

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 30, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Sam Robinson, The Gleam/KSNP, and Jeannene Ryan, WCNO Representative. R. Kraig Kirchner was absent.
2. Crotts moved to approve the minutes of Monday, June 23, 2003, as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, June 23, 2003, add at end of paragraph 2, "Michal Lawrence, Chemical Applicator Leadman, was present for the discussion." Paragraph 2 a, add "with" before 'funds'. Paragraph 18, change 'Kirchner' to "Rowley", at beginning of paragraph add after comma, "for the County's appropriation, which reflects a 3.5% reduction". Change 'Rowley' to "Kircher" at end of paragraph.
3. Sipe moved to approve the minutes of Friday, June 27, 2003, as written, seconded by Rowley. Motion carried.
4. Sipe moved to authorize and direct the Chairman to sign the proposed 2004 budget for Lake Region Solid Waste Authority, seconded by Crotts. Motion carried.
5. Jane Mudge, Vice-President, Kay Scott, Board Member, Dr. John Randolph, Executive Director, and John Mallory, Chief Operating Officer, Mental Health Center of East Central Kansas, updated the Board on the objectives and results of the East Central Kansas Mental Health Center. Dr. Randolph also presented the 2004 budget request in the amount of \$60,000.00, which is the same as last year. Dr. Randolph said the Center has been serving Coffey County for thirty years. He said the state is moving more toward community care from the state hospitals. A graph showing 310 total clients seen in Coffey County in 2002 was also presented. The budget request will be considered at a budget work session on July 21, 2003.
6. Jane Hatch, Administrator, Jackie Clarkson, Finance Officer, and Dennis Polson, Board Member, Coffey County Library, presented the 2004 budget request in the amount of \$984,198.00 public support for the library and \$127,362.00 public support for employee benefits. There was some discussion regarding the carry over money and the reimbursements. The Board will check with the auditor and the public support numbers may change, but the total budget authority of \$1,013, 248.00 will stay the same. The total budget authority for employee benefits will remain at \$134,666.00.
7. Jon Hotaling, Economic Development Director, presented the weekly report for the week of June 23<sup>rd</sup>, 2003.
8. Item No. 25-25; Hotaling attended the Burlington/New Strawn business appreciation picnic in Kelley Park. Coffey County provided the dessert for this annual picnic dinner to show appreciation to our local businesses and industries.

- 9.** Item No. 96-5; Hotaling met with a representative of an Emporia bank to update KDOC&H listing for the BCCI building. Hotaling also discussed the enterprise zone incentives available for both the BCCI building and the spec building. Hotaling showed the spec building to a business prospect.
- 10.** Item No. 98-6; Hotaling attended the SEKRPC regional Comprehensive Economic Development Strategy (CEDS) committee meeting in Chanute. The committee adopted the 2002 updated information to the 2000-2001 plan. The committee will begin working on the 2003-2004 CEDS with the first meeting for information review scheduled in August.
- 11.** Item No. 98-10; Hotaling attended the SEK, Inc. Economic Development Council meeting in Parsons. Hotaling toured the Parsons downtown revitalization project. Hotaling participated in the Entrepreneurial Program committee discussion on possible seminars and provider directories for entrepreneurs. Hotaling also discussed the reappointments for Coffey County representatives on the SEKRPC regional and local loan committees. A resolution for adoption of updated CEDS was provided to present to the County Commission.
- 12.** Item No. 02-3; Hotaling provided information to an Oldcastle representative in Atlanta for rent payments on the spec building. Payments were made through March by Andrew; Oldcastle owes for April, May and June, \$200.00 per month or \$600.00 total.
- 13.** Hotaling met with a local building owner to discuss improvements made to the facility, square footage, etc. for possible sale to a retail, service or light industrial business.
- 14.** Merry moved to reappoint Jenifer Trimble to serve as the Coffey County Representative on the SEKRPC Regional Loan Advisory Committee for a term of three years, expiring 5-1-06, seconded by Sipe. Motion carried.
- 15.** Crotts moved to reappoint Scott Porter, Bruce Trimble, and Robert Hyde to serve on the SEKRPC Coffey County Loan Advisory Committee for terms of three years, expiring 6-30-06, seconded by Rowley. Motion carried.
- 16.** Rowley moved to approve Resolution No. 727, A RESOLUTION ADOPTING THE 2002 UPDATE OF THE 1999 OVERALL ECONOMIC DEVELOPMENT PROGRAM OF THE SOUTHEAST KANSAS ECONOMIC DEVELOPMENT DISTRICT, ALSO KNOWN AS THE SOUTHEAST KANSAS REGIONAL PLANNING COMMISSION (SEKRPC), seconded by Sipe. Motion carried.
- 17.** Hotaling presented a drawing of a mural by Jim Stukey to be painted on the west side of the A&A Tax Service building directly east of the Coffey County Courthouse. Hotaling said donations have been given toward the project and there is match money in

the Economic Development budget also. A drawing of a mural was also presented for New Strawn city.

**18.** Sipe moved to recess into Executive Session at 10:46 a.m. for 10 minutes to include each of the Commissioners present, the County Attorney, the Economic Development Director and the Coffey County Housing Authority Director to discuss personnel matters of nonelected personnel, seconded by Crofts. Motion carried.

**19.** The Board resumed regular session at 10:56 a.m.

**20.** Hub Caspar, Coffey County Engineer, presented the weekly report dated June 30, 2003. Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, and Gene Rohr, Burlington were also present.

**21.** Item No. 93-01; Road Permits Report: Four Road Permits were issued during the past week.

**22.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**23.** Item No. 2003-26; Personnel: Request authorization to advertise for vacant Survey Technician II position.

**24.** Due to the retirement of John Truelove, Caspar needs the position filled.

**24 a.** Crofts moved to approve the County Engineer's request to advertise for a Survey Technician II, seconded by Merry. Motion carried.

**25.** Gene Rohr was present to discuss the drainage problem in the road ditch at his property at the west end of Neosho Street in Burlington. Caspar said the water line and gas line will need to be lowered. It was agreed to work it into the schedule for 2003 if possible. If not, it will be in the 2004 schedule.

**26.** Caspar also presented the Construction Zone report for the week of June 30<sup>th</sup>, 2003.

**27.** Rowley moved to authorize and direct the Chairman to sign the Public Entity Disclosure Statement regarding the permit to construct, alter, or operate a solid waste disposal, seconded by Sipe. Motion carried.

**28.** The Board also discussed other Road and Bridge matters.

**29.** Nelson Fink, Deputy/School Resource Officer and Doug Chamber, C & C Law Enforcement Printing, displayed the Coffey County Sheriff's calendar and asked the Board to sponsor an ad. Businesses throughout the County are advertising in the calendar, which begins in September 2003. The Board requested more information.

30. The County Attorney reported the delinquent tax sale is on schedule for some time in October 2003.
31. The Board discussed the County insurance program and the County budget.
32. The Board and all Coffey County Employees will be attending the County barbeque/picnic at 11:30 a.m. at Kelley Park on Wednesday, July 2, 2003. The picnic is being sponsored by the Coffey County Department Heads. The Courthouse will close from 11:30 a.m. to 1:00 p.m.
33. Rowley moved to adjourn the meeting at 12:00 noon, seconded by Sipe. Motion carried.

**CORRESPONDENCE:**

Response Not Required

1. Schwab-Eaton – Report on Inspection and Analysis of Off-System and RS Bridges in Coffey County.
2. League of Kansas Municipalities – Estimate of Local Alcoholic Liquor Fund for 2004.
3. Corps of Engineers – Public Notice
4. Hawver’s Capital Report – 6-24-03; 6-26-03
5. Kansas Housing Resources Corporation – Notice of address change
6. Coffey County Library – Calendar of Events
7. Coffey County Airport – Board Minutes of 2-12-03
8. City of Burlington – Minutes of 6-4-03
9. Juvenile Justice Authority – Advisory Notice
10. Coffey County Airport Authority – 2002 Audit
11. Coffey County Historical Society and Museum – Newsletter
12. Pittsburg State University – 2002 Annual Report and Services

13. KDOT – Letter regarding Statewide 5-Year Construction Program

Response Optional

14. KDOC&H – Notice of Workshops

Minutes, June 30, 2003

Signed:

Attest:

Chairman

County Clerk