

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 27, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members Tim Sipe, Larry Crotts, and Gene Merry present. R. Kraig Kirchner was absent. Also present were Denise Humlicek, Payroll Clerk, and Donna Berland, Administrative Assistant. Also present for a portion of the meeting was Jeannene Ryan, WCNOC Representative.
2. Merry moved to approve the minutes of Monday, June 20, 2005, as corrected, seconded by Sipe, 4-yes, 0-no. Motion carried. Paragraph 7., delete '\$11.50.' add "\$1,150.00". Paragraph 30., delete 'Doctor' add "Dr.", lowercase 'Diagnostic' and 'Condition'. Paragraph 31., change 'Candy' to "Cindy".
3. Mary Markwalter, Coffey County Library Administrator, and Jackie Clarkson, Coffey County Library, met with the Board to present the 2006 library budget. Markwalter also presented library usage numbers and programs throughout the County.
4. Hub Caspar, County Engineer, presented and discussed the weekly report dated June 27, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
5. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
6. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
7. Sipe moved to recess into Executive Session at 10:37 a.m. for 10 minutes to include each of the Commissioners, Coffey County Engineer Hub Caspar, Road Supervisor Robert Reed, and Administrative Assistant John Zuern to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
8. The Board resumed regular session at 10:47 a.m.
9. Caspar also presented the Construction Zone Report for the week ending June 27, 2005.
10. COF Director Dan Andrews met with the Board to present the 2006 budget request with no increase from the previous year's budget. Andrew's also stated that Coffey County gives \$157,000.00 to COF in budgeted funds and \$2.5 million is then returned to the County through the program. Andrews gave an update on the aging clientele and their changing needs. There are currently 95 people on the waiting list for services. COF has had a positive economic impact on the local economy over the past thirty-seven years.
11. Rural Program Director of SOS Kay Lingenfelter and Trudy Naylor, SOS of Burlington, met with the Board to present the 2006 budget request. Naylor also discussed services that are provided by SOS.

- 12.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of June 27, 2005.
- 13.** Item No. 95-21; Hotaling attended the Emergency Management Institute Basic Public Information Officer Course. Hotaling reported that it was a very good basic course that covered a lot of information and scenarios during the two day session. Hotaling also included homework assignments, writing a news release for an emergency event outlined in the workbook, and preparing for a television interview with facts from another event in the workbook.
- 14.** Hotaling finalized the draft budget request.
- 15.** Hotaling received information on the Alliance for Technology Commercialization (ATC) Board of Directors appointment from KTEC. Hotaling will be meeting with Eric Ferrell of ATC in his office next Friday.
- 16.** Hotaling sent information such as job descriptions, strategic plans, actions for 2005, promotional materials, etc. to a city administrator that he met at the PIO workshop. His community is considering starting an economic development program.
- 17.** Hotaling reviewed the loan accounts with the auditor.
- 18.** Coffey County Airport Administrator Darren Isch and Board Member Herbert Hood presented the Board with the proposed 2006 Coffey County Airport budget.
- 19.** Coffey County Conservation District Board members Robert Harkrader, Carl L. Rogers, Nancy Alley, Don Haines and Kristi Vogts met with the Board to present the 2006 budget request.
- 19a.** Merry moved to authorize and direct the Chairman to sign the 2006 Budget request form for the Coffey County Conservation District, seconded by Rowley. Motion carried.
- 20.** Coffey County Health Administrator Susan Mueller met with the Board to report that the Community Health Assessment is going well. God's Storehouse is in need of food and Mueller inquired if the courthouse could participate in a food drive. The Board agreed. Mueller along with Martha Newkirk, Sara Steiner and Kim Bowers met with the Board regarding the Head Start Program leaving Coffey County. Mueller and Bowers stated that they had one week to find a room or building to continue with the Head Start Program, otherwise the program would be moved to Council Grove.
- 20a.** Merry moved to authorize and direct the Chairman to send a letter to ECKAN with copies to the State and Federal levels of the Head Start Program regarding grant funds while maintaining space in Coffey County for the Head Start Program, seconded by Sipe. Motion carried.
- 21.** The Board recessed at 12:00 p.m.

- 22. The Board resumed regular session at 1:00 p.m. to sign checks and vouchers for the month ending June 30th, 2005.
- 23. Coffey County Auditor Harley Schlotterbeck of Hutinet, Schlotterbeck and Burns, LLC presented the Board with the management representation letter.
- 23a. Sipe moved to approve the Management Representation letter and further direct the Chairman and the County Clerk to sign the letter, seconded by Merry. Motion carried.
- 24. Rowley adjourned the meeting at 2:45 p.m.

CORRESPONDENCE:

Response Not Required

- 1. Kansas, Inc. - County Economic Vitality and Distress Report
- 2. Kansas Preservation
- 3. Burlington City Council Regular Session
- 4. Whitney B. Damron, P.A. - U.S. Supreme Court Decision on Eminent Domain Supports Municipalities
- 5. Nuclear Regulatory Commission - Summary of Annual Performance Assessment Meeting for WCNOG
- 6. The Kiplinger Letter
- 7. The Kiplinger Tax Letter
- 8. Lake Region RC&D Council, Inc. - Certificate of Appreciation
- 9. Digital Globe - Digital Photography
- 10. Groff & Berry - Coffey County Fire District #1 Financial Statements
- 11. KS Department of Agriculture - Participation in the National Flood Insurance Program
- 12. Surdex - Digital Photography

Minutes, July 27, 2005

Signed:

Attest:

Chairman

County Clerk