

1. The Commission Chambers opened at 8:00 a.m., Monday, June 6, 2011. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Kenneth Combes, Larry Crotts, Fred Rowley, and Kimberly Skillman-Robrahn present. County Clerk Angie Kirchner was also present.
2. Combes moved to approve the minutes of Tuesday, May 31, 2011, as written, seconded by Crotts. Motion carried 4-yes; 0-no; 1-abstention- Rowley.
3. Crotts moved to approve the 2012 Budget Request presented by the Coffey County Hospital in the total amount of \$850,000 (\$440,000 for the Hospital and \$410,000 for EMS) as submitted, seconded by Robrahn. Motion carried.
4. County Engineer Wayne Blackbourn presented the weekly report for the week of June 6, 2011.
5. Combes moved, based upon the recommendation of the County Engineer, to find that approximately 2,738 tons of Asphalt Milling, a waste material of existing Asphalt surface being three miles of milling material of the total 4 miles from Project #A1102-C contractor price of removal of milling at a price of \$0.86 per square yard = \$14.70 per ton (as per contract) from Project #A1102-C on Shetland Road between 12th Road to 16th Road, are no longer required and cannot prudently be used for public purpose of Coffey County, and as such shall be disposed of by sale to SE-Kan Asphalt Services, Inc. for a bid of \$7.00 per ton of Asphalt Milling material for a total price of \$19,166 and to publish Notice of such disposal in the official County newspaper, seconded by Robrahn. Motion carried.
6. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
7. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
8. Item No. 99-99; Landfill: Monthly Waste Summary for May 2011.

Solid Waste	632.84
Special Waste	15.59
Const. Debris	194
Trees Limbs	3.09
Appliances	1
Metal	5.19
Car Tires	376
Truck Tires	4
Equip. Tires	0
Total Tires	380

(Out of County Processed Tires 0 tons)

- 9.** Item No. 2011-10; Request Bid on 2011 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2011 Chipseal Program. Bid date: June 8, 2011.
- 10.** Item No. 2011-27; Hot Pavement Mix: Request authorization to solicit sealed bids for Project A1103-C, 1" Nova Chip Leveling Course on Trefoil Road from 22nd Road to 25th Road.
 - 10a.** Combes moved to approve the County Engineer's request to solicit sealed bids for Project A1103-C, 1" Nova Chip Leveling Course on Trefoil Road from 22nd Road to 25th Road, seconded by Rowley. Motion carried.
- 11.** Item No. 2011-28; Equipment Purchase – Tractor-Boom Mower: Request authorization to solicit formal bids for one (1) new Tractor with Boom Mower.
 - 11a.** Robrahn moved, based upon the recommendation of the County Engineer, to solicit formal bids for one (1) Tractor with Boom Mower to be paid from the General Fund - Public Works Equipment Line Item, seconded by Combes. Motion carried.
- 12.** Blackburn presented the Construction Zone report for the week of June 6, 2011.
- 13.** Rowley moved to enter into Executive Session at 9:37 a.m. for 10 minutes, to include each of the commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
- 14.** The Board resumed regular session at 9:47 a.m.
- 15.** Robrahn moved to enter into Executive Session at 9:48 a.m. for 5 minutes, to include each of the commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
- 16.** The Board resumed regular session at 9:52 a.m.
- 17.** Economic Development Director Jon Hotaling met with the Board to present the bi-weekly report for May 16, 2011 through June 3, 2011.
- 18.** Item 95-9; Hotaling completed and emailed Strategic Planning agendas for a meeting held June 1st at the Coffey County Hospital. Hotaling attended a meeting and reviewed the Kansas Sampler Festival; the SEK Economic Development Council meeting on May 13th; the Burlington and New Strawn Business Appreciation Picnic; a meeting with a new business owner; the LASR (Leisure And Sport Review) website and banner; and ads for upcoming events. Hotaling reviewed progress on the 2011 strategies. The Strategic Planning Committee will not meet in July & August. The next meeting will be September 7th.
- 19.** Item 95-24; Coffey, Anderson and Linn County Economic Development Departments will co-sponsor with the Kansas Small Business Development Centers a seminar on government procurement and registration requirements for businesses to become certified to do business with state and federal governments. A seminar will be held in mid to late August at a location to be

determined.

20. Item 95-25; Hotaling designed and sent an ad to Discover Mid America magazine for Strawnfest and the museum's "Atomic Age" exhibit. The ad will also highlight July activities in Coffey County - Waverly Ohio Days, Wild Blue BBQ and the Coffey County Fair.

21. Item 97-7; Cheryl Wells, with McCormick Armstrong Printing, met with the chamber director to discuss computer program requirements for the Coffey County Visitor's Guide that the chamber cannot meet. The chamber will bring in a freelance computer person that is familiar with the necessary program and who can convert .jpeg and other files into the required program. This will add some cost, but bidder was several thousand dollars under other bidders.

22. Item 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting on Thursday, June 2nd. The committee reviewed the 2011-2012 draft budget and made final revisions to the budget which will be approved at the July meeting. The committee also discussed a pending charge of gender discrimination filed by the former executive director.

23. Item 05-2; Hotaling discussed information concerning necessary changes to the Articles of Incorporation and Bylaws for the Alliance for Technology Commercialization (ATC). These changes will be discussed, reviewed and approved at a special meeting June 7 at PSU. These changes are necessary because ATC was founded and partially funded under the Kansas Technology Enterprise Corporation which was eliminated in the State of Kansas budget for 2012.

24. Item 07-2; Hotaling sent additional information on the Opotheyahola Monument in LeRoy to Julie McPike, Executive Director for Freedoms Frontier National Heritage Area (FFNHA), for inclusion on the FFNHA map and brochure.

25. Hotaling mailed a letter to a loan account on May 16 explaining a full payment would be required this year. A business owner stopped by the Economic Development office June 2. He reported that after making some changes, picking up a few new accounts and working around the high gasoline prices, he had generated enough sales to make a full payment this year.

26. Hotaling met with a local business owner looking for more employees and additional space. Bobbiann Daugherty with the Coffey County Employment Program is assisting with employee search and the Economic Development office is checking on possible space options.

27. Hotaling reviewed banner renewal information from the LASR (Leisure and Sport Review) website. Links included each city's website and the Chamber of Commerce website. Banner and links are reasonably priced at \$250 total per year.

28. Hotaling attended a department head meeting on May 16th to discuss the County auction, the County employee picnic and the County health insurance. Hotaling received the health insurance open enrollment selection form at the May 24 health insurance meeting.

- 29. Hotaling ordered dessert cakes and served dessert at the Burlington / New Strawn business appreciation picnic Friday, June 3.
- 30. Hotaling is preparing a draft budget for the Economic Development department for 2012.
- 31. Hotaling completed the loan report for period May 1 - 31, 2011.
- 32. Coffey County Housing Authority Director Steve Lightle met with the Board to present the 2012 Budget Request. Administrative Assistant Ronda Gilbert was also present.
- 33. Lake Region Solid Waste Representative Donna Schmit met with the Board to summarize amendments to Operating Documents approved by the Lake Region Solid Waste Authority Board and presented the 2012 Budget Request. Engineer Wayne Blackbourn, Landfill Supervisor Jeff Beyer and Noxious Weed/Recycling Director Todd Bemis were also present.
- 34. Crotts moved, upon the recommendation of the Lake Region Solid Waste Authority Board and the County Attorney as to form, to approve the Interlocal Agreement Establishing A Regional Solid Waste Authority; the Lake Region Solid Waste Authority Memorandum of Understanding and Agreement of Recycling, Resource Recovery and Waste Reduction; and the Household Hazardous Waste Collection Program Interlocal Cooperation Agreement as amended May 17, 2011, seconded by Rowley. Motion carried.
- 35. The Board will question and sign warrants and vouchers for the month of June 2011 on Monday, June 27, 2011 at 1:00 p.m.
- 36. Saueressig adjourned the meeting at 11:45 a.m.

Correspondence

- 1. The Kiplinger Letter – May 27, 2011
- 2. The Kiplinger Tax Letter – May 27, 2011
- 3. Hawver’s Capitol Flash – May 27, 28, 31, June 1, 2011
- 4. BKD – CPAs & Advisors – May 31, 2011
- 5. KAC – Legislative Updates – Local Environmental Protection Program Funding Remains in Budget – June 1, 2011
- 6. Thank you note – Bonnie Davis Family – June 1, 2011

Minutes, June 6, 2011

Signed:

Attest:

Chairman

County Clerk