

**1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 18, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Denise Humlicek, Payroll Clerk, Donna Berland, Administrative Assistant, and Doug Witteman, County Attorney.

**2.** Paul Abendroth met with the Board to address property on 1317 Neosho, Burlington, Kansas. Abendroth stated that Housing Authority Director Steve Lightle is adding on a demolition fee. Abendroth stated that other properties have not added on demolition fees. Abendroth feels that the purchaser should not be responsible for demolition fees. No action was taken.

**3.** Robrahn moved to approve the minutes of Monday, June 11, 2007, as corrected, seconded by Sipe. Motion carried. Paragraph 1., delete ‘and Doug Witteman, County Attorney.’ Paragraph 4., change ‘corrected’ to “written”. Paragraph 18., after ‘times’ delete ‘of’ replace with “a”. Paragraph 22., after ‘June’ add “on Wednesday, June 27<sup>th</sup>,”.

**5. Consent Agenda**

**A.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for John Zuern, Highway Department, Administrative Assistant, from \$43,628.99 to \$47,228.99, effective 6/1/07.

**B.** Move to authorize the County Clerk to sign the Annual Township Reports for Avon, Burlington, Hampden, Key West, LeRoy, Liberty, Neosho, Pleasant, Rock Creek, and Spring Creek.

**5a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.

**6.** Robrahn moved, upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Power of Attorney form related to a 1981 Cat Loader, ID# 11572 for the purpose of correcting errors on the Certificate of Title to the machine that was previously traded to Berry Tractor and Equipment Company, seconded by Rowley. Motion carried.

**7.** Wayne Blackburn, County Engineer, presented and discussed the weekly report dated June 18, 2007.

**8.** Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.

**9.** Item No. 93-01; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

**10. Item No. 99-13; Landfill: Solid Waste Management Unit Weekly Report:**

Solid Waste:	179.63 tons
Special Waste:	0.00 tons
Const. Debris:	52.04 tons
Brush:	7.49 tons
Metal:	0.95 tons
Tire Total:	1
Passenger	1
Truck	0
Equipment	0
Appliances:	2

**11. Item No. 2007-20; Vehicle Purchase:** Request authorization to solicit sealed bids for one 10 wheel Dump Truck. Bid opening on June 20, 2007, at 2:00 p.m.

**12.** Blackburn also presented the Construction Zone report for the week of June 18, 2007.

**13.** Sheriff Randy Rogers met with the Board to request \$1,000.00 for the OK Kids Event to be held Saturday, September 8<sup>th</sup>, 2007, at John Redmond Reservoir. The Board had given \$1,000.00 to the OK Kids Event in 2006. The Board will take action next week.

**14.** Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning meeting held at the Burlington Library on Wednesday, June 6<sup>th</sup>. Mary Markwalter demonstrated the video conferencing equipment recently installed in the library's meeting room.

**15.** Item No. 95-10; Hotaling met with Sheriff Randy Rogers to discuss updating Coffey County Lake brochures and future web site information to be available to Anglers planning a trip to Coffey County Lake.

**16.** Item No. 95-21; Hotaling attended the Wolf Creek Generating Station Emergency Planning Continuing Training for state and County EOC personnel on Tuesday, June 12<sup>th</sup>. The training was on Emergency Action Levels/Emergency Classification. Hotaling included a review of Monday, June 11<sup>th</sup>, Notice of an Unusual Event.

**17.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After Hours Event at the Life Care Center on May 24<sup>th</sup>. Hotaling was asked to serve as an Ambassador for the Coffey County Chamber of Commerce and accepted the invitation to serve.

**18.** Item No. 98-6; Hotaling attended the SEKRPC Executive Committee meeting in Chanute on Thursday, June 7<sup>th</sup>. Hotaling discussed a possible loan for a Coffey County business.

**19.** Item No. 98-8; The Coffey County Tourism & Visitors Board met to review the Transient Guest Tax Receipts for the past year and to review a draft budget for these funds for 2008. The Board agreed that the Coffey County Chamber of Commerce is the most appropriate organization to expend Transient Guest Tax Revenues for the promotion and development of tourism in Coffey County. The Board unanimously voted to recommend that all Transient Guest Tax Revenue in the “Tourism and Convention Fund” be committed to the Coffey County Chamber of Commerce, its’ members, events and attractions.

**20.** Item No. 06-1; Hotaling received requests for information on Coffey County from four business prospects. These prospect leads were generated through the Business Recruitment Marketing Program with Anderson and Linn Counties. The Kansas Department of Commerce provided funding for 50% of the marketing cost for this program. The three counties (Coffey, Anderson, and Linn) shared the cost of the remaining 50% of the program. Two of the prospects are from Iowa and two are from the Kansas City area.

**21.** Hotaling met with a business owner who is considering expanding his business through the purchase of a Coffey County business. Hotaling discussed funding available through the Southeast Kansas Regional Planning Commission (SEKRPC) and the Coffey County Economic Development Loan Fund. Hotaling sent information to Wayne Symmonds of Frontier Financial Partners to review for possible application to Coffey County or SEKRPC.

**22.** On Monday, June 11<sup>th</sup>, Hotaling met with City of Lebo employees to review entrance availability to 14 acres west of the KanBuild Homes property and determine available infrastructure for a business prospect requesting information on the site.

**23.** On Tuesday, June 5<sup>th</sup>, with assistance from John Andrick, Courthouse Maintenance, Hotaling tagged all Coffey County tourism signs with Kansas Department of Transportation plates. Hotaling also removed three pick-up loads of limbs and brush from the I-35 sign a mile east of BETO Jct. View of the sign is now clear for south bound I-35 traffic.

**24.** Thursday, June 14<sup>th</sup>, Hotaling attended Freedom’s Frontier National Heritage Area meeting with Bill Freeman in Fort Scott.

**25.** Friday, June 15<sup>th</sup>, Hotaling attended the Business Appreciation Picnic hosted by the mayors of New Strawn and Burlington. Hotaling provided dessert for the event.

**26.** Hotaling completed the loan report for the period of May 1<sup>st</sup> – May 31<sup>st</sup>.

**27.** Crotts moved to enter into Executive Session for 10 minutes at 10:42 a.m., to include each of the Commissioners and the County Attorney, to discuss matters which

would be deemed privileged in the attorney/client relationship, seconded by Saueressig. Motion carried.

**28.** The Board resumed regular session at 10:52 a.m.

**29.** Information Technology Director Bill Bauer met with the Board to discuss maintenance and support of the County phone system and to request purchase of CISCO Smartnet annual support for VOIP telephone system.

**29a.** Rowley moved, upon the recommendation of Bill Bauer, Information Technology Director, and approval of the County Attorney as to form, to waive the purchasing policy as to formal bids for good cause, said cause being that the supplier is a single source provider and to purchase CISCO Smartnet annual support for VOIP telephone system in the amount of \$14,890.02 from AOS (Alexander Open Systems), Overland Park, Kansas, in the amount not to exceed \$14,890.02, to be paid from the General Fund Technology Training and Equipment Capital Outlay Line Item, and direct Bauer to sign the agreement for CISCO Smartnet support with AOS, seconded by Robrahn. Motion carried.

**30.** Emergency Preparedness Coordinator Becky Jewett informed the Board that the Emergency Plan has been prepared for Fema and the State. Jewett stated that the plan would be sent out today.

**31.** The Board will sign warrants and vouchers for the month of June on Wednesday, June 27<sup>th</sup>, 2007, at 8:30 a.m.

**32.** Sipe adjourned the meeting at 12:00 noon, until Tuesday, June 20<sup>th</sup>, 2007, at 8:30 a.m., for a budget review session.

## **Correspondence**

### No Response Required

1. Kansas Department of Revenue – Real Estate Appraisal/Sales Ratio – June 8, 2007
2. The Kiplinger Letter – June 8, 2007
3. Mental Health Center of East Central Kansas – Thank you – June 11, 2007
4. Burlington City Council Regular Session – May 16, 2007
5. Kansas Preservation – May/June 2007 edition
6. City of Gridley – Recessed Meeting Held on June 13, 2007
7. Coffey County Fire District #1 – District Board Meeting – June 18, 2007 Agenda and May 21, 2007 District Board Meeting

Minutes, June 18, 2007

Signed:

Attest:

Chairman

County Clerk