

1. Commission Chambers opened at 8:00 a.m., Monday, June 11, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:05 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Combes moved to approve the minutes of Monday, June 4, 2012, as written, seconded by Rowley. Motion carried.
3. **Consent Agenda**
 - A. Upon the recommendation of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Derek L. Tompkins. Lots Five (5), Six (6), and Seven (7), in Block Twenty-nine (29), in the City of Burlington, Coffey County, Kansas. Book Volume M241, Page 297 of the records of the Register of Deeds for Coffey County, Kansas.
 - B. Upon the recommendation of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by William G. Arthur and Peggy A. Arthur. The Northwest Half (NW ½) of Lot Thirteen (13), and all of Lots Fourteen (14), Fifteen (15), and Sixteen (16) in Block Two (2) of Osborn Addition to the City of Gridley, Coffey County Kansas,. Book Volume M241, Page 301 of the records of the Register of Deeds for Coffey County, Kansas.
 - C. Upon the recommendation of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Virgil W. Ryan. Lots Eleven (11), Twelve (12), Thirteen (13), and the South eight feet (8') of Lot Fourteen (14), in Block Four (4), Wilson's Addition to the City of Burlington, Coffey County, Kansas. Book Volume M241, Page 299 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.
4. Rowley moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being sole source and to approve the purchase of Annual I-Mail Premium maintenance and support, with BitDefender Anti-Virus, and Mail Archiva, from IPSwitch, Inc., in the total amount of \$ 3,817.44 and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from

the General Fund - Technology Training and Equipment Line Item, seconded by Combes. Motion carried. Breakdown as follows: \$3,324.60 to be divided 4 ways, and billed equally to USD # 243, USD #245, Coffey County Library, and Coffey County. USD #243 = \$ 831.15, USD #245 = \$ 831.15, Coffey County Library = \$ 831.15, Coffey County Courthouse = \$ 1,323.99 (Added Mail Archiva 250 users \$ 492.84), TOTAL \$ 3,817.44.

5. Saueressig moved, upon the recommendation of the Noxious Weed Director, to waive the purchasing policy as to formal bid requirements for good cause, said cause being that telephone bids were taken from a minimum of three suppliers and to authorize the purchase of two (2) pallets of PastureGard HL herbicide from Van Diest for \$33,800.40. Funds to come from the Noxious Weed Fund, Commodities Line Item, seconded by Combes. Motion carried.
6. Engineer Wayne Blackburn presented the Weekly Report for June 11, 2012.
7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
8. Item No. 93-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.
9. Item 2012-36; Request Authorization Designate County Detour for A1201C and 1202C: Request authorization to designate a county detour route for Asphalt Project A1201-C and A1202-C on 15th Road from 75 Hwy to Native Road.
- 9a. Crotts moved, based upon the recommendation of the County Engineer's request to designate a county detour for Asphalt Project A1201-C and A1202-C on 15th Road from 75 Hwy to Native Road. The County detour route is Highway 75 from 15th Road to 14th Road, on 14th Road from Highway 75 to Native Road, on Native Road from 14th Road to 15th Road, seconded by Saueressig. Motion carried.
10. Blackburn also presented the Construction Zone Report for the week of June 11, 2012.
11. Health Department Administrator Lindsay Payer presented the monthly report for May 2012. Payer stated that the 3rd Annual Wellness Waddle was a great success and the proceeds were going to Brooklyn Barrett. Payer also stated that there was (1) Tuberculosis case and Cindy Joy is following up on (4) latent TB cases. Payer added that grant requests were submitted to KDHE prior to March 15th and Payer is still awaiting a reply from KDHE. Payer recommended rates for Annual Daycare Licensing increase to \$30 and Compliance Checks increase to \$15. The Board agreed. Payer also discussed the Health Department budget and the possible need for additional funding. Payer stated that she will need more public support for 2013. Payer added that vaccine prices have increased and payroll costs have increased and the Health Department has not been able to generate enough revenue to cover payroll expenses.

12. Emergency Management Coordinator Russel Stuke met with the Board to present the monthly report for May 2012.
13. Conservation District Manager Kristi Vogts met with the Board to present the 2013 Budget. Conservation District Vice President Matt Seaman and RC&D District Representative Dan Haines and National Resources Conservation Services (NRCS) Representatives Robert Harkrader and Marvin Lewis were also present. Vogts also updated the Board on activities and workshops offered through the Conservation District. Vogts explained the role of NRCS with the Conservation District. The Conservation District shares an office with NRCS. NRCS pays internet services and other office expenses. The Conservation District programs may take a funding cut in the future and they may be asked to pay rent with the federal funding cuts. Vogts expressed appreciation for the County's support.
14. Extension Agents Darl Henson and Janae McNally met with the Board to present the 2013 Budget. Extension Board members Kerri Hugunin and Levi Saueressig were also present.
15. Hospital Administrator Karen Smith met with the Board to present the 2013 Budget.
16. Coffey County Housing Authority (CCHA) Director Ronda Gilbert met with the Board to present the 2013 Budget and to discuss Landfill Fees being waived for a structure that the landowner is willing to demo. The Board agreed. Gilbert stated that there are 29 homeowners CCHA assisted with needed repairs in Coffey County. Gilbert added that CCHA partners with ECKAN Weatherization and Rural Development to provide funding to complete rehab programs in the County. Gilbert also added CCHA also partners with The Rural Development Housing Repair Grant to assist homeowners over 62 years of age totaling approximately \$36,000. Gilbert is increasing the Developers Incentive Program amount \$4,500 from \$3,000 in 2012 for a total of \$7,500 to promote more affordable housing. CCHA has assisted first time homebuyers with the Rural Development 502 Home Purchasing Program.
17. Sheriff Randy Rogers met with the Board to discuss purchasing Ballistic Vests.
- 17a. Crotts moved, upon the recommendation of the Sheriff, to waive the County purchasing policy as to informal bidding procedure for good cause, said cause being state contract pricing through Kansas Highway Patrol Partners Program and to authorize the purchase of no more than 20 Ballistic Vests at a total cost not to exceed \$12,000 with the County's portion not to exceed \$5,000, with funds to come from General Fund, Sheriff's Capital Outlay Line Item, and the balance paid by a federal grant, seconded by Combes. Motion carried.
18. Rogers also discussed installing a keyless entry system and using the same system that is currently used at the Joint Services Building. Rogers stated that the District Court Clerk would also like to add the keyless entry system. Rogers added that each lock costs \$904 a piece for (7) locks at a total cost of \$6,328. Rogers also suggested constructing a

doorway outside of the basement elevator to eliminate public access to the Communications area and the Emergency Operation Center (EOC). The Board agreed. Rogers will work with County Clerk Angie Kirchner and Emergency Management Coordinator Russel Stucky to make sure they are all in agreement. Rogers added that the keyless entry system could be extended to all offices in the future. Rogers also added that the City of Burlington purchased an accordion fencing that will be put up in the hallway outside of District Court to secure the rest of the courthouse when the Burlington City has city court. Rowley inquired about lake employees feeding the fish at Coffey County Lake. Rogers stated that the County does not currently have the proper boat and Rogers said that the lake employees could feed the fish if they had the right type of boat. Rogers said with some adjustments lake employees would be able to feed the fish.

19. The Board will question and sign warrants and vouchers for the month of June 2012 on June 27, 2012, at 9:00 a.m. and a budget workshop following checks and vouchers.
20. The Board scheduled a Budget Workshop for Monday, June 25th, following the Commission meeting.
21. Robrahn adjourned the meeting at 11:45 a.m.

Correspondence

1. City of Burlington – Council Meeting Minutes of May 16, 2012
2. NACo – County News – June 4, 2012
3. City of Lebo – Council Meeting Minutes of May 7, 15, 2012
4. Hawver’s Capitol Report – June 5, 6, 7, 8, 9, 2012
5. Whitney Damron – Energy Companies to Discuss Nuclear Reactor Plans with Missouri Panel – June 6, 2012
6. Invitation from Cities of Burlington and New Strawn – Business Appreciation Month on June 15, 2012
7. The Kiplinger Letter – June 1, 2012
8. Kiplinger’s Personal Finance Adviser – June 2012

Minutes, June 11, 2012

Signed;

Attest:

Chairman

County Clerk

