

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, June 2, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, and Doug Witteman, Coffey County Attorney. Sam Robinson, The Gleam, Jeannene Ryan, WCNOG Representative, and Mark Petterson, Coffey County Republican Editor, were present for a portion of the meeting.

2. Sipe moved to approved the corrected minutes of May 27, 2003, seconded by Rowley. Motion carried. Corrections were: Monday, May 27, 2003, paragraph 1, add “Coffey County Attorney, Doug Witteman, and” at beginning of fourth sentence. Paragraph 2, change ‘Rowley’ to “Crotts”. Paragraph 18 was correct as written. Paragraph 19, replace ‘an appointment’ with “a work session”.

3. Commissioner Crotts reported a request from a LeRoy resident to waive the landfill fees for the debris caused by the housefire at the Steve Hammond residence.

3 a. Crotts moved to waive the landfill fees for the Steve Hammond house in LeRoy, seconded by Rowley. Motion carried.

4. A Coffey County resident stopped by with a complaint concerning a septic tank inspection involving a recent house sale. Commissioner Rowley agreed to look into the situation.

5. Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly report for May. The Board also discussed the grant program. Coffey County has been allocated \$26,491.41 from a 2002 Domestic Preparedness Equipment Grant. Jewett has been gathering information about equipment items to purchase

6. Todd Bemis, Noxious Weed Director, and Mike Lawrence, Chemical Applicator Lead man, presented bids for a Chemical Injection System. Bids presented:

Bid Item	Bidder #1 – Westheffer	Bidder #2 – Westheffer	Bidder #3 – VMS	Bidder #4 – VMS
Raven	\$21,094.66		\$21,096.00	\$21,096.00
Mid-Tech		\$19,869.76		
Raven Option 1	\$3,496.60		\$3,433.00	
Mid-Tech Option 1		\$2,842.00		\$2,779.00
Mid-Tech Option 2	\$3,295.00	\$3,295.00	\$3,112.00	\$3,112.00
Mid-Tech Option 3	\$573.00	\$573.00	\$541.00	\$541.00
Mid-Tech Option 4	\$9,330.00	\$9,330.00	\$8,811.00	\$8,811.00
Total – Base Bid	\$21,094.66	\$19,869.76	\$21,096.00	\$21,096.00
Total – Base Bid + Alt. No. 1	\$24,591.16	\$22,711.76	\$24,529.00	\$23,875.00
Total – Base Bid + Alt. No. 1, Alt. No. 3 & Alt. No. 4	\$34,494.16	\$32,614.76	\$33,881.00	\$33,227.00

6 a. Merry moved, on the recommendation of the Noxious Weed Director, to accept the low bid in the amount of \$32,614.76 from Westheffer Company, Inc., Lawrence,

Kansas for a Mid-tech Chemical Injection System with GPS and Roadway Management System options 1, 3, and 4, funds to come from the Noxious Weed Capital Outlay Fund, seconded by Rowley. Motion carried.

7. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of May 27, 2003.
8. Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning Committee meeting to be held at the Coffey County Hospital at 12 noon on Wednesday, June 4<sup>th</sup>.
9. Item No. 95-18; Hotaling attended a meeting with Kansas Department of Commerce representatives, New Strawn Mayor Mark Petterson and Chuck Trimble of New Eagle Communications. Hotaling reviewed the CDBG loan funded by KDOC&H to the City of New Strawn back in 1993. Hotaling discussed the Subordination Agreement of Secured Debt, presently under review by the City of New Strawn's attorney. KDOC&H is hopeful that this agreement can be finalized in the next few weeks.
10. Item No. 95-25; Hotaling contacted various participants and vendors providing services for the Governor's Classic Golf & Fishing Tournament (caterer, golf course operators, motels, media, etc.). Hotaling put up a banner welcoming participants in the event. Hotaling spoke with Robin Jennison, host of the Saturday morning radio show, Kansas Outdoors, about this event. He will be doing interviews at the event. Hotaling finalized the hole-in-one prizes and completed the listing of sponsors for T-box signs.
11. Item No. 97-6; Greg Bashaw with Overland Tool has set up an industrial tour in Neodesha for the Coffey County Manufacturer's Association on June 11<sup>th</sup>. The CCMA will tour Prestige, Inc., a manufacturer of quality wooden cabinets.
12. Item No. 98-6; Hotaling notified SEKRPC that he will be unable to attend the June 5<sup>th</sup> Executive Committee meeting. Hotaling is working on Coffey County information to be contained in the SEKRPC Comprehensive Economic Development Strategy.
13. Ronda Truelove, Executive Secretary, completed mailing to realtors and property developers the information on how to list properties on the Kansas Department of Commerce and Housing web site.
14. The Board discussed the Arnold's Greenhouse sign at the intersection of Highway 75 and 57 (LeRoy turnoff). Hotaling said Arnold's has been notified by the Kansas Department of Transportation that the sign will need to be removed.
15. Jeannene Ryan, WCNO, reported that the Governor's Fishing Classic is on schedule and it will be easier now that the Security Level is back to yellow.

16. Hotaling requested an Executive Session.

16 a. Sipe moved to recess into Executive Session at 10:48 a.m. for 5 minutes, to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Crotts. Motion carried.

17. The Board resumed regular session at 10:53 a.m.

18. Hub Caspar, Coffey County Engineer, presented the weekly report dated June 2, 2003.

19. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

20. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

21. Item No. 2003-24; Hot Mix Pavement: Review bids and make award. Bids presented:

**Project A2302-C Hot Mix Pavement  
May 30, 2003 – 2:00 p.m.**

	Engineer's Estimate	APAC – Shears	SE-Kan	Shilling Const.	Central Paving	Killough Const.	Venture Corp.
		\$27.47/Ton	\$28.47/Ton	\$29.66/Ton	\$29.90/Ton	\$30.40/Ton	\$31.40/Ton
BM-2	\$403,590.00	\$335,958.10	\$348,188.10	\$362,741.80	\$365,741.80	\$371,792.00	\$384,022.00
Start Date		7/14/93	6/16/03	9/15/03	9/01/03	8/01/03	8/01/03
Calendar Days		40	30	30	40	45	76

21 a. Rowley moved, based upon the recommendation of the County Engineer, that the bid submitted by APAC-Kansas, Inc., Shears Division, for Hot Mix Pavement Project No. A23-02-C be approved as being the best bid and that award be made to APAC-Kansas, Inc., Shears Division, according to the terms of the bid at a cost of \$27.47 per ton with estimated total of \$335,958.10, to be paid from the Special Highway Improvement Fund, seconded by Kircher. Motion carried.

22. Gene Rohr, Burlington, met with the Board to report a drainage problem on the right of way in front of his property at the west end of Neosho Street on the west side of 16<sup>th</sup> Street. Caspar will survey the area to see if it can be drained.

23. The County Clerk reported the auditor found that there was an error from 2001 regarding check #39621 and check #39627 involving a fork lift purchase. The vouchers were paid from the Economic Development Fund (#114) and should have been paid from the Economic Development Loan Fund (#115) totaling \$7,000.00. The cash on the Treasurer's side is correct, but it deals with the expenditures on the Clerk's side. The

auditor will be making a journal entry to correct the error. The Board approved the change.

24. Birk also advised the Board that a fire safety inspection of the courthouse was completed on Friday, May 30, 2003, by L. Lyndon Blackwell, Kansas State Fire Marshall.

25. The County Attorney reported a delinquent tax sale is in progress. Notification letters have been sent to 24 taxpayers who have 21 days to respond or the properties will be sold at auction.

26. Rowley moved to adjourn the meeting at 11:48 a.m., seconded by Kirchner. Motion carried.

**CORRESPONDENCE:**

Response Not Required

1. Hawver's Capitol Report: 5-27; 5-28; 5-29;
2. Board of Tax Appeals of the State of Kansas – Docket No. 2002-10027-TX
3. KAC – 2003 Legislative Updates
4. The Kiplinger Tax Letter, 5-23-2003
5. Department of Revenue, Division of Property Valuation – Official 2002 Real Estate Appraisal/Sales Ratio Study

Response Required

6. Southeast Kansas Regional Planning Commission – Grant Application Notice

Minutes, June 2, 2003

Signed:

Attest:

Chairman

County Clerk