

1. Commission Chambers opened at 8:00 a.m., Monday, June 18, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present.
2. Larry Gleue thanked the Board and commended the Road and Bridge Department and Engineer's office for working together on solving a water drainage issue.
3. Combes moved to approve the minutes of Monday, June 11, 2012, as written, seconded by Robrahn. Motion carried.
4. Crotts moved to approve the 2013 Budget Request presented by the Coffey County Hospital in the total amount of \$750,000 (\$440,000 for the Hospital and \$310,000 for EMS) as submitted, seconded by Combes. Motion carried.
5. Engineer Wayne Blackbourn presented the Weekly Report for June 18, 2012.
6. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
7. Item No. 93-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.
8. Item 2012-37; Restock Sign Inventory: Request authorization to solicit informal bids and purchase various signs for stock and WO# 5101- on Shetland Road from 8th Road to 16th Road.
- 8a. Combes moved to approve the County Engineer's request to solicit informal bids and purchase various signs for stock and WO# 5101- on Shetland Road from 8th Road to 16th Road to be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.
9. Blackbourn also presented the Construction Zone Report for the week of June 18, 2012.
10. Combes moved to enter into Executive Session 9:19 a.m. for 15 minutes, to include each of the Commissioners, the County Engineer and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Robrahn. Motion carried.
11. The Board resumed regular session at 9:34 a.m.
12. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for June 4, 2012 through June 15, 2012.

13. Item 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at the Coffey County Hospital at 12 noon on Wednesday, June 6. Hotaling presented information on Heartland Leadership Webinars and Tourism Committee Transient guest tax budget for 2013. The committee voted to not meet in July and August. Next meeting will be September 5.
14. Item 95-10; Hotaling sent a letter to Tim Larson outlining the limit on fish feeding at Coffey County Lake. The total amount of feed should not exceed 10 bags per month and one filling/servicing per month. The total monthly cost for serving feeder and feeding 10 bags should not exceed \$255 per month for April – October (7 months).
15. Item 95-25; Hotaling attended Coffey County Airport/Strawnfest pancake breakfast on Saturday, June 16.
16. Item 97-7; Hotaling attended the Chamber of Commerce After Hours meeting at the Burlington Senior Citizens Center on May 31st. Hotaling reviewed an ad for the Coffey County Visitor's Guide and provided information on Coffey County transient guest tax program to interim chamber director, Kelli Higgins. Hotaling also discussed Coffey County listings in the Kansas Tourism Guide with Higgins.
17. Item 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute on Thursday, June 14. SEKRPC housing program update was presented to the committee. The committee also discussed the 2012-2013 budget and the new employee handbook. The budget will be presented for final approval at the general commission meeting in July.
18. Item 98-8; The Coffey County Tourism and Visitor's Board met to consider all requests for the expenditures of Transient Guest Tax funds for 2013. The board reviewed and approved the 2013 budget to be submitted to the Coffey County Clerk. The 2013 budget projects guest tax revenues of \$19,000 for the year. The funds will go to the Coffey County Chamber of Commerce to advertise and promote local events, reprint brochures, attend conferences and training programs and other general operating expenses to promote tourism in Coffey County.
19. Item 03-3; Hotaling met with Harry Huff to discuss his upcoming final loan payment. Huff discussed his business operations and plans for next year. Huff expects to make final payment on schedule in August.
20. Item 08-1; Hotaling mailed out the Kansas Small Business Development Center, Coffey County Outreach Office schedule for July – September to banks and city halls. Hotaling delivered schedules to Coffey County Library Administrative Office for distribution to all county libraries.
21. Hotaling attended the Burlington /New Strawn Business Appreciation Picnic at Kelley Park on Friday, June 15. Coffey County Economic Development provided dessert for the event.

22. Hotaling completed loan report for the period May 1 – May 31.
23. WCNOC Representative Bob Hammond reported on the annual tritium levels update found in lake water. Hammond stated that there have not been any changes. Hammond added that the levels are below the Environmental Protection Agency drinking water standard.
24. East Central Kansas Mental Health Center Director Bill Persinger and Board member Kay Scott met with the Board regarding 2013 funding and an update on mental health. The Mental Health Center is requesting \$75,000, same as 2012.
25. Senior Center Board member Bill Stutesman met with the Board regarding the 2013 budget and informed the Board that 5 hot meals were cut from seniors in LeRoy and Stutesman wanted to see those reinstated. Stutesman would like the Board to find funding to help the seniors in LeRoy when the 2013 budget is being considered. The Council on Aging is requesting \$110,000, \$10,000 more than 2012.
26. Flint Hills RC&D Representative Scott Jones met with the Board to discuss Cottonwood River Streambank Rehabilitation Projects and discussed the benefits to John Redmond Reservoir and Coffey County. Jones explained the rehabilitation process. Jones also reported that JRR drains approximately 2,537 sq. miles. The process is designed to help reduce the amount of sediment in the streams and rivers. Jones requested funding to assist with purchasing permits to move forward with the projects. Jones would like to receive funding this year to be able to begin work on the projects by August or September. The Board designated Rowley to represent Coffey County at upcoming meetings and to bring information back to the Board.
27. COF Training Services Representatives John Griffin and Chris Patton met with the Board to present the 2013 Budget Request. COF requested \$157,500, same as 2012.
28. The Board will question and sign warrants and vouchers for the month of June 2012 on June 27, 2012, at 9:00 a.m. and a budget workshop following checks and vouchers.
29. The Board scheduled a Budget Workshop for Monday, June 25, following the Commission meeting.
30. Robrahn adjourned the meeting at 11:15 a.m.

Correspondence

1. Whitney Damron – Whooping Cough Outbreak in Kansas Spurs Calls for Vaccinations – June 13, 2012
2. Hawver’s Capitol Report – June 11, 12, 14, 2012
3. City of Gridley – Council Meeting Minutes of June 4, 2012

4. Lake Region Solid Waste Authority – June 2012 Newsletter
5. The Kiplinger Letter – June 8, 2012
6. The Kiplinger Tax Letter – June 9, 2012
7. Whitney Damron – Elections Update – June 13 and 17, 2012
8. SOS – Celebration for Susan Moran’s 34 Years of Service on June 28, 2012
9. Coffey County Housing Authority – Board Meeting Minutes of May 8 and 23, 2012

Minutes, June 18, 2012

Signed:

Attest:

Chairman

County Clerk