

- 1.** The Commission Chambers opened at 8:00 a.m., Tuesday, July 6, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, and Kimberly Skillman-Robrahn present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. Fred Rowley was absent from the meeting.
- 2.** Crotts moved to approve the minutes of Monday, June 28, 2010, as corrected, seconded by Robrahn. Motion carried. Paragraph 14., change “recess” to ‘enter’; Paragraph “16.” change to Paragraph ‘15.’
- 3.** County Treasurer Brenda Cherry presented the 2nd Quarter Report for Interest Earned on Idle investments.
- 4.** Crotts moved to approve the correspondence to all Coffey County appointive boards regarding purchasing policies, seconded by Sipe. Motion carried.
- 5.** Robrahn moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being State of Kansas Contract Number’s 3156046, 3476741, 6201946, and 3201945 and to approve the purchase of Annual CISCO Smartnet Maintenance and Support for Voice over IP Phone System from Alexander Open Systems, Inc., in the total amount of \$14,030.80 and to authorize and direct the IT Director to sign all documents related thereto, with funding for the purchase to come from the 2010 General Fund, Technology Training and Equipment Line Item, seconded by Sipe. Motion carried.
- 6.** Emergency Management Coordinator Russel Stukey met with the Board to present the monthly report for June 2010.
- 7.** Engineer Wayne Blackburn presented the weekly report for the week of July 6, 2010.
- 8.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 9.** Item No. 99-13; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
- 10.** Robrahn moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to approve and sign the signature page of the adopted resolution No. 386-B for the changed pages of the County Zoning Regulations Book, seconded by Sipe. Motion carried.
- 11.** Saueressig moved, upon the recommendation of the County Engineer and approval of the County Attorney, to rescind the approved motion contained in paragraph No. 22 of the approved minutes of June 28, 2010. The rescinded motion was intended to correct the approved minutes of June 14, 2010, however, it was subsequently determined that the June 14 minutes were not in need of correction, seconded by Crotts. Motion carried.

- 12.** Blackbourn also presented the Construction Zone report for the week of July 6, 2010.
- 13.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for June 21, 2010 to July 2, 2010.
- 14.** Item No. 95-24; Hotaling participated in the Heartland Center for Leadership Development webinar on Leadership Styles and Practices on Tuesday, June 22nd. The 5 objectives for this webinar were “Basic Roles of Community Leadership”, “Leadership Qualities”, “Leadership for Healthy Communities”, “Assessing Leadership” and “How Leadership Affects Community Capacity”. Hotaling received all course materials and a PowerPoint presentation from downloads provided by the Heartland Center. These materials can be used for leadership development programs locally such as Leadership Coffey County.
- 15.** Item No. 98-6; Hotaling attended the 2010 annual meeting and dinner for the Southeast Kansas Regional Planning Commission in Chanute on Thursday, July 1st. Eric Gorman from Terracon provided the program on Brownfield Basics regarding EPA Brownfield Assessment Grants.
- 16.** Item No. 98-8; Hotaling published notice of a budget meeting for the Coffey County Tourism and Visitors Board. Hotaling completed the agenda for the meeting and held the meeting on Wednesday, June 30th, at 12 Noon, in the Economic Development office. The Board approved the budget for the Transient Guest Tax Revenues and submitted the budget to the County Clerk.
- 17.** Item No. 05-1; Hotaling attended the Southeast Kansas Economic Development Council meeting in Columbus on Friday, June 25th. Rodger Buck, of Emerging Solutions Now, discussed surveys being conducted to be used to develop a mission statement, vision statement and strategic plan for SEK, Inc. Great Plains Development in Parsons completed transfer of 61,000 acres from the Parsons Ammunition Plant to Great Plains Development.
- 18.** Item No. 05-3; Hotaling attended the SEK Prosperity Foundation Board of Directors meeting in Chanute on Tuesday, June 29th. Hotaling presented information on a LeRoy business that is preparing an application for funding under the Small Town Downtown Building Purchase / Renovation Program. A final decision on funding will be made at the August meeting. Hotaling also presented information on a request for funding for a new website for the Alliance of Technology Commercialization at Pittsburg State University. The Board decided not to fund this request at this time.
- 19.** Item No. 09-2; Hotaling provided a draft letter to the County Attorney concerning requirements and process for disbursement of funds for the Burlington Commerce Park Lot #7 Business Development Infrastructure Grant Funds.
- 20.** Hotaling attended SEK Inc. sponsored “2010 Legislative Wrap Up” luncheon in Chanute on Wednesday, June 23rd.

21. Hotaling attended Coffey County Airport Fly In and breakfast event on Saturday, June 26th.
22. Hotaling completed promotional ads for local radio stations on Ohio Days and the Coffey County Fair.
23. Hotaling inventoried promotional materials. Hotaling will need to order mugs, Coffey County coffee packets and maps next year.
24. Hotaling completed the loan report for June 1 – June 30, 2010. Hotaling reported that Charloma made its final payment in June of 2010 of the \$75,000 Revolving Loan made December of 2004.
25. The Board will question and sign warrants and vouchers for the month of July 2010 on Wednesday, July 28th, 2010, at 8:30 a.m.
26. Saueressig adjourned the meeting at 11:26 a.m.

Minutes, July 6, 2010

Signed:

Attest:

Chairman

County Clerk