

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, June 20, 2016. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Jim Dale, Kenneth Combes, Fred Rowley and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Christopher Phelan and Administrative Assistant Donna Berland were also present. Coffey County Republican Editor Mark Petterson was present for a portion of the meeting.
2. Rowley moved to approve the minutes of Monday, June 13, 2016, as written, seconded by Combes. Motion carried.
3. **Consent Agenda**
  - A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Joshua Mason and Tabitha Ann Mason. A tract in the Southeast Quarter (SE 1/4) of Section Twenty-seven (27), Township Twenty-one (21) South, Range Fifteen (15), East of the 6<sup>th</sup> Principal Meridian, Coffey County, Kansas, described as follows: A tract commencing at a point in the center of 6<sup>th</sup> Street and Housatonic Street in the City of Burlington, Kansas; said point being on the South Line of the Southeast Quarter (SE 1/4) of Section Twenty-seven (27), Township Twenty-one (21) South, Range Fifteen (15), East of the 6<sup>th</sup> P.M., Coffey County, Kansas; thence North on a record bearing of North 00°09'33" West a distance of 991.75 feet; thence North 90°00'00" East a distance of 40.00 feet to the East Right-of-Way Line of said 6<sup>th</sup> Street, this being the true Point of Beginning; thence continuing North 90°00'00" East a distance of 150.00 feet; thence North 00°09'33" West a distance of 169.83 feet; thence South 89°52'32" West a distance of 50.00 feet; thence North 00°09'33" West a distance of 120.00 feet to a point on the South Right-of-Way Line of Cumberland Street; thence S 89°52'32" West a distance of 100.00 feet to the East Right-of-Way Line of said 6<sup>th</sup> Street; thence South 00°09'33" East a distance of 289.51 feet to the Point of Beginning. (Said tract contains .86 acres.) (More commonly known as: 521 Cumberland Street, Burlington, Kansas) Book Volume: M252, Page: 288 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Dale moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
4. Health Department Administrator Lindsay Payer met with the Board to present the monthly report for May 2016. Payer also discussed the request from the Corner House, Inc. in the amount of \$5,000 from the Special Alcohol Fund.
- 4a. Combes moved, upon the recommendation of the Drug & Alcohol Advisory Committee, to approve \$5,000 to Corner House, Inc., a certified, licensed, non-profit

substance abuse treatment facility. Funds to come from the Special Alcohol Fund, seconded by Dale. Motion carried.

5. Coffey County Conservation District Manager Kristi Vogts met with the Board to present the 2017 Budget Request. Vogts presented the Operating budget request of \$42,000, a \$2,000 increase from 2016. Vogts presented the cost share budget request of \$30,125, the same as 2016. Natural Resources Conservation Service Supervisory District Conservationist Robert Harkrader was also present.
6. Economic Development Director Stacy Haines met with the Board to present the monthly report for June 2016.
- 6a. Dale moved to enter into Executive Session for 10 minutes at 9:42 a.m. to include each of the Commissioners and the Economic Development Director, to discuss personnel matters of non-elected personnel, related to payroll classification changes for an employee, seconded by Meats. Motion carried.
7. The Board resumed regular session at 9:52 a.m.
8. County Engineer Wayne Blackbourn presented the weekly report for June 20, 2016.
9. Item No. 93-01; Road Permits: No road permits were issued during the past week.
10. Item No. 99-13; Zoning Permit/Applications Report: Two zoning permits were issued during the past week.
11. Item No. 2015-27; Hot Mix Pavement: A1601-C Request authorization to solicit sealed bids for A1601-C, Hot Mix Asphalt (HMA) Project on Shetland Road from 58 HWY south approximately 450'. Review and Award Bid.

COFFEY COUNTY HIGHWAY DEPARTMENT  
 RE-BID TABULATION  
 PROJECT A1601-C  
 June 15, 2016  
 2:00 P.M.

HMA - Commercial Grade (Class A) (SR- 12.5)	340			
	<b>BIDDERS</b>			
	<i>APAC</i>	<i>KILLOUGH</i>	<i>SE-KAM</i>	<i>ENG. EST.</i>
Unit Bid Price per Ton	\$111.06	\$82.00	No Bid	\$120.00
Total Bid Cost	\$37,760.40	\$27,880.00	No Bid	\$40,800.00
Start Date	August 2, 2016	August 8, 2016	No Bid	
Calendar days	39	30	No Bid	

- 11a. Meats moved, based upon the recommendation of the County Engineer, that bids received June 15th by Killough Construction Inc. in the total amount of \$27,880.00 for Hot Mix Asphalt (HMA) project A1601-C in that award be made according to the terms of the bid of project A1601-C on Shetland Road from 58 HWY south approximately 450'. To be paid from General Fund - Public Works -Asphalt Line Item, seconded by Combes. Motion carried.
12. Blackburn also presented the Construction Zone Report for the week of June 20, 2016.
13. Coffey County Fire Chief Randall Brown met with the Board to present the 2017 Budget request in the amount of \$932,604.70, an increase of \$116,774.70 from 2016.
14. Coffey County Transportation Director Kara Reynolds met with the Board to present the 2017 Budget request in the amount of \$284,000. A \$146,372 increase from 2016.
15. The Salary Study Committee met with the Board to present a preliminary CP-4 for budget purposes. Noxious Weed/Recycling Director Todd Bemis answered questions related to the preliminary CP-4. Those in attendance were Patrol Supervisor Troy Friend, GIS Coordinator Cara Mays, Emergency Management Coordinator Russel Stukey and Health Promotion Specialist Carl Lee.
16. Emergency Management Coordinator Russel Stukey met with the Board to discuss siren maintenance.

17. Rowley moved to enter into Executive Session for 10 minutes at 12:36 a.m. to include each of the Commissioners and the Economic Development Director, to discuss personnel matters of non-elected personnel, related to payroll classification changes for an employee, seconded by Combes. Motion carried.
18. The Board resumed regular session at 12:46 p.m.
19. Dale moved, upon recommendation of the Economic Development Director, to authorize and direct the chairman to sign the revised Table of Organization for the Economic Development Department dated June 20, 2016, seconded by Rowley. Motion carried.
20. Combes moved, upon recommendation of the Economic Development Director, to authorize and direct the Chairman to sign the revised job description for the Administrative Assistant dated June 20, 2016, seconded by Dale. Motion carried.
21. Rowley moved, upon the recommendation of the Economic Development Director, to authorize and direct the chairman to sign the CP-2 Payroll notice for Ronda Truelove, change from Executive Secretary, C-II-f \$17.80 per hour to Administrative Assistant C-III-d \$18.28 per hour effective July 1, 2016, seconded by Dale. Motion carried.
22. The Board will question and sign warrants and vouchers for the month of June 2016, on Monday, June 27<sup>th</sup>, 2016.
23. Meats adjourned the meeting at 12:56 p.m.

### **Correspondence**

1. COF – Board Meeting Minutes of May 18, 2016
2. KAC – County Comment – June 2016
3. Forrest Knox – “Straight Talk” Newsletter – June 13, 2016
4. Coffey County Airport – Board Meeting Minutes of May 11, 2016
5. The Kiplinger Letter – June 10, 2016
6. KAC – Office Hours – June 13, 2016
7. City of Burlington – Council Meeting Minutes of June 1, 2016
8. Whitney Damron – Wichita Eagle – KS Medicaid decisions could close hospitals – June 15, 2016

Minutes, June 20, 2016

Signed:

Attest:

Chairman

County Clerk