

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, May 29, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, Donna Berland, Administrative Assistant, and Doug Witteman, County Attorney.

2. The Board questioned and signed warrants and vouchers for the month of May 2007.

3. Robrahn moved to approve the minutes of Monday, May 21, 2007, as corrected, seconded by Crotts. Motion carried. Paragraph 36. delete 'building' replace with "Coffey Health Systems Ambulance Service." delete 'a tower that could be constructed and rentals for tower usage could assist in subsidizing not only the tower but the building.' replace with "the feasibility of including a tower."

4. Coffey County Treasurer JoAnn Raaf presented the 2006 Motor Vehicle Operating Fund Report. Raaf explained the various types of expenses that can be paid from the Motor Vehicle Operating Fund. There was \$2,136.48 in expenses paid out of the Motor Vehicle Operating Fund. Raaf stated that she will be reimbursed partially from the State for toner and paper costs. The total income amount from Motor Vehicle Service Fees was \$61,743.02. Raaf transferred \$59,606.54 to the General Fund. Raaf stated that she had already collected \$10,000.00 more in the first four months of this year than last year.

**5. Consent Agenda**

A. Moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Lori Breshears, New Hire, Legal Secretary, Attorney's Office, C-IV-c, \$15.45, effective 6/5/07.

5a. Crotts moved to approve the Consent Agenda as amended, seconded by Robrahn. Motion carried.

6. Coffey County Housing Authority Director Steve Lightle met with the Board to discuss that the Housing Board in Lebo would like the Coffey County Housing Authority to take over the Senior Housing at Lebo. Lightle stated that it is \$347,000.00 in debt. The USDA would possibly write it down based on an Appraisal. Lightle explained that the USDA would write down the Housing units because the rental payments are not enough to subsidize the buildings. The USDA thought that it could possibly be written down to \$10,000.00 per unit which would be \$247,000.00. Lightle wanted to know if the Board was interested in the Housing Authority purchasing the Senior Housing. Sipe asked if the Housing Authority could have debt. Lightle said that the Housing Authority could have debt, but he wanted the Board's approval before purchasing it. The County Appraiser has the Senior Housing appraised at \$600,000.00. Lightle stated that there are some serious deficiencies that need to be addressed. Lightle stated that there is no money

left from Rural Development. If the Board doesn't take it over, Lightle doesn't know what will happen to the facility. Lightle believes that there are six houses that could be sold for approximately \$30,000.00 to \$40,000.00 a piece. There would still be about a \$200,000.00 debt to the County at about a 1% finance rate. Lightle stated that this would be worth pursuing. Lightle said that heaters and air conditioners need to be replaced along with appliances and that the apartments need updated. Rowley informed the Board that he will be missing the joint meeting with the Board and the Housing Authority on Thursday, June 7<sup>th</sup> due to a previously planned vacation. Lightle would also like to take over the East Central Kansas Economic Opportunity projects as well. Crotts stated that he wanted more information on the Senior Housing in Lebo. Lightle will return with more information at a later date.

**7.** Rowley moved to appoint Kimberly Robrahn as the County's representative for a 2-year term on the Fiber Optic Control Board, effective July 1, 2007, with the term to expire June 30, 2009, seconded by Sipe. Motion carried.

**8.** Rowley moved to authorize and direct the Chairman to sign the letter to Dr. Rawson naming the County's representative to the Fiber Optic Board of Control, seconded by Crotts. Motion carried.

**9.** Robrahn moved upon the recommendation of the Fiber Optic Control Board and approval of the County Attorney, and pursuant to paragraph 1.17 of the agreement between Terra World, Inc. and Coffey County, Kansas, with said agreement for providing Internet Service to Coffey County residents and business utilizing the Coffey County Fiber Optic Network, to renew the agreement for an additional one (1) year, beginning July 1, 2007 and ending June 30, 2008, with current subscriber rates remaining the same as when the initial contract was signed, and to authorize and direct the Chairman to sign the Addendum To Agreement between Coffey County and Terra World, seconded by Crotts. Motion carried.

**10.** Sipe moved to authorize and direct the Chairman to sign the Kansas Water Quality Buffer Partnership Agreement for the Coffey County Conservation District to renew their Buffer Partnership for the Clean Water grant application, seconded by Robrahn. Motion carried.

**11.** Wayne Blackburn, County Engineer, presented and discussed the weekly report dated May 29, 2007.

**12.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

**13.** Item No. 93-01; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

**14.** Item No. 99-13; Landfill: Solid Waste Management Unit Weekly Report:

Solid Waste: 1197.7 tons  
 Special Waste: 27.18 tons  
 Const. Debris: 56.52 tons  
 Brush: 1.16 tons  
 Metal: .24 tons  
 Tire Total: 3 passenger  
                   0 truck  
                   0 equipment  
 Appliances: 0

\*\*\* Total weekly income: \$ 5,422.77

**17.** Item No. 2007-18; Greensburg Assistance; Update. Blackburn said that all debris has to be moved to the curb before County services can be utilized. Private contractors are involved in moving debris to the curb. Road and Bridge employees will be leaving on June 4<sup>th</sup>. The employees will be taking the loader from the landfill to assist at Greensburg. Blackburn will be purchasing sleeping bags and air mattresses for the County employees. Sipe inquired if FEMA would reimburse the County for the merchandise. Blackburn said that FEMA would reimburse the County and then the merchandise would have to be disposed of properly after consulting with the County Attorney. Five Road and Bridge employees will be leaving once the orders are received from Greensburg. Four pieces of equipment will be taken to Greensburg and the fifth person will be a supervisor or lead man.

**18.** Item No. 2007-19; Personnel; Request authorization to advertise for help on the Bridge Crew.

**18a.** Rowley moved to approve the County Engineer's request to advertise for one Tradesman to fill a vacancy due to a resignation on the Bridge Crew, seconded by Saueressig. Motion carried.

**19.** Blackburn also presented the Construction Zone report for the week of May 29, 2007.

**20.** The Board opened bids for the 2007-2008 County Vehicle. The bids received were the following:

<u>Dealer</u>	<u>Description</u>	<u>Bid</u>
Crow-Moddie Ford	2008 Taurus X Crossover	\$24,350.00 List \$ 4,250.00 w/ trade \$           0 Govt. Discount <hr/> <b>\$20,100.00 Total</b>
Crow-Moddie Chevrolet	2008 Chevrolet Uplander	\$25,528.22 List \$ 4,250.00 w/ trade \$ 4,500.00 Govt. Discount <hr/> <b>\$16,798.22 Total</b>

Beyer Motor Company	2007 Dodge Caravan	\$28,185.00 List \$ 2,000.00 w/ trade \$ 5,000.00 Govt. Discount
		<b>\$19,792.00 Total</b>

\*\*\*The Board will send the bids to the vehicle committee for their review and recommendation.

**21.** Crotts moved, based upon the recommendation of Latimer, Sommers and Associates, P.A., our consulting engineer, to approve Change Order No. 1 in the amount of \$1,602.00 as an addition to the contract for Project No. 2007 – Court and to authorize and direct the chairman to sign the same, seconded by Robrahn. Motion carried.

**22.** Blackburn requested to continue to purchase Cold Mix from Shears, as a seasonal contract and not as a quantity purchase, with the same bid that the County had previously advertised.

**23.** Saueressig moved, upon the recommendation of the County Engineer and approval of the County Attorney, to continue to purchase Cold Mix from Shears at the previously advertised and bid price, seconded by Rowley. Motion carried.

**24.** Coffey County Health Department Administrator Lindsay Payer met with the Board to discuss the Coffey County Health Department performing County Employee Drug Testing. Payer stated the costs of training per collector would be \$200.00. The \$200 training certificate per collector lasts for five years. Payer gave a report on Coffey County employees tested in 2006. There were 33 random tests at no charge to the County. The 33 Pre-employment tests and four post-accident at \$25 each for a total of \$925. Coffey County had no positive results in 2006, but paid \$60 per month for an optional Employee Assistance Program - \$720 per year. Payer stated that it looked as though it would be a savings to the County for the Health Department to perform the employee drug testing. The Board will consider making the change.

**25.** Coffey County Hospital Administrator Dennis George met with the Board to present the 2008 Budget Request. George presented the Accounts and Reports statement for 2005-2006. George also presented a five-year overview of statistical comparisons. George stated that the Wellness Program appears to be working and the report reflects a decrease in revenues, however the Obstetrics Department has increased. George stated that the Coffey County Hospital is 25% more efficient in comparison to other hospitals of the same capacity. George also presented a management letter from BKD, LLP of Wichita, Kansas. George presented a handout power point presentation on a Coffey Health System 2007 update. George also presented a spreadsheet of a quick glance at a 12 year overview in relation to the 2008 Budget request. George requested the same amount as previous years, \$310,000.00 for the EMS and \$440,000.00 for the Hospital.

**25a.** Rowley moved to approve the 2008 Budget Request for Coffey County Hospital seconded by Crotts. Motion carried.

**26.** Mental Health Center of East Central Kansas Director Bill Persinger met with the Board to present a packet with the 2008 Budget Request for \$66,150.00, a 5% increase from last year. Also in attendance were Board Members Kay Scott and Jane Mudge. The Mental Health center is requesting a small increase from all counties for their services. Persinger stated that requesting small increases helps to keep up with inflation instead of receiving a flat budget and then asking for a larger percentage increase years later. Persinger also requested any Local Alcohol Tax funds that the County may have to assist with alcohol services provided through the Mental Health Center. Persinger presented information about the services provided through the Mental Health Center, an Admissions Report, the 2006 Calendar Year Operations Review, the 2006 Annual Report, and provided a Branch office Schedule of Medication and Counseling Services. Sipe inquired if the Mental Health Center of East Central Kansas works with the Area Agency on Aging. Persinger stated that they are beginning to work with the Area Agency on Aging more than in previous years. Persinger requested a 5% increase in budget from all counties except for Chase County. The Mental Health Center of East Central Kansas will be requesting double the actual budget request from Chase. Board Member Kay Scott added that the Mental Health Center of East Central Kansas is dipping into their reserves of funds that had been built up because of the unknown on how Medicaid would be billing in the future. Medicaid changed their billing practice and it has affected the Mental Health Center's budget. Persinger stated that things are changing and services are increasing in Coffey County. The Board will review the budget request at a later date.

**27** The Board recessed at 12:00 p.m. for lunch until 1:00 p.m.

**28.** The Board resumed regular session at 1:00 p.m.

**29.** The Board visited with Teri Hoffay, Emergency Preparedness Radiological Officer, regarding mileage to oil spills and storm spotting. The Board requested that Hoffay relay to Emergency Preparedness Coordinator Becky Jewett that the Board would like Jewett to explain the vouchers in question next Monday and to contact the County Clerk to be put on the Agenda. The Board verified that Wednesday, May 30<sup>th</sup> or Thursday, May 31<sup>st</sup> would be the dates when the siren company would be here to look into new sirens for Gridley and Lebo.

**30.** The Board called in Road and Bridge Supervisor Bob Strait to explain mileage paid to an employee and a purchase made by Road and Bridge.

**31.** The Board scheduled a 2008 Budget Work session for Tuesday, June 19<sup>th</sup>, 2008, at 8:30 a.m.

**32.** The Board will sign checks and vouchers for the month of June 2007 on Wednesday, June 27<sup>th</sup>, 2007, at 8:30 a.m.

33. Sipe adjourned the meeting at 2:30 p.m.

**Correspondence**

No Response Required

1. League of KS Municipalities – Department of Justice Seeks Applications for Byrne Grants – May 29, 2007
2. Kansas Association of Counties – Special KAC Bulletin: Assistance to Kiowa County – May 25, 2007
3. Schlotterbeck and Burns, LLC – Audit Report for year ended December 31, 2006 – May 25, 2007
4. The Kiplinger Letter – May 18, 2007
5. The Kiplinger Tax Letter – May 18, 2007
6. Whitney B. Damron – KAC End of Session Report – May 21, 2007
7. Whitney B. Damron – The Senate Report – May 22, 2007
8. Kansas Department of Transportation – Approval of Blackburn as County Engineer – May 24, 2007

Minutes, May 29, 2007

Signed:

Attest:

Chairman

County Clerk