

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 8, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Fred Rowley, Jr. and Larry Crofts present. Also present were Coffey County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer.
2. Crofts moved to approve the minutes of Monday, July 1, 2002, as written, seconded by Sipe. Motion carried.
3. **CONSENT AGENDA:**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of July 2002.
 - B. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Kimberly Skillman-Robrahn, New Hire Dispatcher, at a classification of TP-II a(-), and an hourly wage of \$10.57, effective July 8, 2002.
 - C. Upon the recommendation of the Sheriff, and approval of the County Attorney as to form, move to authorize and direct the Chairman to sign the Jail Agreement with Anderson County.
 - D. Upon the recommendation of the Sheriff and approval of the County Attorney as to form, move to authorize and direct the Chairman to execute the State and Local Assistance for Narcotics Control and System Improvement Formula Grant Agreement and other documents related thereto.
4. Sleezer moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
5. Crofts moved to authorize and direct the Chairman to sign one Order for Refund of Taxes. No. 4622 in the amount of \$252.02 payable to Shane and Ellen Sutherland for the tax year 2001. Reason: Purchased tags for 1981 Winnebago, paid all back taxes when purchased tags per JoAnn Raaf, seconded by Merry. Motion carried.
6. Becky Jewett, Emergency Preparedness Coordinator, presented the monthly report for June 2002. Jewett has also scheduled a County EOC Wolf Creek Training session for Monday, August 12th, 2002, from 1 pm to 3 pm. Jewett will be hosting an Emergency Preparedness class on July 24th and 25th 2002.
7. Elysa Lovelady, Coffey County Appraiser, reported that agriculture use mailers would be mailed this week verifying agriculture use acreage in the County. Lovelady said there are approximately 3,800 agricultural parcels in the county.
8. Mary Bloomer left the meeting at approximately 10:00 a.m. for another appointment.
9. Chairman Gene Merry presented a plaque, delivered by Coffey County Sheriff Randy Rogers, to Sharon Schurle from the Kansas Army National Guard, which reads, "In appreciation for outstanding support of the U.S. Army Kansas National Guard, Federal, State, and Local Law Enforcement Agencies in the Realm of Satellite Graphics Imaging during Operation Enduring Freedom. Among other things, Schurle used her GIS skills to produce detailed maps of the area

surrounding the Wolf Creek Nuclear Plant for use during the operation. Kenny Roney and Bill Bauer were also present for the presentation. Randy Rogers, Coffey County Sheriff, reported on the heightened security measures at the Wolf Creek Plant for a 10 day period over the 4th of July holiday.

10. Susan Mueller, Coffey County Health Administrator, reported on a grant application through KDHE she is applying for in the amount of \$28,071.00.

11. Sleezer moved, upon the recommendation of the County Health Nurse, Susan Mueller, to approve the Kansas Department of Health & Environment Bio-terrorism Preparedness and Response Local Contract application of \$28,071.00 with term July 1, 2002 – August 30, 2003 and to authorize and direct the Chairman to sign same, seconded by Sipe. Motion carried.

12. Steve Lightle, Coffey County Housing Director, met the Board to discuss the policy for the Housing Authority for building spec houses throughout the County. The Board indicated it should be the decision of the Housing Authority Board if they choose to build spec houses in each city in the County.

13. Tasha Rogers, Head Dispatcher, introduced Kimberly Skillman-Robrahn, new employee in the Sheriff's Department as Dispatcher.

14. Jon Hotaling, Economic Development Director, was unable to be present at this meeting due to a previous meeting but submitted the weekly report for the week of July 1 to July 5, 2002.

15. Item No. 95-9; Hotaling collected information on Coffey County Strategic Planning Committee including the 2002 plan, advisory council members and officers, & minutes and agendas for a citizen interested in the committee.

16. Item No. 98-7; Hotaling prepared information for presentation to the Southeast Kansas Tourism Region membership at the July 18, 2002 meeting in Chanute. A sign company representative and Hotaling will be presenting information on the approval process with KDOT, land easements, design, lighting and maintenance of highway signs and billboards.

17. Item No. 98-10; Hotaling finalized promotional materials for SEK, Inc. golf tournament fundraiser to be held in Iola on September 20, 2002. Sent information to SEK, Inc. Executive Director, Lynda S. Wilkinson so she will have it available for distribution at the July 18th SEK, Inc. meeting at Linn Valley Lakes near LaCygne.

18. Item No. 01-5; Hotaling updated membership, made deposits, and paid bill for Kansas Leadership Forum.

19. Hotaling provided information on cost of the Coffey County tourism tab and insertion costs to a representative with the City of Garnett.

20. Hotaling prepared informational packets for two out-of-state business prospects that Hotaling will be meeting with on Monday, July 8, 2002. Hotaling updated some of the data using 2000 census information and provided 2000 census data to a local business that requested the information.

21. Hotaling compiled a list of questions for the 4-H Ambassador interviews to be held Monday, July 8, 2002.

22. Hub Caspar, Coffey County Engineer, presented the weekly report dated July 8, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant were also present.

23. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
24. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
25. Item No. 99-13; Landfill: Request approval to replace Tarp used for daily cover.
26. Merry moved to approve the County Engineer's request to replace the Tarp at the landfill, seconded by Rowley. Motion carried.
27. Item No. 2002-20; Bridge Steel: Request authorization to solicit bids for Structural Steel for B-129 (4-G.3).
28. Sleezer moved to approve the County Engineer's request to solicit sealed bids for the Structural Steel for B-129, seconded by Sipe. Motion carried.
29. Caspar (Anderson County Engineer) will check into getting a road sign placed on K-57 in Anderson County east of LeRoy at the Iola turn-off saying "Iola via county road."
30. The recommendation from the Engineer's Dept. regarding the request for payment of driveway maintenance from Bruce and Donna Hess was to not pay the bill. The Board concurred.
31. The Board discussed the fuel purchase policy for The Road & Bridge Department. At present, the fuel purchases are by bid procedure. Following a lengthy discussion the Board directed the County Attorney to re-draft the Purchasing Policy to allow fuel purchases by an in-county rotation system for further consideration.
32. Todd Bemis, Noxious Weed Director, introduced Mike Lawrence, new hire Chemical Applicator Leadman, in the Noxious Weed Dept.
33. Bemis was directed to do field checks on any purchases of noxious weed chemicals over 10 gallons. The purpose of the field check is to verify there are noxious weeds present.
34. Bemis reported he has been receiving \$1.00 credit as "Sears Bucks" for each gallon of Remedy or Tordon sold and requested guidance from the Board as to use etc. The Board directed Bemis to check with the auditor for record keeping purposes and to use the credit for supplies etc., as it can't be used as a credit towards the chemical.
35. Elysa Lovelady, Coffey County Appraiser, met again with the Board to present them the draft letter that will be going out regarding agriculture use land.
36. Jon Hotaling was back in to report on the business prospect meeting he attended earlier today.
37. Merry moved to authorize and direct the Chairman to endorse the check from Moorcal Properties, Inc. d/b/a Rock Creek Woodworks in the amount of \$30,274.45 as payment for one-half of account balance with funds to be deposited in Coffey County Economic Development Revolving Loan Fund, seconded by Sipe. Motion carried.
38. Commissioner Sleezer reported Coffey County would be hosting a Community Corrections meeting tomorrow July 9, 2002 in the Courthouse meeting rooms.
39. Some of the Coffey County Officials will be attending a SEK County Officials meeting on Thursday, July 11, 2002 at Independence.

40. Commissioner Merry reported on the status of the Yucca Mountain Nuclear Waste Storage Project and will be attending a NACo meeting this week where the storage issue will be discussed.

41. Rowley moved to adjourn the meeting at 12:24 pm, seconded by Sleezer. Motion carried

CORRESPONDENCE:

Response Required

1. KDOT – Letter regarding Statewide Five Year Construction Program.

Response Optional

1. KDHE – Letter regarding counties’ costs for child autopsies.
2. Crocket Equipment Co, Inc. – Letter regarding services.

Response Not Required

1. Hawver’s Capital Report, 7-2, 7-3.
2. KAC – Minutes of 5-17-02.
3. Kerr Center for Sustainable Agriculture - Newsletter.
4. City of Gridley – Minutes 7-1-02.
5. Lake Region Solid Waste Authority – Letter with enclosed Lake Region Solid Waste Authority - Solid Waste Management Plan.

Minutes, July 8, 2002

Signed:

Attest:

Chairman

County Clerk