

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 7, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., R. Kraig Kirchner and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Sam Robinson, The Gleam/KSNP, and Mark Petterson and Becky Reeves, The Coffey County Republican.
- 2.** Sipe moved to approve the corrected minutes of Monday, June 30, 2003, seconded by Crotts. Motion carried, 4-yes, 0-no, 1-abstained, Kirchner. Corrections were: Monday, June 30, 2003, paragraph 5, replace 'Randolph' with "Mallory" before 'Chief Operating Officer'.
- 3.** Crotts moved, upon approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Safety Dividend Group Insurance Program application for EMC Insurance Companies, seconded by Rowley. Motion carried.
- 4.** Chairman Merry briefly discussed the County Area Network project.
- 5.** Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly report for June, 2003.
- 6.** Bill Walker, Executive Director, Coffey County Council on Aging, met with the Board to discuss the public transportation system. Walker gave an overview of the public transportation program and emphasized that Coffey County Public Transportation is not just for seniors.
- 7.** Doug VanderLinden, Project Manager for Coffey CAN, and Bill Bauer, Information Systems Administrator, presented an overview of Community Networking/Coffey CAN (County Area Network). The networking connects 3 school districts, 6 public libraries, the County courthouse and offices and Coffey Health System. VanderLinden said the upgrade is important to provide bigger "pipes" to each community meaning high-speed internet service, among other benefits. Also presented was the network upgrade project consolidated cost estimates. Commissioner Merry indicated the County cost could be spread over a two-year period.
- 7 a.** Merry moved to approve Coffey County Area Network project to develop gigabit ethernet backbone upgrade at a cost of \$128,237.96, representing County portion with the terms to be negotiated with Sprint for quarterly payments to include applicable cash basis language, with funds to come from the Fiber Optic System Construction Fund and the General Fund, Capital Outlay Line, seconded by Crotts. Motion carried.
- 8.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of June 30, 2003.

- 9.** Item No. 95-25; Hotaling attended the Coffey County employee appreciation picnic and assisted Robert Reed and Steve Lightle in grilling hot dogs and hamburgers.
- 10.** Item No. 95-25; Hotaling sent out information on the Coffey County Fair, the Museum's straw art exhibit, Waverly's Ohio Days, Burlington's citywide garage sale and other upcoming events to advertising representative at the regional radio station.
- 11.** Item No. 98-6; Hotaling mailed CED's resolution and loan advisory committee appointees motions to the Southeast Kansas Regional Planning Commission (SEKRPC). Hotaling also is finalizing a letter to be sent to the cities with SEKRPC – CED's infrastructure projects report forms. Infrastructure projects reports are due back to SEKRPC before 8-18-03.
- 12.** Item No. 01-4; Hotaling reviewed expenses for the Waverly mural to present to the mural committee at the unveiling in Waverly on 7-9-03. The total cost was quite low due mainly to the work of volunteers, which reduced the time required from professional artist, Jim Stukey. Other murals are soon to be started on the Bahr Storage building in New Strawn and on the A&A Tax Service building in Burlington.
- 13.** Hotaling sent out information on buildings, sites, and Economic Development Loan guidelines to a business that would employ approximately four to eight people to start. Hotaling will meet with the prospect in the next few weeks.
- 14.** Hotaling completed the loan report for the period 6-1-03 through 6-30-03.
- 15.** Hotaling faxed information on Rock Creek Woodworks balances, including \$10,000.00 credit to one of the previous owners for lots provided within the New Strawn city limits to Larry Hendricks.
- 15a.** Hotaling also presented and discussed the loan fund reports for the month of June.
- 16.** Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, presented the weekly report dated July 7, 2003. Gene Rohr, Burlington, was also present. Hub Caspar was absent.
- 17.** Item No. 93-01; Road Permits Report: Three Road Permits were issued during the past week.
- 18.** Item No. 99-99; Zoning Permit/applications Report: No Zoning Permits were issued during the past week.
- 19.** Reed also presented the Construction Zone Report for the week of July 7, 2003.
- 20.** Keith Clark, Director, and Billye Carlson, Director Teen Court, 4th Judicial District Community Corrections, updated the Board and gave a brief overview of the Teen Court program. Carlson requested the use of the District Courtroom after hours for

the purpose of Teen Court. The Board approved the request with the concurrence of District Court. All Teen Court referrals will come from the County Attorney's office.

21. Rowley moved to recess into Executive Session at 11:48 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Kirchner. Motion carried.

22. The Board resumed regular session at 11:53 a.m.

23. The Board will sign warrants and vouchers on Tuesday, July 29, 2003 at 8:30 a.m.

24. Sipe moved to adjourn the meeting at 11:58 a.m., seconded by Kirchner. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report – 6-28-03; 6-30-03; 7-2-03; 7-3-03
2. League of Kansas Municipalities – Bulletins
3. JJA Focus – Newsletter
4. Corp of Engineers – Public Notice

Minutes, July 7, 2003

Signed:

Attest:

Chairman

County Clerk