

1. The Commission Chambers opened at 8:00 a.m., Monday, June 27, 2011. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Kenneth Combes, Larry Crotts, Fred Rowley, and Kimberly Skillman-Robrahn present. County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman, and Administrative Assistant Donna Berland were also present.
2. Rowley moved to approve the minutes of Monday, June 20, 2011, as written, seconded by Combes. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Andrea Cofer, Sheriff's Office, New Hire IPP, Dispatcher, Classification TP-II-a, Wage \$13.68, effective 6/2/11.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tim Austin, Interim Maintenance Manager, Highway Department, CSA Pay for 7/1/11 to 9/30/11, \$66.96 per month for 3 months.
- 3a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
4. Kansas Legal Services Director Ty Wheeler met with the Board to present the 2012 Budget Request. The Budget Request had no increase over the previous year.
5. Crotts moved, upon the recommendation of the Health Department Administrator and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Local Environmental Protection Program Grant Agreement for the period 7/1/2011 through 6/30/2012, seconded by Combes. Motion carried.
6. Robrahn moved, upon the recommendation of the County Appraiser, and approval of the County Attorney as to form, to approve the ESRI software maintenance contract in the amount of \$9,500.00, and authorize and direct the Technology Director to sign same. Funds to come from the General Fund – Technology Training and Equipment line item, seconded by Rowley. Motion carried.
7. Administrative Assistant Tim Austin presented the Engineer's weekly report for the week of June 27, 2011.
8. Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.
9. Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

10. Item No. 2011-26; Equipment Purchase – Tractor Truck; Request authorization to solicit formal bids for one (1) new Tractor Truck. (This purchase replaces on in the fleet. Tractor Truck T-11 is in the auction.) Bid date: June 29, 2011.
11. Item No. 2011-27; Hot Pavement Mix: Request authorization to solicit sealed bids for Project A1103-C, 1” Nova Chip Leveling Course on Trefoil Road from 22nd Road to 25th Road.
12. Item No. 2011-28; Equipment Purchase – Tractor-Boom Mower: Request authorization to solicit formal bids for one (1) new Tractor with Boom Mower. Bid date: July 6, 2011.
13. Item No. 2011-31; Construction Inspection Services: Request for on-call Professional Engineering Construction Inspection for Project A1101-C, A1102-C and A1103-C.
14. Austin presented the Construction Zone report for the week of June 27, 2011.
15. Emergency Management Coordinator Russel Stukey met with the Board to discuss school bus radios and weather radios. County taxpayer Ed Anderson was present for this portion of the meeting.
- 15a. Crotts moved upon the recommendation of the Emergency Management Coordinator, to direct the Emergency Management Coordinator to obtain formal bids, in accordance with the Coffey County purchasing policy, to purchase radio equipment for communication with the school buses and courthouse based Highway Department radio equipment throughout Coffey County for the purposes of compliance with the Contingency Plan for Incidents Involving Commercial Nuclear Power, seconded by Combes. Motion carried.
- 15b. Combes moved upon the recommendation of the Emergency Management Coordinator, to direct the Emergency Management Coordinator to obtain formal bids, in accordance with the Coffey County formal purchasing policy, to purchase approximately 365 NOAA S.A.M.E. weather radios, seconded by Rowley. Motion carried.
16. COF Training Services Executive Director Chris Patton met with the Board to present 2012 Budget Request. The Budget Request does not reflect an increase from the previous year.
17. The Board signed warrants and vouchers for the month of June.
18. The Board will hold a budget work session on Monday, July 11th at 1:00 p.m. and Monday, July 25th at 1:00 p.m.
19. The Board will question and sign warrants and vouchers for the month of July 2011 on Wednesday, July 27, 2011, at 9:00 a.m., and hold a budget work session with Auditor Harley Schlotterbeck.
20. Crotts left the meeting at 10:57 a.m.
21. Saueressig adjourned the meeting at 12:23 p.m.

Minutes, June 27, 2011

Signed:

Attest:

Chairman

County Clerk