

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, June 3, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, and Bob Saueressig present. County Payroll Clerk Denise Humlicek, Administrative Assistant Donna Berland and County Attorney Doug Witteman were also present. Commissioner Rowley was absent. Wolf Creek Representative Tim East was also present for the meeting.
2. Saueressig moved to approve the minutes of Tuesday, May 28, 2013, as written, seconded by Meats. Motion carried.
3. Robrahn moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being sole source and to approve the purchase of Annual I-Mail Premium maintenance and support, with BitDefender Anti-Virus, and Mail Archiva, from IPSwitch, Inc., in the total amount of \$3,817.44 and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from the 2013 County General Fund - Technology Training and Equipment Line Item, and \$2,493.45 of the total cost will be reimbursed by USD#243, USD#245, and the Coffey County Library, seconded by Combes. Motion carried.

\$3,324.60 to be divided 4 ways, and billed equally to USD # 243 USD #245, Coffey County Library, and Coffey County.

USD #243 = \$ 831.15 USD #245 = \$ 831.15 Coffey County Library = \$ 831.15 Coffey County Courthouse = \$ 1,323.99 (Added Mail Archiva 250 users \$ 492.84)

TOTAL \$ 3,817.44

This is the same price as last year

4. County Engineer Wayne Blackburn presented the weekly report for June 3, 2013. Heidi Hinterweger and Courtney Knowles were present for this portion of the meeting.
5. Item No. 93-01; Road Permits: No road permits were issued during the past week.
6. Item No. 99-13; Zoning Permit/Applications Report: No zoning permits were issued during the past week.
7. Item No. 99-99; Landfill: **BLACKSTONE ENVIRONMENTAL PROPOSAL OF PROFESSIONAL SERVICES FOR 2012 AND 2013 Groundwater Monitoring Services (two events per year) and an Annual Leachate Monitoring. Review and sign. Review and approve Change Order No. One for Groundwater Monitoring Services and an Annual Leachate Monitoring from Blackstone Environmental.**
- 7a. Saueressig moved, Based upon the recommendation of the County Engineer, move to approve the Change Order No. One with Blackstone Environmental Proposal of

Professional Services for 2012 and 2013 Groundwater Monitoring Services (two events per year) and an Annual Leachate Monitoring provided for the Coffey County Sanitary Landfill. (Original amount was lump sum price of \$4,100.00 per event, two events per year which increased to \$5,950.00 lump sum price per event. Said increase is to include Appendix I Geochemical sample collection and analysis per KDHE requirements (Memo September 2012), seconded by Meats. Motion carried.

- 8.** Item No. 2013-36; Coffey County Landfill – Boutwell Testing: Request authorization to pay Blackstone Environmental for Boutwell Testing for \$4,500.00.
- 8a.** Robrahn moved, based upon the recommendation of the County Engineer, to approve the County Engineer’s request to pay Blackstone Environmental for Boutwell Testing for \$4,500.00. Funding for the Boutwell Testing will come from the Capital Improvement Landfill Reserve Fund, seconded by Meats. Motion carried.
- 9.** Blackbourn also presented the Construction Zone Report for the week of June 3, 2013.
- 10.** Coffey County Treasurer Brenda Cherry met with the Board regarding a personnel issue. Cherry requested hiring a regular part-time employee for 3 days a week. Cherry will work on the organizational chart and job description for the Board’s approval.
- 11.** Combes moved to enter into Executive Session for 10 minutes at 9: 59 a.m., to include each of the Commissioners and the County Counselor, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried
- 12.** The Board resumed regular session at 10:09 a.m.
- 13.** Saueressig moved upon the recommendation of the Emergency Management Coordinator and approval of the County Attorney as to form, to approve and direct the Chairman to sign the FEMA General Admission Application Statement of Non-discrimination for Russel Stukey, Emergency Management Coordinator, to attend the FEMA L-340 Plan Review Course, seconded by Combes. Motion carried.
- 14.** Health Administrator Lindsay Payer met with the Board to discuss the Regional Coordinator position. The position would be funded by grant money.
- 15.** Leroy, Kansas Citizen and Former State Representative Jeff Freeman met with the Board to discuss Rural Opportunity Zones. The zones are areas for state tax waivers and student loan pay-offs for citizens returning to participating counties.
- 16.** County Treasurer Brenda Cherry met with the Board to present the updated Table of Organization Chart for one regular part-time clerk position she will be hiring in her office.
- 16a.** Saueressig moved to authorize and direct the Chairman to sign the revised Table of Organization for the Treasurer’s office, seconded by Robrahn. Motion carried.

17. A review was done on the Employee Assistance Program. The County has 134 positions that are currently considered safety sensitive positions.
18. Commissioner Robrahn gave a legislative update.
19. Commissioner Meats updated the Board on the Economic Development applications received by the County to date. The Board discussed the hiring process.
20. The Board will question and sign warrants for the month of June, 2013 on Thursday, June 27, 2013, at 9 a.m.
21. Combes adjourned the meeting at 12:34 p.m.

Correspondence

1. The Kiplinger Letter – May 24, 2013
2. The Kiplinger Tax Letter – May 24, 2013
3. Senator Jerry Moran – Kansas Common Sense – McConnell AFB Remains Nation’s Premier “Super Tanker” Base – May 28, 2013
4. KAC – Effective Community and Media Communication Workshop on June 4, 2013
5. Coffey County Hospital – Board Meeting Minutes of April 15, 2013

Minutes, June 3, 2013

Signed:

Attest:

Chairman

County Clerk