to discuss serving on the SEKRPC General Commission and about attending the Southeast Kansas Tourism Region meeting in Chanute on Thursday, July 19.
14. Item 98-6; The SEKRPC Semi-Annual meeting originally scheduled for Thursday, July 12 was moved to Wednesday, July 11th in Chanute. Hotaling was unable to attend.
15. Item 98-7; Hotaling emailed RSVP to attend Southeast Kansas Tourism Region (SEKTR) meeting with guest Kelli Higgins on July 19th in Chanute. SEKTR membership will be discussing 2013 boat & travel show schedules, Travel Industry Association of Kansas Legislative Summary and SEKTR website update.
16. Item 08-1; Hotaling met with Kansas Small Business Development Center (KSBDC) Consultant, Tom Byler, to discuss licensing, sales tax registration, business registration, and financing for a resident in the Lebo area wanting to start a new business. Hotaling also received information on the next KSBDC Starting a Business Workshop, to be held in the Coffey County Courthouse Basement, Room C, on Wednesday, August 22 from 3 p.m. – 5 p.m. Hotaling sent Lebo resident information on the workshop along with contacts to register a business and get sales tax certificate.
17. Hotaling participated with Donna Berland in interviewing four candidates for 4-H Ambassadors for 2012-2013. All applicants were well prepared for the interviews and communicated their plans to promote and improve 4-H in Coffey County in a very professional manner.
18. Hotaling met with two representatives from COF to discuss some possible new projects for their clients. There may be additional opportunities for their consumers and Coffey County residents in conjunction with COF in the future.
19. Hotaling sent information to the Kansas Department of Commerce Business Recruitment Manager about a possible site for an out-of-state company considering relocating to Kansas.
20. Hotaling prepared a motion to update and appoint SEKRPC General Commission members from Coffey County. The Board held off on the motion to encourage other cities in the county to join SEKRPC.
21. Hotaling completed loan report for the period June 1 – June 30, 2012.
22. Coffey County Sheriff Randy Rogers met with the Board to discuss courthouse security. Rogers solicited 3 bids for security measures in the District Court and EOC areas.

- 22a. Crotts moved upon the recommendation of the Sheriff and the District Court Clerk, to approve the bid of \$8,262.57 from Go Keyless Company as best bid and to purchase 8 keyless door locks systems and 1 wireless electric strike kit, with funds to come from the General Fund, Sheriff's Office Capital Outlay Line Item and General Fund, District Court Capital Outlay Line Item, seconded by Combes. Motion carried.
- 23. Rogers discussed the possibility of an in-service on security measures with each department.
- 24. Wolf Creek Representative Tim East informed the Board that Lyon County withdrew their request for additional funds.
- 25. Combes moved to recess into Executive Session for 5 minutes at 10:35, to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Rowley. Motion carried.
- 26. The Board will question and sign warrants and vouchers for the month of July 2012 on Friday, July 27, 2012 at 9:00 a.m.
- 27. Robrahn adjourned the meeting at 10:40 a.m.

Correspondence

- 1. KAC – County Official of the Year Award Nominations – July 13, 2012
- 2. JR & Carolyn Smith Family – Thank you note – July 12, 2012
- 3. Coffey County Historical Society – Board Meeting Minutes of May 10 and June 7, 2012
- 4. KAC – Kansas Legislative Post Audit Committee Discusses M&E, DMV – July 10, 2012
- 5. Hawver's Capitol Report – July 10, 12, 2012
- 6. The Kiplinger Letter – July 6, 2012
- 7. The Kiplinger Tax Letter – July 6, 2012
- 8. Kiplinger's Personal Finance Adviser – July 2012
- 9. Whitney Damron – 82 Drought-Stricken Kansas Counties Declared Federal Disaster – July 11, 2012

Minutes, July 16, 2012

Signed:

Attest:

Chairman

County Clerk