

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 17, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Fred Rowley, Jr. and Larry Crotts present. Also present were Coffey County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. Jeannene Ryan, WCNO, was present for part of the meeting.

2. Rowley moved to approve the minutes of June 10<sup>th</sup>, 2002, as corrected, seconded by Sleezer. Motion carried. Corrections were, June 10, 2002, paragraph 5, delete ‘Crowley’, replace with “Crotts”.

3. **CONSENT AGENDA:**

A. Upon the recommendation of the Noxious Weed Director, move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for the following as S.T. Temp Laborers for the Noxious Weed Department:

<u>Employee</u>	<u>Classification</u>	<u>Hourly Wage</u>
Joshua Lankton	M-I-a(-)	\$7.11
Cody Rich	M-I-a(-)	\$7.11

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of June 2002.

C. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for John Truelove as Party Chief of the GIS S.T. Temps for the period of 5/28/2002 through 6/8/2002.

D. Upon the recommendation of Commissioner Merry, the Commission representative of the Fiber Optic Control Board, and approval of the County Attorney as to form, move to authorize and direct the Chairman to sign the Services Agreement with Douglas VanderLinden, of Integrated Technology Consultants, Inc., for the period of July 1, 2002 through June 30, 2003.

E. Upon the recommendation of the Information Systems Administrator and the Technology Committee and approval of the County Attorney, move to waive the Coffey County Purchasing Policy as to informal quotes due to a single source for the service provided and Computech Service of KS has already provided satisfactory service and approve the purchase of an annual maintenance agreement for the County’s document imaging program, at a total cost of \$9,670.00, with funds to come from the General Fund, Technology and Equipment Line.

F. Upon the recommendation of the Sanitarian, move to authorize and direct the Chairman to sign the FY 2003 Coffey County Local Environmental Protection Program Grant Application requesting a base funding request of \$8,000.00.

G. Move to authorize and direct the Chairman to sign 5 Orders for Refund of Taxes in the amount of \$323.77.

No. 4617 in the amount of \$61.43 payable to Dean Wilson for the year 2001.  
Reason: Exempted 1978 Hanover stock trailer, 1970 stock trailer and 1948 Rogers lowboy trailer (Doc # 2002-811-TX).

No. 4618 in the amount of \$50.62 payable to Dean Wilson for the year 2000.  
Reason: Exempted 1978 Hanover stock trailer, 1970 stock trailer and 1948 Rogers lowboy trailer (Doc # 2002-811-TX).

No. 4619 in the amount of \$29.80 payable to Timothy and Dorra Scott for the year 2000.  
Reason: Exempted 1984 home made stock trailer.

No. 4620 in the amount of \$163.48 payable to Waverly market c/o Kent Stukey for the year 2001.  
Reason: Abated. 50% penalty for 2001. (Doc # 2002-2581-TG).

No. 4621 in the amount of \$18.44 payable to Orval True for the year 2001.  
Reason: Pro-rated 1968 Ford, sold 2/01.

**3 a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

**4.** Rowley moved to authorize and direct the Chairman to sign the letter to Rock Creek Realty & Insurance, Inc. regarding the Annual Transaction Information Sheet and percentage commission and proposed premium for the coming insurance year, seconded by Sleezer. Motion carried.

**5.** Crotts moved to authorize and direct the Chairman to sign the Blue Cross Blue Shield Policy Benefit Change Form (GUR Supplement) with the rate adjustment for current benefits for health insurance coverage, effective July 1, 2002 through June 30, 2003, seconded by Sleezer. Motion carried. **There will be an increase in premium and benefits will remain the same.**

**6.** Rowley moved to appoint Hope Edelman to fill the position that was vacated on the Coffey County Housing Authority Board, effective immediately and ending October 26, 2004, seconded by Sleezer. Motion carried.

**7.** Crotts moved to approve Resolution No. 625-d, A RESOLUTION PROVIDING THAT THE BOARD OF COUNTY COMMISSIONERS OF COFFEY COUNTY,

KANSAS, SHALL CAUSE ITS FINANCIAL STATEMENTS AND FINANCIAL REPORTS OF THE SAID MUNICIPALITY TO BE PREPARED ON THE BASIS OF CASH RECEIPTS AND DISBURSEMENTS AS ADJUSTED TO SHOW COMPLIANCE WITH THE CASH BASIS AND BUDGET LAWS OF THIS STATE, seconded by Sipe. Motion carried.

**8.** Rowley moved, upon the recommendation of the Sheriff, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Monica Gilbert, upon completion of IPP, at a classification of T/PII(a) and an hourly wage of \$10.82, seconded by Merry. Motion carried.

**9.** Sleezer moved, upon the approval of the County Attorney, to authorize and direct the Chairman to sign three Certificates of Title as follows, seconded by Crofts. Motion carried:

1979 Wells Cargo trailer, VIN WC22302, in the name of S&S Investment of Kansas Inc.

1979 Ford diesel, VIN E37HHDC9115, in the name of S&S Investment of Kansas, Inc.

1979 Ford truck, VIN R71BVEG6388, in the name of S&S Investment of Kansas, Inc.

**10.** Sleezer moved to authorize and direct the Chairman to sign the memorandum to all Coffey County Employees regarding health insurance coverage, effective July 1, 2002, seconded by Rowley. Motion carried.

**11.** Mayor Ron Stump, Water Superintendent Jack Sowder, and City Clerk Dan Allen, City of Burlington, updated the Board on the progress of the City's proposed new water plant. Mayor Stump provided pictures of the new plant which will be totally enclosed. The new plant will also meet all state regulations while the existing plant built in 1913 does not. At present, the city is waiting for state approval of the plan and funding of the loan. The plant will cost approximately \$5.8 million and will produce 2 million gallons per day with the capability of producing 3 million. The city will be advertising for project bids as soon as they receive state approval.

**12.** Jon Hotaling, Economic Development Director, presented the weekly report for the week of June 10<sup>th</sup> to June 14<sup>th</sup>, 2002.

**13.** Item No. 95-24; Hotaling attended the Economic Development Administration, Denver Regional Office Annual Conference in Kansas City, Missouri on Monday and Tuesday. Hotaling attended seminars on how to properly manage a revolving loan fund, infrastructure financing, and exploring policy options for a new rural America.

**14.** Item No. 97-6; Hotaling made final purchases for the Coffey County Manufacturer's Association picnic that was held on June 12<sup>th</sup>. Hotaling set up the grill and helped cook hamburger and bratwursts. The election of officers for 2002-2003 was

held. Officers include: Robert Hess, Countertop Trends, L.L.C., Chairperson; Kip Lankton, COF, Vice-Chairperson; Jon Hotaling, Coffey County Economic Development, Secretary; and Chuck Trimble, New Eagle Communications, Treasurer. The members also voted to have the September 11<sup>th</sup> meeting at the Coffey County Airport. Hotaling sent a letter to the airport outlining the September 11<sup>th</sup> meeting agenda and requested a short tour and presentation on the September fly-in.

**15.** Item No. 98-8; Hotaling started working on the draft budget, agenda, public notice, etc., for the July 12<sup>th</sup> Tourism and Visitor's Board budget meeting to be held in the Courthouse basement, beginning at 12 noon. Hotaling will review this year's budget and last year's transient guest tax collections. Since August 1998, \$74,750.51 has been collected.

**16.** Item No. 98-10; Hotaling attended the SEK, Inc. Economic Development Council meeting in Chanute. The group discussed the Business Recyclable Buyers & Sellers Directory, the entrepreneur programs and the upcoming golf tournament, etc.

**17.** Hotaling set up the meeting with a Coffey County business to review the financing options for possible expansion.

**18.** Hotaling faxed information on possible attendees for the wire cutting ceremony at the KEPCo Peaking Generation Facility, north of WCNO, to be held on July 18, 2002 at 9 a.m.

**19.** Chris Faimon, Publisher, Coffey County Republican, met with the Board to request support for publication costs of a tabloid dedicated to Coffey County real estate values.

**19 a.** Crotts moved to approve payment of \$250.00 to the Coffey County Republican, toward the printing costs of Coffey County real estate values, as a service to Coffey County citizens, seconded by Merry. Motion carried.

**20.** Sleezer moved, at the request of the County Attorney, to recess into Executive Session for 5 minutes at 10:56 a.m. to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Merry. Motion carried.

**21.** The Board returned to regular session at 11:01 a.m.

**22.** Hub Caspar, Coffey County Engineer, presented the weekly report dated June 17, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

**23.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.

- 24.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 25.** Item No. 2002-09; Equipment Purchase: Bid Opening June 19<sup>th</sup> @ 2:00 p.m. **for shop truck.**
- 26.** Item No. 2002-16; Bridge Posting: Review and approve revised Bridge Posting Resolution No. 655B.
- 26 a.** Merry moved, based upon the recommendation of the County Engineer and the approval of the County Attorney as to form, to approve Resolution No. 655B revising certain Bridge Weight Limits in Coffey County, seconded by Sipe. Motion carried.
- 27.** One of the Commissioners reported receiving a complaint about bindweed on County right-of-ways. The Board will contact the Noxious Weed Director.
- 28.** Sleezer moved to adjourn the meeting at 11:52 a.m., seconded by Crofts. Motion carried.

#### **CORRESPONDENCE:**

##### Response Not Required

1. Tom Vracko – Letter regarding County resolution
2. Hutinett, Schlotterbeck & Burns – Audit for year ended 12-31-01 for Coffey County Library Board
3. City of Burlington – Minutes of 5-15-02
4. Hawver’s Capitol Report – 6-7; 6-10; 6-11; 6-14; 6-15; & 6-17
5. Coffey County Fire District No. 1 – Minutes of 5-20-02 and Agenda of 6-17-02
6. Army Corps of Engineers – Monthly Public Notices for May 2002
7. Kansas State Historical Society – Newsletter
8. Sylvia Bauer – Thank you
9. ISO – Letter regarding public protection classification results

##### Response Optional

10. USDA – Letter regarding the 2002 Farm Bill

11. Letter regarding KLINK resurfacing; Geometric Improvements of City  
Connecting Links, and Economic Development Programs

Minutes, June 17, 2002

Signed:

Attest:

Chairman

County Clerk