

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 25, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. WCNOC Representative Cassie Burgio was present for part of the meeting.

2. Sleezer moved to approve the minutes of June 18, 2001 as written, seconded by Crotts. Motion carried.

3. **CONSENT AGENDA:**

A. Upon the recommendation of the Emergency Preparedness Coordinator, move to authorize and direct the Chairman to sign the Coffey County Wolf Creek Plan and Procedures Changes – May 2001.

B. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Benjamin Clark, Jr., S.T. Temp. Light Equipment Operator, at a classification of M-II-a(-) and an hourly wage of \$7.75, effective June 25, 2001.

C. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Rex Burdick, S.T. Temp Laborer, at a classification of M-I-a(-), and an hourly wage of \$6.97, effective June 25, 2001.

D. Move to approve payment of annual dues for Kansas Leadership Forum for Commissioner Merry in the amount of \$25.00.

E. Upon the recommendation of the Noxious Weed Director and the Technology Committee, approve the purchase of a noxious weed chemical sales program from Star Programming, Danville, KS, at a cost of \$2,315.00, with funds to come from the Noxious Weed Capital Outlay Fund. This is a single source vendor.

F. Upon the recommendation of the Emergency Preparedness Coordinator and the Technology Committee, move to approve the purchase of a wireless network for the EOC computers from Quality PC, Burlington, KS, at a cost of \$2,395.56, with funds to come from the Emergency Preparedness Capital Outlay line. The wireless network consists of (1) AirConnect Access Point, (3) PCMCIA wireless cards; (4) PCI wireless cards; and (1) print server wireless card.

G. Upon the recommendation of the Information Systems Administrator and the Technology Committee, move to approve the purchase of a transceiver to convert Ethernet to Fiber to Ethernet from the Emergency Preparedness Department to the Sheriff's Department, from Communications Supply

Corporation, Grandview, MO, at a cost of \$388.76, with funds to come from the Equipment Reserve Fund.

3 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Crofts moved, upon the recommendation of the County Attorney, to adopt the revised “Section 8 – Employee Benefits” of the Coffey County Policy and Procedures Manual, and further direct the Administrative Coordinator to distribute the revised section to the Department Heads. The revision addresses Personal Day(s), seconded by Sleezer. Motion carried.

5. Sleezer moved, upon the recommendation of the County Clerk, to authorize the payroll clerk to include a Blue Cross Blue Shield letter in the pay envelope, seconded by Rowley. Motion carried.

6. The Board discussed several legislative issues. The Board agreed that four issues of interest to be placed on the KAC legislative platform for Coffey County would be Home Rule for Counties, Demand Transfers, Noxious Weed law and revision of Disposal Procedures for Counties. Chairman Merry is a member of the KAC Legislative Platform Committee and will take these issues to the Committee.

7. Elysa Lovelady, Coffey County Appraiser, presented her 2002 budget request. Lovelady explained the changes in budget amounts from 2001 which included an \$18,000.00 increase in Capital Outlay for the purchase of a replacement vehicle. Lovelady and the Board also discussed several other appraisal issues including comparable sales, market value, sales ratio, etc. Lovelady will meet with the Board again on Thursday at 10:00 a.m. regarding her contract.

8. Jane Hatch, Coffey County Library Administrator, presented and discussed the 2002 Library budget request in the amount of \$938,448.00. Hatch said in the near future Coffey County Library will be looking at an extensive upgrade to the computer system. The upgrade is estimated to cost approximately \$100,000.00. In addition, the Employee Benefits Request was in the amount of \$97,295.00. The Library budget showed an increase over last year which will require them to publish a resolution showing that increase. Several other library issues were discussed. Jackie Clarkson, Financial Resource Specialist, was also present.

9. Jon Hotaling, Economic Development Director, presented the weekly report for the week of June 18th to June 22nd, 2001.

10. Item No. 95-3; Concerning the Country Critters properties:

1. Hotaling met with a prospect interested in the Bargain Center Building at 212 Neosho St. Hotaling inspected the inside of the building and discussed possible purchase options.

2. Hotaling inspected the Country Critters buildings with Melvin Thomas, Decker Construction; Hub Caspar, County Engineer; and Charles LeClair, Emporia Roofing.
 3. Hotaling insured Country Critters properties for the loan balance (\$300,000.00).
- 11.** Item No. 95-4; Hotaling dropped the AMPRO property from the County insurance policy.
- 12.** Item No. 95-25; Hotaling attended the Burlington/New Strawn Business Appreciation lunch.
- 13.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce brainstorming session on expanding and recruiting businesses in the retail sector. The Coffey County Economic Development office will design a brochure that highlights the growth in retail sales over the past 10 years in Coffey County, along with information on demographics, population, traffic counts, enterprise zone incentives, etc. Hotaling also will put this information and retail building vacancies on the County web site.
- 14.** Item No. 98-8; Hotaling worked on the Tourism and Visitors Board draft budget for 2002. Hotaling set up the Tourism and Visitors board public meeting on the proposed budget for the 2002 transient guest tax revenues for July 10, 2001, at 12 noon, in the Coffey County Museum conference room. Hotaling will publish the meeting notice this week in the Coffey County Republican. Hotaling also worked on the Coffey County Economic Development budget to be submitted to the Clerk on June 30th and to the Commission on July 2nd.
- 15.** Item No. 98-10; Hotaling attended the Southeast Kansas, Inc. Executive Committee meeting in Parsons. After the meeting, Hotaling attended a special presentation on Tourism in Southeast Kansas, presented by Bill Kurtis of the A&E Television Network. Hotaling attended the Kansas Department of Commerce & Housing Southeast Kansas Business Appreciation Awards luncheon after the Bill Kurtis presentation.
- 16.** Hub Caspar, Coffey County Engineer, presented the weekly report dated June 25, 2001. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 17.** Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.
- 18.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 19.** Item No. 2001-06; Microsurfacing – Project No. A2101-C: Sign Contract Documents. Contractor plans to start August 13, 2001. Job will take about 2 ½ weeks.

19 a. Rowley moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to execute the Contract Documents related to Coffey County Microsurfacing Project No. A-2101-C, seconded by Sipe. Motion carried.

20. Caspar reported the repair work on the north Neosho River bridge is 50% completed and so far only one day of detour has been needed.

21. Caspar also reported having a request from Big Creek Watershed District #48 to purchase a 48" pipe from the County.

21 a. Sleezer moved, upon the recommendation of the County Engineer and approval of the County Attorney, to find that one (1) 48" x 24' corrugated culvert pipe is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by sale to the Big Creek Watershed District for \$650.00, seconded by Merry. Motion carried.

22. Sleezer moved to enter into Executive Session at 11:25 a.m. for 15 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sipe. Motion carried.

23. The Board resumed regular session at 11:40 a.m.

24. Susan Moran, Executive Director, S.O.S., Inc., updated the Board on the activities of S.O.S., Inc. She also presented the 2002 budget request in the amount of \$2,780.00.

25. The County Clerk reported the Coffey County 2001 valuation came in at \$467,546,281.00, compared to the 2000 valuation at \$490,110,139.00.

26. Sleezer moved to adjourn the meeting at 12:16 p.m. until 8:30 a.m. Thursday, June 28, 2001, to sign warrants and vouchers and attend to other County business that may arise, seconded by Crofts. Motion carried.

CORRESPONDENCE:

Response Required

1. John Stanley – Letter regarding Coffey County Housing Authority Board

Response Not Required

2. Coffey County Housing Authority – Notice of Open House; Minutes of May 3, 2001 and March 8, 2001

3. NRC – Meeting summary of end-of-cycle performance assessment meeting for the Wolf Creek Generating Station
4. Kansas Department of Human Resources – Notice of Conference
5. City of Burlington – Minutes, June 6, 2001
6. City of Waverly – Minutes of June 4, 2001
7. KDOC&H – Newsletter, June 2001; Notice of CDBG Workshop
8. State of Kansas – Department of Revenue – Official 2000 Real Estate Appraisal/Sales Ratio Study
9. City of LeRoy – Thank you
10. State of Kansas – The Treasurer’s Report – Newsletter, Spring 2001

Response Optional

11. Advantage Computer Enterprises, Inc. – Letter regarding RFP for Internet Services

Minutes, June 25, 2001

Signed:

Attest:

Chairman

County Clerk