

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 18, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. WCNOC Representative Jenny Hageman and The Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Crotts moved to approve the minutes of June 11, 2001 as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, June 11, 2001, paragraph 1, replace 'Budgeting' with "Budgetary". Paragraph 6, replace 'Director' with "Administrator". Paragraph 8 a, add after 'Act', "with funds to come from the Courthouse General Fund, Commodities Line". Paragraph 17, replace 'Maintenance Engineer' with "Building and Grounds Supervisor". Paragraph 18, insert "." after 'Loan Fund', delete 'of', replace 'and receipt of' with "paid", replace 'utilities' with "May loan payment". Paragraph 23, delete "the" after 'obtained by'.

3. **CONSENT AGENDA:**

- A. Move to approve the insertion of the quarterly brochure from the Mental Health Consortium in the June payroll envelopes.
- B. Upon the recommendation of the Sanitarian, move to authorize and direct the Chairman to sign the FY 2002 Coffey County Local Environmental Protection Program Grant Application requesting a base funding request of \$8,385.00.
- C. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Terri Lawson, Dispatcher, upon completion of IPP, at a classification of LE-II-b, and an hourly wage of \$9.68, effective May 1, 2001.
- D. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jeremiah Szambecki, Officer, upon completion of IPP, at a classification of LE-III-a, and an hourly wage of \$11.62, effective July 1, 2001.
- E. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Riley Morgan, Jailer, upon completion of IPP, at a classification of LE-II-a, and an hourly wage of \$9.09, effective July 1, 2001.
- F. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jennifer Knight, Dispatcher, upon completion of IPP, at a classification of LE-II-a, and an hourly wage of \$9.09, effective July 1, 2001.

- G. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jarrid Herr, Dispatcher, upon completion of IPP, at a classification of LE-II-a, and an hourly wage of \$9.09, effective July 1, 2001.
- H. Upon the recommendation of the Road and Bridge Supervisor, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Christopher Smith, S.T. Temp – Laborer, at a classification of M-I-a(-), and an hourly wage of \$6.97, effective June 18, 2001.

3 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Sleezer. Motion carried.

4. The Board discussed the extra eight (8) hours involved in the work year for 2001. There will be 2,088 work hours in 2001 rather than the normal 2080. The County Attorney presented a draft policy for compensating the employees for the extra work day in the form of a personal day. As a result of discussion, Witteman will redraft the policy for next week's Board meeting.

5. Ty Wheeler, Manager/Director, Russ Kistner, Advisory Council Member, and Barbara Sholes, Secretary, Kansas Legal Services, updated the Board on their activities. Wheeler said they are a private not for profit law firm. Wheeler requested the Commissioners increase their contribution by \$500.00 for the 2002 budget. The current contribution from Coffey County is \$4,000.00. Wheeler will follow-up with a letter of request.

6. Todd Bemis, Recycling Coordinator, reported to the Board he is in need of a recycling vehicle. Last week, Bemis, Sipe and Bill Reavis, Recycling Leadman, traveled to Kansas City, Kansas to look at used trucks and found a 1995 GMC truck with a 24' box.

6 a. Following discussion, Sipe moved, upon the recommendation of the Recycling Coordinator and approval of the County Attorney, to waive the purchasing policy, as to competitive bidding requirement, for due cause, said cause being that the vehicle is used, and purchase a 1995 GMC Truck with 24' Box from Olathe Truck and Equipment, Inc. in the amount of \$12,049.99, with funds to come from the Equipment Reserve Fund, seconded by Sleezer. Motion carried.

7. Jon Hotaling, Economic Development Director, presented and explained the weekly report for the week of June 11th to June 15th, 2001.

8. Item No. 95-3; Hotaling went through the Country Critters building with a business prospect. There is some damage to the ceiling from roof leaks. The prospect tagged racking, shelves, tables, desks, carts, etc. that he would or could use in his operation. Hotaling said he needed to determine if the County or bank owns the items he wants.

9. Item No. 95-4; Hotaling verified the delivery of DME tool holders back to the LeRoy plant. Waste was pumped out of the storage pits. Hotaling sent the electricity and rent due statements to AMPRO management. Kansas Die Casting has one of the die-casting machines already in operation.

10. Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the hospital. There was a small turnout for the final meeting of the summer. Housing was discussed at length. The committee will brainstorm the housing proposals with Steve Lightle at the next regular meeting on September 5, 2001.

11. Item No. 95-25; Hotaling collected funds for the city lakes tournament from New Strawn, Gridley and Lebo. Hotaling sent bills to Kansas Wildscape for payment and finalized the revenue split for the cities that participated in the city lakes tournament.

12. Item No. 96-3; Hotaling sent a letter to Mid-American Machine in LeRoy to remind them that their report of full-time employment is due in July.

13. Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association meeting and picnic. This was the final meeting of the summer. Officers were elected for 2001-2002, Chairperson – Martha Newkirk; Vice-Chairperson – Robert Hess; Treasurer – Ron Kuhlmann; and Secretary – Jon Hotaling. The membership discussed the Coffey County Academy of Learning's basic electronics program and the 21st Century Community Learning Center's summer movie program sponsorship.

14. Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After 5 meeting. Bob Portenier with KSNT-TV spoke about preventing shoplifting and crime. Portenier also spoke about his life as a criminal and a prison inmate. Stories of some of his life experiences were quite amazing and kept the attendees attention.

15. Hotaling attended Sirolli Institute International presentation on "Capturing the Passion and Teaching Skills to a New Generation of Entrepreneurs" sponsored by SEK, Inc., Western Resources and Allen County Community College. The Sirolli Institute's enterprise facilitation program can help provide sustainable local economic development. The program has shown the provision of caring, competent, dedicated advice and support to entrepreneurs is as important to the development of a stable economy as the creation of physical infrastructure.

16. Hotaling met with a couple interested in starting a business in Coffey County. Hotaling gave them information on the SBA LowDoc Program and other sources of financing. Hotaling mailed the SBA information to another person interested in starting a retail business.

17. The Board discussed setting a date for the County auction. The County Attorney will draft an auction package for next week's meeting for the Board to look at.

18. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, presented the weekly report dated June 18, 2001. The County Engineer was on vacation.

19. Item No. 93-01; Road Permit: One Road Permit was issued during the past week.

20. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

21. Item No. 2001-07; US 75 – Bridge North of Burlington: KDOT has indicated repair work will start Tuesday (June 19). The detour will be signed today. Only north bound traffic will use the detour. South bound traffic will continue to use Bridge, unless it becomes a problem, then it will be detoured as well. **North bound traffic will go east at the south stop light to Native Road then north to 14th Road, and then west to Highway 75.**

22. Item No. 2001-08; Bridge Steel: Recommendation for award.

Vendor	Bid
Krueger Shop	\$20,389.90
Long Creek Welding	\$25,281.39
The Railroad Yard	\$23,742.76

22 a. Based upon the recommendation of the County Engineer, Crofts moved that the bid submitted by Krueger Shop for B162 – Structural Steel be approved as being the best bid and that award be made to Krueger Shop according to the terms of the bid at a cost of \$20,389.90, with funds to come from the Special Bridge Fund, seconded by Sleezer. Motion carried.

23. Sleezer moved to recess into Executive Session at 11:18 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Road Supervisor, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.

24. The Board resumed regular session at 11:23 a.m.

25. Rick Crooks, President, Long-Scott Creek Watershed District No. 93, met with the Board to request match money in the amount of \$75,000.00 to fund a watershed project on the Raymond Williams property. The structure is estimated to cost \$154,000.00 and was classed by the state as a category 2 project which will not be cost share assisted by the state. The Board agreed to fund the \$75,000.00 which has been reserved by resolution for that purpose.

26. The Board discussed possible auction dates. A packet will be prepared by the Administrative Coordinator for review next week.

27. The Board will sign warrants and vouchers beginning at 8:30 a.m. June 28, 2001.

28. Sipe moved to adjourn the meeting at 12:10 p.m., seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Required

1. Labette County – Notice of SEK District Officials Meeting
2. Cities of Burlington and New Strawn – Invitation to 2001 Business Appreciation Picnic

Response Optional

3. Kansas Rural Water Association – Notice of Training
4. City of Lebo – Notice of Special Council Meeting

Response Not Required

5. U.S. Bankruptcy Court – Order of Dismissal, Case No. 99-40681-13
6. KDOC & H – (2) Letter regarding 2001 CDBG Housing Application
7. City of Waverly – Minutes of City Council Meeting May 7, 2001
8. Kansas State University – Publication on Fiscal Conditions of Trends for Coffey County 1991 – 1999
9. Jim Ryun – Letter regarding Strawn Cemetery

Minutes, June 18,2001

Signed:

Attest:

Chairman

County Clerk