

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 12, 2006, to allow commissioners to individually review correspondence. Commissioner Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner and Larry Crotts present. Also present were Denise Humlicek, Payroll Clerk, and Donna Berland, Administrative Assistant.
2. Kirchner moved to approve the minutes of Tuesday, June 5, 2006, as corrected, seconded by Crotts. Motion carried. Paragraph 9., add last sentence, "After discussion, Casper will review the County's Dust Control Policy."
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of June 2006, for John Zuern as Zoning Administrator.
- 3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.
4. Coffey County Sheriff Randy Rogers met with the Board to request the purchase of a Sheriff's patrol unit.
 - 4a. Merry moved to authorize and direct the Sheriff to solicit sealed bids for a 2006 or 2007 Sheriff's patrol unit with \$12,000 to come from the General Fund Sheriff's Capital Outlay Line Item and \$12,000 from the Equipment Reserve Fund, seconded by Kirchner. Motion carried.
5. Kirchner moved, upon the recommendation of the Coffey County Housing Authority Director, to waive the landfill fees on twelve (12) unsafe structures with all coordination to be handled with Landfill Supervisor Jeff Beyer, seconded by Crotts. Motion carried.
6. Merry moved, upon the recommendation of the County Attorney, to waive the purchasing policy as to the formal bid procedure for good cause, said cause being that the vendor is a single source vendor and to approve the agreement with Justice Systems, Inc. for case management software, license agreements, training and maintenance in the amount of \$20,035.00 and to authorize and direct the Chairman to sign same. Payment in the amount of \$2,700.00 to come from 2006 KCJIS grant funding and the balance from the Coffey County Diversion Fund, seconded by Crotts. Motion carried.
7. Coffey County Health Department Administrator Susan Mueller met with the Board to present the monthly report for June 2006. Mueller sent a press release to the newspaper regarding a GIS workshop that the Kansas Collaborative held. Members of the Health Department and Appraiser's office attended the workshop. Mueller reported that the rural health clinics are doing well. The Health Department will not be offering the summer satellite health clinic in LeRoy due to poor attendance. The decision to re-establish the LeRoy clinic would be based on community support. Mueller informed the Board that she is pursuing grant funding for new office space for the Health Department outside the courthouse.

- 8.** Hub Caspar, County Engineer, presented and discussed the weekly report dated June 12, 2006. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 9.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 10.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 11.** Item No. 99-13; Landfill: Review bids for Litter Collection Machine. Make award. KDHE – Recycling regulation and permitting [KSA 65-3406(a)(16)].
 - 11a.** Merry moved, based upon the recommendation of the County Engineer, that the bid submitted by Sellers Equipment Co., for one (1) Vacuum Type Litter Collection Machine, be approved as being the best bid and that award be made to Sellers Equipment Co., according to the terms of the bid at a cost of \$23,639.00, to be paid from the General Fund, Capital Expenditure Landfill Equipment Line Item, seconded by Crotts. Motion carried.
- 12.** Item No. 2006 – 16; BRIDGE STEEL: Request authorization to solicit bids for B365 (K-7.3) Structural Steel.
 - 12a.** Crotts moved to approve the County Engineer’s request to solicit bids for the Structural Steel for B365 (K-7.3), seconded by Kirchner. Motion carried.
- 13.** Caspar also presented the Construction Zone report for the week of June 12, 2006. After discussion, Casper will review the County’s Dust Control Policy.
- 14.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of June 12, 2006.
- 15.** Item No. 95-9; Hotaling attended the Strategic Planning Committee meeting at the Coffey County Hospital, at 12 noon on Wednesday, June 7th. Hotaling reported on several projects still active including the Call Center, Wheeler Lumber, and Kan Build. The Committee voted not to meet in July and August due to vacations and summer activities reducing membership attendance.
- 16.** Item No. 97-7; Hotaling attended the grand opening/ribbon cutting, sponsored by the Coffey County Chamber of Commerce, at The Accounting Place, 200 Neosho St, in Burlington.
- 17.** Item No. 98-8; Hotaling met with Mary Walker, Chamber of Commerce Executive Director, to review the 2007 Tourism & Convention Fund Budget for 2007. The Tourism and Visitor’s Board will meet on Wednesday, June 28th, to consider requests for expenditure of Transient Guest Tax Funds and to finalize the 2007 budget to be submitted to the County Clerk and County Commission on July 3, 2006. Hotaling submitted notice of the Board’s meeting to the Coffey County Republican and mailed out agendas and a draft budget to the Tourism and Visitor’s Board members.

- 18.** Item No. 05-4; Call Center Representatives are reviewing possibilities for temporary location and may re-visit some of the possible locations in the next few weeks.
- 19.** Item No. 06-1; Hotaling received funding from the Kansas Department of Commerce for a matching grant to implement a Business Recruitment Marketing Campaign in conjunction with Anderson and Linn Counties. Each county received \$5,000.00 from the Business Recruitment Marketing Grant Program managed by the Business Development Division of Kansas Department of Commerce.
- 20.** Item No. 06-2; Hotaling met with John Zuern to review zoning status for the property Wheeler Lumber is considering for a new building. The property is zoned commercial (C-1) and will need the zoning changed to industrial (I-1). Hotaling mailed the application for zoning change and information about the process to Wheeler Lumber.
- 21.** Item No. 06-3; Hotaling set up an appointment for the owner of Kan Build in Osage City to meet with the Coffey County Commission to discuss plans for the Dream Homes building in Lebo. The owner will meet with the Commission at 10 a.m. on June 19th.
- 22.** Mental Health Center of East Central Kansas Director John G. Randolph along with Board members Kay Scott, Jane Mudge, and Comptroller Dianne Irving met with the Board to present a Coffey County Diagnoses of Clients seen in 2005 and to request \$63,000.00 for the 2007 budget, a 5% increase from previous years.
- 22a.** Crotts moved to approve the 2007 budget for the Mental Health Center of East Central Kansas in the amount of \$63,000.00, seconded by Kirchner. Motion carried.
- 23.** TerraWorld Representatives Nick Bright and Don Bledsoe met with the Board to discuss their contract with the County. The Board will have the County Attorney review the contract.
- 24.** Coffey County Conservation District members Dan Haines, Kristi Vogts, Robert Harkrader, Justin Rolf, Carl Rogers, and Terry Romig met with the Board to present the 2007 budget request.
- 25.** BlueCross BlueShield Representative Donna Pashman visited with the Board regarding the County Employee Health Insurance Plan and options that are available for Employee Health Insurance.
- 25a.** Merry moved to approve the Blue Choice Comprehensive Major Medical Program, Option 3 of BlueCross BlueShield that will be a new health insurance coverage plan for all employees, seconded by Crotts. Motion carried. The main changes to the Policy are: a Deductible, a three tier drug card, and an office co-pay.
- 26.** Coffey County Housing Authority Steve Lightle and Board member Robert Hyde met with the Board to discuss funding options for the LaMoille Project.
- 27.** Merry adjourned the meeting at 12:35 p.m.

Meetings Attended

1. Kirchner attended the Gridley City Council meeting
2. Merry attended the Strategic Planning Committee meeting
3. Crotts attended National Incident Management Systems (NIMS) training

Correspondence

No Response Required

1. The Kiplinger Letter - May 26, June 2, 2006
2. Hawver's Capitol Report - June 7, 12, 2006
3. Hawver's Capitol Flash - May 30, 31, June 1, 2, 6, 7, 8, 9, 10, 2006
4. NACo - Legislative Action Alert - May 30, June 8, 2006
5. NACo - Web Conference on Prescription Drug Card Program
6. Whitney Damron - KAC Legislative Summary - June 7, 2006
7. KSU Cooperative Extension Service - 2006 Annual Report
8. Mayor Raymer and Mayor Petterson - Invitation to Business Appreciation Picnic
9. City of Burlington Regular Session Minutes - May 24, 2006
10. Kansas Department of Transportation - KDOT funds for local transportation programs
11. Mental Health Center of East Central Kansas - Dr. John Randolph Retirement
12. Plains Guardian - May 2006
13. Vitality - June 2006

Minutes, June 12, 2006

Signed:

Attest:

Chairman

County Clerk