

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 9, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. WCNOC Representative Jeannene Ryan and The Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Sleezer moved to approve the minutes of Monday, July 2, 2001 as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, July 2, 2001, paragraph 30, delete 'will get further information on this matter', replace with "will contact counsel for Sunflower Park regarding an informal inspection of the construction of a KDHE permitted hog farming facility by qualified Coffey County personnel".

**3. CONSENT AGENDA:**

- A. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as acting Department Head and John Zuern as Zoning Administrator for the month of July 2001.
- B. Upon the recommendation of the Register of Deeds, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Darla Jones, upon completion of IPP, at a classification of C-II-a and a wage of \$8.00/hour.
- C. Upon the recommendation of the Register of Deeds, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Linda Traylor, extending her service as a U.T. Temp., at a classification of C-IV-a(-) and a wage of \$12.03/hour.
- D. Upon the recommendation of the County Treasurer and the Economic Development Director, move to transfer \$39,282.00 from the General Fund, Ampro Lease Line Item to the Ampro New Equipment Lease Fund. The amount being transferred covers payments due through the end of December 2001.

**3 a.** Sleezer moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

4. Crotts moved, upon the recommendation of the Copier Committee and approval of the County Attorney, to accept the bid of Carlson Office Systems, Emporia, Kansas, as being the best bid and to purchase four Sharp AR-407 (Package D) copiers, one each for the Appraiser's Office, the Attorney's Office, the Register of Deeds' Office, and the Emergency Preparedness Office from Carlson Office Systems, at a total cost of \$31,654.68, after trade-in and discounts, with \$7,913.67 to come from the Diversion Fund; \$7,913.67 from the Emergency Preparedness, Capital Outlay line item in the

General Fund; and \$15,827.34 to come from the Equipment Reserve Fund, seconded by Sleezer. Motion carried.

**5.** Sipe moved to approve Resolution No. 625-c, A RESOLUTION PROVIDING THAT THE BOARD OF COUNTY COMMISSIONERS OF COFFEY COUNTY, KANSAS, SHALL CAUSE ITS FINANCIAL STATEMENTS AND FINANCIAL REPORTS OF THE SAID MUNICIPALITY TO BE PREPARED ON THE BASIS OF CASH RECEIPTS AND DISBURSEMENTS AS ADJUSTED TO SHOW COMPLIANCE WITH THE CASH BASIS AND BUDGET LAWS OF THIS STATE, seconded by Rowley. Motion carried.

**6.** Susan Mueller, Coffey County Health Administrator, presented a booklet developed by KDHE on Health Risk Behaviors. The survey covers the years 1999 – 2000 for the counties of Anderson, Coffey, Franklin and Osage.

**7.** Elysa Lovelady, Coffey County Appraiser, presented a 2000 Coffey County Sales Ratio graph for the Board's information. The overall ratio for 2000 was 98.6 for residential and 100.0 for commercial.

**8.** Jon Hotaling, Economic Development Director, presented his weekly report for the week of July 2<sup>nd</sup> to July 6<sup>th</sup>, 2001.

**9.** Item No. 97-6; Hotaling met with Vicki Vineyard of the Coffey County Academy of Learning (CCAL) to review program materials for the Basic Electronics Apprenticeship Program. Hotaling made some revisions and corrections and returned to Vineyard. Vineyard will present this information to the Coffey County Manufacturer's Association (CCMA) meeting in September.

**10.** Item No. 97-7; Hotaling met with the Chamber Director to discuss the chamber brochure photos and delivered "Discover Mid America Tabloid" to the Chamber office. Hotaling will be working with the museum and SEKTR on the cooperative ad for next year's Kansas Travel Guide.

**11.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting and the General Commission dinner and meeting in Erie at the Neosho County Courthouse. The SEKRPC Executive Director, Linda Weldon, provided an informational program on the SEKRPC revolving loan program.

**12.** Hotaling met with the recycling operator to discuss capital expenditures required to expand his operation. Hotaling reviewed the operation over the past 6 months and discussed possible benefits for Coffey County and its citizens.

**13.** Hotaling met with the Coffey County Airport Board to discuss a small aircraft related business possibly interested in locating within the building space already available

at the airport. Hotaling also discussed availability of the AST building and sign that was to be placed on the airport property along Highway 75.

**14.** Hotaling provided information to Sheila Shockey for an Economic Development Assessment in conjunction with the Waverly comprehensive plan. Shockey has been contracted by the City of Waverly to prepare a comprehensive plan. A community meeting to discuss the comprehensive plan and other issues important to the future of Waverly will be held in Waverly sometime in July.

**15.** Diana Gunlock, Coordinator, Coffey County Employment Program, and Hotaling interviewed two candidates for Coffey County 4-H Ambassador. Four more interviews are scheduled for July 9<sup>th</sup>.

**16.** Hotaling also presented the loan fund reports for the month of June.

**17.** Sleezer moved to recess into Executive Session at 10:40 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss confidential data relating to financial affairs or trade secrets of a Corporation, seconded by Crofts. Motion carried.

**18.** The Board resumed regular session at 10:45 a.m.

**19.** Hub Caspar, Coffey County Engineer, presented the weekly report dated July 9, 2001. John Zuern, Administrative Assistant, was also present. Robert Reed, Road Supervisor, was unable to attend due to another appointment.

**20.** Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

**21.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**22.** Caspar reported a waste tire baler is available for hire from the Yates Center area. New legislation, effective July 1, 2001, made it possible to dispose of baled waste tires in the landfill. Following discussion, Caspar was directed to schedule an appointment for the Board to view a demonstration of baling or to see a bale of waste tires.

**23.** Commissioner Sleezer reported the City of Gridley is asking to use County property around the salt barn for additional storage of street materials. Sleezer will check with the Highway Department to see if space is available.

**24.** Judge James Smith and Clerk of the Court Debbie Poire met with the Board to discuss state budget cuts. Judge Smith said the state is cutting \$9,500.00 from their budget. Judge Smith said he is not asking for anything now, he just wanted to alert the Board to be aware of what may be coming and that such cuts from the State will most likely indirectly increase costs to the counties and litigants.

25. Randy Rogers, Coffey County Sheriff, met with the Board to express concern that two (2) of the Coffey County Jail employees have resigned for various reasons and one is being promoted to deputy, which is half of the jail force. Rogers is concerned that at the current hiring wage, it has been and is difficult to get qualified applicants to apply. The Board suggested that Rogers use part-time help from the Coffey County Lake work force; part-time positions in general; and try outside County newspaper and radio advertising as some alternatives.

26. Steve Lightle, Coffey County Housing Authority, met with the Board to briefly discuss his budget.

27. The Board recessed for lunch at 12:05 p.m.

28. Chairman Merry called the meeting back to order at 1:00 p.m.

29. The Board held a work session to review the 2002 budget requests.

30. The Board discussed proposed carry over funds for the Road and Bridge budgets with the County Engineer.

31. Jeannne Ryan, WCNO, was present for part of the meeting.

32. Harley Schlotterbeck, Hutinett, Schlotterbeck and Burns, met with the Board to start preparation of the 2002 proposed County budget.

33. The proposed Coffey County budget will be published August 3<sup>rd</sup>, 2001 with the public hearing to follow on Monday, August 13, 2001, at 7:00 p.m.

34. Sleezer moved to approve Resolution No. 650-B, A RESOLUTION EXPRESSING THE PROPERTY TAXATION POLICY OF THE BOARD OF COFFEY COUNTY COMMISSIONERS WITH RESPECT TO FINANCING THE 2002 ANNUAL BUDGET FOR COFFEY COUNTY, KANSAS, seconded by Rowley. Motion carried.

35. Crotts moved to adjourn the meeting at 4:35 p.m., seconded by Merry. Motion carried.

#### **CORRESPONDENCE:**

##### Response Not Required

1. City of Waverly – Minutes – June 18, 2001
2. Kansas State Historical Society – Kansas Preservation, Newsletter (May-June 2001)

3. Midwest Assistance Program – Water Log, Newsletter (July, August, September 2001)
4. National Association of Local Boards of Health – Newsletter (May 2001)
5. Kansas Department of Commerce and Housing – Letter regarding lead-based paint requirements.
6. Recycling In Kansas - Newsletter
7. Coffey County FSA Ag Report – Newsletter (June 2001)

Response Optional

8. National Association of County and City Health Officials – Program and Funding Guidelines for Comprehensive Local Tobacco Control Programs.

Minutes, July 9, 2001

Signed:

Attest:

Chairman

County Clerk