

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 11, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Larry Crotts and Gene Merry present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant.

2. Rowley moved to approve the minutes of Tuesday, July 5, 2005, as corrected, seconded by Kirchner, 4-yes, 0-no, 1-abstained, Crotts. Motion carried. Paragraph 3. A., after 'a' delete '(-)', change '\$8.03' to "\$11.44".

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Connie Lawrence, Department Head, Appraiser's office, from Classification TP-II-c, to Department Head, Monthly Rate \$3,833.33, effective 7/1/05.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Denise Humlicek, Payroll Deputy, Clerk's office, from Classification C-III-a(-) to C-III-a, Hourly Rate \$10.87, effective 7/1/05.

C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Beckie Burdick, Budgetary Accounting Specialist I, Clerk's office, from Classification C-III-a(-) to C-III-a, Hourly Rate \$10.87, effective 7/1/05.

3a. Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Connie Lawrence, Coffey County Appraiser, met with the Board to discuss who will handle the billing for the registered parcel search users, the Appraiser's office or the Administrative Assistant. The two offices will work the billing out.

5. Susan Mueller, Coffey County Health Department Administrator, met with the Board to inform that Lindsay Payer has completed the board exams and is now a registered nurse. Mueller also discussed the objectives of an upcoming program on Bioterrorism and Zoonoses. KDHE will be piloting Web IZ in the Coffey County Health Department. The Coffey County Health Department will be the first in the state to use the Web IZ. Mueller expressed interest in attending the 3rd National Prevention Summit to be held in Washington, DC on October 24-25, 2005. The Health Department received an additional \$5000.00 grant from the Health Foundation. Mueller is still involved with working to keep the Head Start program in Coffey County.

6. Coffey County Engineer Hub Caspar and Tom Hugunin of Burlington Construction, visited with the Board regarding the concrete in the courtyard and on the street on the west side of the courthouse that is cracking. There is a one year bonded guarantee on the concrete. The suggestion was to wait one year through the winter to see how the concrete holds up and then if the concrete needs replaced, Burlington Construction would replace it. Caspar and Hugunin were unable to explain what has caused the cracks in the cement. Hugunin will write a letter

informing the Board the course of action that will be taken by Burlington Construction to ensure the County is satisfied with the concrete.

7. Hub Caspar, County Engineer, presented and discussed the weekly report dated July 11, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
8. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.
9. Item No. 99-99; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
10. Caspar also presented the Construction Zone Report for the week ending July 11, 2005.
11. Steve Lightle, Coffey County Housing Authority, met with the Board to discuss land acquisition.
12. Merry moved to recess into Executive Session at 9:58 a.m. for 15 minutes, to include each of the Commissioners, County Attorney Doug Witteman, and Coffey County Housing Authority Director Steve Lightle, to discuss preliminary discussions relating to the acquisition of real property, seconded by Sipe. Motion carried.
13. The Board resumed regular session at 10:13 a.m.
14. Coffey County Clerk Angie Kirchner updated the Board on issues discussed by department heads in the department head meeting held Friday, July 8, 2005.
15. Economic Development Director Jon Hotaling and Chamber of Commerce Executive Director Mary Walker met with the Board to show a preview of a commercial of the Coffey County 125th Fair Celebration that will be aired on Cable One.
16. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of July 11, 2005.
17. Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the Coffey County Hospital on Wednesday, July 6th, at 12 noon. The activities and events at several of the communities were reviewed by mayors in attendance. Reports on the activities, the upcoming events, and the construction projects, etc., were given by the museum, the Chamber, the library, the airport, the Housing Authority, a downtown representative, Economic Development, and a WCNO representative, etc.
18. Item No. 96-3; The information for a payment request was mailed to the state for the Mid-American Machine CDBG economic development loan. The State requested a copy of the LLC operating agreement from Mid-American before they can proceed with funding.

19. Item No. 97-7; Hotaling met with the Chamber of Commerce Executive Director, Mary Walker and a representative from CableOne to view the Coffey County fair ads. The ads are very good (to be shown to the commission).
20. Item No. 98-6; Hotaling attended the SEKRPC Executive Committee meeting and semi-annual general session meeting in Chanute. The 2006 budget was approved; the agency voted to continue health insurance coverage through BC/BS; the agency approved the purchase of a color printer; and staff members gave reports on grants received and certification training completed. Copies of the first quarterly newsletter and the 2004 Comprehensive Economic Development Strategy (CEDS) were distributed. The next general commission meeting will be December 1st.
21. Hotaling attended the Rural Water District #2 meeting in Gridley on Tuesday, July 5th. City of LeRoy representatives presented some agreement parameters, which the RWD #2 Board discussed. Adjustments were discussed and a notification of intent to cease service warning five years prior to service cut off was discussed. LeRoy representatives took back the requested changes to the City Council meeting on Wednesday, July 6th. The LeRoy City Council accepted the modifications unanimously and will have their attorney begin drafting a contract with RWD #2.
22. Hotaling attended the department head meeting. The topics for discussion were the County employee picnic, tentative date September 12th; the County auction, tentative date September 17th; and the deadline for the auction items is August 5th. There was discussion of the removal of old files and boxes from the basement storage area to increase space available. There was also discussion making often used forms such as the budget forms, the CP5 forms, and the voucher forms, etc., into the computer system. The next department head meeting is August 16th.
23. Hotaling completed the loan report for the period June 1st to June 30th.
24. Hotaling also presented Coffey County Lake Survey results for released fish and kept fish from January 1, 2005 to present.
25. Tim Austin met with the Board to give an update on a Jacob's Creek sewer project.
26. Merry moved to recess into Executive Session at 11:03 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Crotts. Motion carried.
27. The Board resumed regular session at 11:08 a.m.
28. Sipe moved to recess into Executive Session at 11:08 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters, which would be deemed privileged in the attorney/client relationship, seconded by Kirchner. Motion carried.
29. The Board resumed regular session at 11:13 a.m.
30. Rowley adjourned the meeting at 11:17 a.m.

CORRESPONDENCE:

Response Not Required

1. The Kiplinger Letter
2. Michael Dawson Family - Thank you
3. Allen County Community College
4. Burlington City Council Regular Session
5. Kansas Dept. of Health and Environment
6. Recycling in KS Newsletter

Minutes, July 11, 2005

Signed:

Attest:

Chairman

County Clerk