

1. Commission Chambers opened at 8:00 a.m., Monday, June 4, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Rowley moved to approve the minutes of Tuesday, May 29, 2012, as written, seconded by Saueressig. Motion carried.
3. Crotts moved, upon approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Services Agreement with Doug VanderLinden, of Integrated Technology Consultants, Inc., for the period of July 1, 2012 through June 30, 2013, seconded by Combes. Motion carried.
4. American Legion Representative Jerry Hugunin reported that there will be a dedication ceremony for the Floyd H. Robinson family at Veterans Park in Burlington dedicating Highway 75 as Floyd H. Robinson Memorial Highway Vietnam MIA, on Saturday, June 23rd at 1:00 p.m., and invited the Board to attend the dedication.
5. Engineer Wayne Blackburn presented the Weekly Report for June 4, 2012.
6. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
7. Item No. 93-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.
8. Item No. 99-99; Landfill: May Total Tonnage Report:

Solid Waste	541.93 tons
Const. Debris	441.46 tons
Special Waste	0
Trees Limbs	5.15 tons
Metal	4.85 tons
Appliances	5
Car Tires	291
Truck Tires	0
Equip. Tires	3
Total Tires	294
9. Item 2012-26; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1205-C, Hot Mix Pavement Ultra-Thin Mix Bonded Asphalt - NovaChip on 17th Road from Hwy 75 (Lynx Lane) to Oxen Lane, Oxen Lane from 16th Road to 17th Road and Planter Road from 15.5 Road to 16th Road. Bid Date: May 16, 2012. Review bids and make award: May 21, 2012. Review and sign Contract.

- 9a.** Saueressig moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with APAC - Kansas, Inc., Shears Division for Project No. A1205-C, to be paid from the General Fund, Public Works - Asphalt Line Item, seconded by Crotts. Motion carried.
- 10.** Item 2012-34; Request Bid on Hot Mix Asphalt for Special Projects: Request authorization to solicit informal quotations and purchase approximately 53 tons of Commercial Hot Mix Asphalt for Two (2) locations in the County: Approach ends of Bridge at south end of LeRoy and 11th Road- Native Road 0.5.
- 10a.** Crotts moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit informal quotations and purchase approximately 53 tons of Commercial Hot Mix Asphalt for Special Projects at the approach ends of the Bridge at south end of LeRoy and 11th Road - Native Road 0.5, to be paid from the General Fund, Public Works - Asphalt Line Item, seconded by Combes. Motion carried.
- 11.** Item 2012-35; Request Authorization to Purchase Snap-Tite Pipes: Request authorization to purchase approximately 357 lineal foot of HDPE liner pipe of various sizes at several locations on 22nd Road. Location list: 22nd - J.66, 22nd - K.70, 22nd - L.23, 22nd - Q.74, and 22nd - S.31
- 11a.** Rowley moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause said cause being State of Kansas Contract Number 37006 and to approve the purchase of approximately 357 lineal foot of SDR 32.5 M/F Snap-Tite pipe from ISCO Industries, in the amount of \$57,226.95 and to authorize and direct the County Engineer to sign all documents related thereto. Funding for the purchase will come from the Special Highway Improvement Fund, seconded by Combes. Motion carried.
- 12.** Blackburn also presented the Construction Zone Report for the week of June 4, 2012.
- 13.** Blackburn also stated that a letter was sent to the citizens at Country Estates stating there will be work done on 15th Road and there will be a detour. Blackburn will return next week for detour route approval.
- 14.** Bill and Mary Walker met with the Board to give their goodbyes. Walker stated that they are moving back to Augusta, Kansas. Walker added that they have appreciated all the support over the years and thanked the Board for their friendship.
- 15.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for May 21, 2012 through June 1, 2012.
- 16.** Item 95-29; Hotaling completed and emailed agendas to committee members for the Coffey County Strategic Planning meeting to be held at the Coffey County Hospital at 12

noon, Wednesday, June 6th. Due to vacations and other activities and conflicts, the committee usually does not meet in July or August.

17. Item 95-32; Countertop Trends, LLC made the final payment of their County loan made to the company in October of 1996. The 180 monthly payments were all received on or before the monthly due date.
18. Item 98-8; Hotaling completed the public notice for Tourism & Visitors Board 2013 budget meeting. Hotaling completed a draft budget for expenditure of transient guest tax revenue for 2013. The Tourism & Visitors Board will meet Monday, June 11th, at 12 noon in the Economic Development office.
19. Hotaling wrote a letter of support for COF's grant application to develop additional work sites and jobs for their consumers. Hotaling also met with representatives from COF and Midland Care to discuss the Kansas PACE Program concerning possible implementation of this program that provides additional support to the aging so they can continue to reside in their homes. Hotaling also discussed possible grants for a disabled person wanting to start a small business in Burlington, including the www.KATCO.net website for Kansas Assistive Technology Company.
20. Hotaling attended an 8-hour mandatory Defensive Driving course presented by Kansas Highway Patrol Trooper Rick Wingate.
21. Hotaling contacted SEK Department of Commerce Representative Craig VanWey to determine whether a business considering expanding its operations to Coffey County is eligible for property tax abatement under Kansas Statutes. At this time they would not qualify.
22. Hotaling spoke with a developer considering the construction of an RV Park in the BETO Junction area. Hotaling is looking into funding possibilities to help with infrastructure needs of the park.
23. A citizen inquired about loan funds from Coffey County for a retail business. Since there is another identical business already operating in the County and since the funding would be for a retail business, the project would not be eligible for Coffey County loan funds.
24. Hotaling reported that Tim Larson from Hartford, KS submitted a bid for fish feeding at Coffey County Lake. The Board approved the bid with the amount of fish food not to exceed 500 lbs. per month. Hotaling added that Larson charges \$85 per month to fill the feeder.
25. Rowley moved to enter in to Executive Session for 5 minutes at 9:51 a.m., to include each of the Commissioner and the Economic Development Director, to discuss trade secrets of a corporation, seconded by Saueressig. Motion carried.
26. The Board resumed regular session at 9:56 a.m.

27. Coffey County Library Administrator Jenifer Trimble met with the Board to present the 2013 Library Budget. Margaret Hein and Janet Lewis were also present. Trimble stated that they have not asked for an increase in 5 years. Trimble stated that the library is budgeting for a 3.5% increase in wages for employees. The library is still offering after school programming for Lebo-Waverly and Burlington. Leroy and Gridley do not currently have after school programs so the library provided an after school program. Trimble stated that there are Wii's in all libraries and computer laptops. The library offers free computer classes four times a year in each library and the libraries are lending ebooks now and have lent almost 500 since March. The Libraries goal for this year is to get all citizens involved in the libraries.
28. Emergency Management Coordinator Russel Stuke updated the Board on the meeting held on May 24th with Wolf Creek Representative Tim East and Lyon County regarding the Lyon County Reception and Care Facility. Kansas Department of Emergency Management was also at the meeting.
29. The Board will question and sign warrants and vouchers for the month of June 2012 on June 27, 2012, at 9:00 a.m.
30. Robrahn adjourned the meeting at 10:48 a.m.

Correspondence

1. Hawver's Capitol Report – May 29, 30, 31, June 1, 2, 2012
2. Coffey County Historical Society – Board Meeting Minutes of May 10, 2012
3. KAC – Legislative Alert – Sine Die – June 1, 2012
4. Senator Jeff Longbine – Statehouse News – May 30, 2012
5. Coffey County Library – June Calendar of Events – May 30, 2012
6. The Kiplinger Letter – May 25, 2012
7. Audit Report for Year End December 31, 2011- Coffey County Airport Authority

Minutes, June 4, 2012

Signed:

Attest:

Chairman

County Clerk