

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, July 5, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe and Gene Merry present. Larry Crofts was absent. Also present were Angie Kirchner, Coffey County Clerk, and Donna Berland, Administrative Assistant.

2. Sipe moved to approve the minutes of Monday, June 27, 2005, as corrected, seconded by Rowley, 3-yes 1-no, 1-abstained, Kirchner. Motion carried. Paragraph 10., after 'budget.' add "Andrews also stated that Coffey County gives \$157,000 to COF in budgeted funds and \$2.5 million is then returned to the County through the program. Andrews gave an update on the ageing clientele and their changing needs. There are currently 95 people on the waiting list for services. COF has had a positive economic impact on the local economy over the past thirty-seven years."

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Aaron Troutman, Equipment Operator – Dirt Crew, Road and Bridge, Classification M-III-a, hourly rate \$11.44, effective July 5, 2005.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of July 2005, for John Zuern as Zoning Administrator.

3a. Merry moved to approve the Consent Agenda as amended, seconded by Sipe. Motion carried. The amendment was "move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Chris Gifford, Blade Operator, Classification M-III-a, hourly rate \$11.44, effective July 5, 2005."

4. Emergency Preparedness Coordinator Becky Jewett met with the Board to present the monthly report for June 2005. Jewett discussed various meetings and drills that were attended and the Wolf Creek emergency drill held June 29, 2005. Jewett also presented the budget request for 2006.

5. Hub Caspar, County Engineer, presented and discussed the weekly report dated July 5, 2005. John Zuern, Administrative Assistant, was also present.

6. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

7. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

8. Item No. 99-13; Landfill: Lysimeter calculations for June 28, 2005. Lysimeter #1, 110.4 gallons drainage allowed, cumulative drainage of 0.36 gallons. Lysimeter #2, 110.4 gallons drainage allowed, cumulative drainage of 0.69 gallons.

- 9.** Caspar presented to the Board the budget request for 2006, a projected a five year asphalt program, a six year equipment plan, and a projected ten year landfill plan.
- 10.** Caspar also presented the Construction Zone Report for the week ending July 5, 2005.
- 11.** Mark Hopkins met with the Board to discuss renewing the AS400 software maintenance agreement.
 - 11a.** Sipe moved to approve the three year maintenance agreement with Infinitec for the AS400 software in the amount of \$11, 206.13 with funds to come from the equipment reserve fund, seconded by Kirchner. Motion carried.
- 12.** Connie Lawrence, Coffey County Appraiser, met with the Board to discuss the Appraiser II position and requested to re-advertise for a Data Collector. The Board directed Lawrence to advertise for the Field Appraiser I position.
- 13.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of July 5, 2005.
- 14.** Item No. 95-9; Hotaling completed and mailed out agendas and minutes for the Coffey County Strategic Planning Committee meeting to be held at the Coffey County Hospital, on Wednesday, July 8th, at 12 noon.
- 15.** Item No. 95-21; Hotaling attended a meeting at the WCNOE Eisenhower Learning Center with the State of Kansas Public Information Officers (PIO's), the WCNOE PIO's and the County PIO's to review procedures and updated information on Tuesday, June 28th, before the emergency plan drill in Topeka on June 29th. Hotaling participated in the emergency plan drill at the Joint Information Center (JIC) in the State Defense Building in Topeka. Hotaling participated in two news conferences and attended the critique.
- 16.** Item No. 96-3; Hotaling reviewed the request for the CDBG funds with Donna Berland, Administrative Assistant, and JoAnn Raaf, Coffey County Treasurer. The funds request is for the Mid-American Machine project in LeRoy. "Request for Payment of CDBG Funds" and "Estimated Cash Disbursement Report" must be signed and submitted to the Kansas Department of Commerce. KDOC will then wire the funds to an account set up by Coffey County and the County will issue a check to Mid-American Machine within 3 working days of the receipt of funds from the State of Kansas.
- 17.** Item No. 98-8; Hotaling reviewed the transient guest tax collections and drafted a budget for the expenditure of guest tax revenues in 2006 with Mary Walker, Executive Director of the Coffey County Chamber of Commerce. Hotaling completed agendas, drafted a budget request, drafted a public notice for the tourism committee, and handled other documents for the tourism committee budget meeting to be held July 22nd, at 12:30 p.m., in the courthouse basement. The documents were mailed or hand delivered to the tourism committee members.

18. Item No. 02-2; Hotaling left a message with Larry Hendricks concerning totals due and owed by Kansas Assemblies, Inc. Larry will be finalizing the documents in a few weeks.
19. Item No. 05-2; Hotaling met with Eric Ferrell, President of the Alliance for Technology Commercialization (ATS), to review the past budgets and the minutes before the next Board of Directors meeting in July. Hotaling reviewed some of the past projects and upcoming initiatives.
20. The Board set a date of Monday, July 25, 2005, at 1:00 p.m. for a budget work session.
21. The Board will sign checks and vouchers on Wednesday, June 27, 2005, at 8:30 a.m.
23. Rowley adjourned the meeting at 11:25 a.m.

CORRESPONDENCE:

Response Not Required

1. Burlington USD #244 - Head Start
2. Vitality
3. ECKAN, Inc. - Head Start
4. Kansas Department of Revenue/Division of Property Valuation - Official 2004 Real Estate Appraisal/Sales Ratio Study
5. Randall Allen - KAC
6. Kansas Government Journal

Minutes, July 5, 2005

Signed:

Attest:

Chairman

County Clerk