

**1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 25, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Denise Humlicek, Payroll Clerk, Donna Berland, Administrative Assistant, and Doug Witteman, County Attorney.

**2.** Saueressig moved to approve the minutes of Monday, June 18, 2007, as corrected, seconded by Crotts. Motion carried. Paragraph 2., change '1400' to "1317". Paragraph 30., reword the first sentence to read "Emergency Preparedness Coordinator Becky Jewett informed the Board that the Emergency Plan had been prepared for FEMA and the State."

**3.** Robrahn moved to approve the minutes of Tuesday, June 19, 2007, as written, seconded by Rowley. Motion carried.

**4. Consent Agenda**

- A.** Move to sponsor the 'OK Kids' event with \$1,000 to be paid from the General Fund Courthouse General Contractual Line Item.
- B.** Move to authorize and the direct the Chairman to sign the Coffey County Payroll Notice for Nancy Raymer, New Hire, Treasurer's Office, Part-time Clerk II, C-II-a, \$9.40, subject to New Hire IPP, effective 6/18/07.
- C.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Thelma Jones, New Hire, Health Department, Part-time Public Health Nurse, TP-III-f, \$19.24, effective 7/2/07.
- D.** Move to approve the revised Table of Organization for the Health Department. The change is the deletion of "Temporary" on the Part-time Public Health Nurse position.

**4a.** Robrahn moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

**5.** Rowley moved to authorize and direct the Chairman to sign the agreement between Coffey County and the Kansas Secretary of Transportation to treat noxious weeds, seconded by Robrahn. Motion carried.

**6.** Sipe moved to re-appoint Commissioner Larry Crotts as the County's Representative for a 2-year term on the 4<sup>th</sup> Judicial District Court Community Corrections Advisory Board, effective immediately, with the term to expire April 2009, seconded by Rowley. Motion carried.

**7.** Register of Deeds Gwen Birk met with the Board to request authorization to purchase a Large Format Digital Desktop Multi-Function Scan/Print/Copy System. Birk reported that she received three informal bids.

**7a.** Crotts moved to accept the bid of Mid-Kan Blueline Inc. for a Large Format Scanner/Printer/Copier in the amount of \$9,810.00 as the best bid and to authorize the purchase of same, with the funds to come from the Register of Deeds Technology Fund, seconded by Robrahn. Motion carried.

**8.** Wayne Blackburn, County Engineer, presented and discussed the weekly report dated June 25, 2007.

**9.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

**10.** Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

**11.** Item No. 99-13; Landfill: Solid Waste Management Unit Weekly Report:

Solid Waste:	185.59
Special Waste:	0
Const. Debris:	48.37
Brush:	2.07
Metal:	2.80
Tire Total:	3
Passenger	3
Truck	0
Equipment	0
Appliances:	2

**12.** Blackburn also presented the Construction Zone report for the week of June 25, 2007.

**13.** 2007-21; Survey Crew Instruments: Request authorization to solicit formal bids for Survey Crew Instruments.

**13a.** Rowley moved to approve the County Engineer's request to solicit bids for new Survey Equipment and necessary accessories, seconded by Saueressig. Motion carried

**14.** 911 Administrator Tasha Rogers met with the Board to provide information and seek direction regarding replacement of underground Coax Cable Runs from the tower into the radio room. Rogers reported that ground shifting has caused cracks and allowed water through the conduit. Commenco has given a proposal to have the Coax Cable Runs replaced above ground. After discussion, the Board directed Rogers to work with the County Engineer and research other possible venues to resolve the issue.

**15.** Coffey County Library Administrator Mary Markwalter met with the Board to present the Library's 2008 Budget request. No action was taken.

**16.** Crotts moved, upon the recommendation of the Economic Development Director and approval of the County Attorney, to defer Huff's Gardens Economic Development Loan 2007 principal payment to 2008, upon payment of 2007 interest and to direct the Economic Development Director to adjust the loan payment schedule accordingly, seconded by Robrahn. Motion carried.

**17.** The Board recessed at 11:50 a.m. for lunch until 1:00 p.m.

**18.** The Sanitation Sub-Committee met with the Board to discuss revisions being considered for approval by the Sanitation Committee and the State. The Sanitation Sub-Committee is in the process of revising the Sanitation Code that was adopted in 1990. The Sub-Committee meets weekly to address specific changes and reports to the Sanitation Committee monthly. The committee is currently working on requirements for private wastewater systems (inspections, permits, etc.) with hopes for completion by the fall of 2007 or spring of 2008.

**19.** Sipe adjourned the meeting at 1:45 p.m.

No Response Required

1. Coffey County Library - July 2007 Calendar of Events - June 25, 2007
2. Office of the Governor - 2008 State Wireless Enhanced 911 Grant Application - June 22, 2007
3. Kansas Preservation - May-June 2007 edition - June 15, 2007
4. KDHE Operator News - July 2007 edition - June 22, 2007
5. Kansas Department of Health and Environment - Permit Renewal - June 20, 2007
6. Whitney Damron - 2007 Interim Committee Study Requests - June 19, 2007
7. The Kiplinger Letter - June 15, 2007
8. The Kiplinger Tax Letter - June 15, 2007
9. University of Kansas Transportation Center - GIS Classes offered - June 19, 2007
10. American Council of Engineering Companies of Kansas - Spring 2007 - June 18, 2007
11. Thank you note - Dustin & Janine Dorr - June 19, 2007
12. Kansas Department of Health and Environment - 2007 Kansas Environmental Conference - June 18, 2007

Minutes, June 25, 2007

Signed:

Attest:

Chairman

County Clerk

