

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, May 27, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant.

2. Coffey County Register of Deeds Gwen Birk, County Treasurer JoAnn Raaf, and County Clerk Angie Kirchner met with the Board to discuss the County's permanent microfilmed records that are currently in storage. Birk requested that the microfilmed records be spot checked for any defects and receive brown tone if necessary from a company that specializes in that type of business. No action was taken.

3. Crotts moved to approve the minutes of Monday, May 19, 2008, as written, seconded by Rowley. Motion carried.

4. Consent Agenda

A. Move to authorize and direct the Chairman to sign the payroll notice for Kenneth Roney II, Survey Tech I, Summer-time Temp, TP-I-a, \$9.62 per hour, effective 5-27-08.

B. Move to authorize and direct the Chairman to sign the payroll notice for Perry Rowe, Laborer, Noxious Weed Dept., Summer-time Temp, M-I-a(-), \$8.87 per hour, effective 5-27-08.

C. Move to authorize and direct the Chairman to sign the payroll notice for Kasey Holveck, Laborer, Noxious Weed Dept., Summer-time Temp, M-I-a(-), \$8.87 per hour, effective 5-27-08.

4a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

5. Crotts moved, upon the recommendation of the Emergency Management Coordinator, to find that a Code 3 Arrow Stick light bar (SN: 90821805), is no longer required, or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to Kansas Security for \$100.00, seconded by Saueressig. Motion carried.

6. Robrahn moved to approve the proclamation proclaiming the month of June as Kansas Business Appreciation Month, seconded by Crotts. Motion carried.

7. Robrahn moved, upon the recommendation and request of the Fiber Optic Board, Bill Bauer, Information Technology Director, and approval of the County Attorney as to form, to approve the purchase of an upgrade to the exiting County e-mail program to the IPSwitch ICS, Premium Edition from IPSwitch, Inc., Lexington, MA at a cost of \$5,490.00, with funds to come from the General Fund, Technology Training and Equipment Capital Outlay Line

Item. The total cost is to be split up, at a cost of \$1,098.00 to USD 243, a cost of \$1,098.00 to USD 244, a cost of \$1,098.00 to USD 245, a cost of \$1,098.00 to Coffey County Library, and a cost of \$1,098.00 to Coffey County. Coffey County will order and pay for the goods and bill the members of the Fiber Optic Control Board, seconded by Sipe. Motion carried.

8. Crofts moved to authorize and direct the Chairman to sign the Capital Improvement Plan, seconded by Sipe. Motion carried.

9. Emergency Services Group Chairman James Higgins met with the Board to present a recommendation to accept the bid of Decker Construction Inc. for the construction of an Emergency Services Building. A deciding factor was that Decker Construction Inc. was using all local sub-contractors. Higgins stated that with the addition of Item No. 1 – to furnish and install a metal liner panel on the bay side of intermediate wall instead of sheetrock in the amount of \$600.00 and the addition of Item No. 2 to furnish and install one 4' strip light fixture in a computer room and run 3" PVC conduit in slab for fiber optic cable in the amount of \$925.00. Higgins stated, that with all items included, the estimated total cost is \$277,570.00. Decker Construction Inc. could begin building as early as June 2nd. Members of the Emergency Services Group in attendance were Sheriff Randy Rogers, 911 Coordinator Tasha Rogers, Engineer Wayne Blackburn, Information Technology Director Bill Bauer, Emergency Management Coordinator Russel Stukey, Burlington Police Chief Doug Jones and Fire Chief Bill Walker.

9a. Saueressig moved, upon the recommendation of the Emergency Services Group, to accept the lowest and best bid of Decker Construction Inc. for the construction of an Emergency Services Structural Steel Building in the amount of \$276,645.00, with the addition of Item No. 1 in the amount \$600.00 and the addition of Item No. 2 in the amount of \$325.00, a total of \$277,570.00, with funds to come from the Community Improvement Reserve Fund, seconded by Robrahn. Motion carried.

10. Robrahn left the meeting at 10:04 a.m.

11. Item No. 95-21; Hotaling reviewed draft news statement templates with recommended revisions for evacuation protective actions relating to Wolf Creek Emergency Response Organization.

12. Item No. 95-25; Hotaling completed and returned a survey for the Kansas Sampler Festival held in Concordia. Organizers of the event requested information from participating communities to make the 2009 festival even better.

13. Item No. 95-32; Hotaling completed an outline for procedures and dates to complete the purchase option process for the Countertop Trends facility. Hotaling submitted information to the County Attorney for review. Coffey County will need to provide written notice to the company of the County's intent to pay the certificates in full not less than 90 days (July 1, 2008) prior to the anticipated date that the certificates will be paid in full.

- 14.** Item No. 08-1; Hotaling distributed flyers on the Emporia State University Kansas Small Business Development Center outreach office with dates and services available in the Coffey County Courthouse to the libraries, city halls, banks and the chamber of commerce.
- 15.** Hotaling provided information to an out-of-state call center operator who stopped in Burlington on the way to Emporia. The company is interested in a small 15 station call center operation to possibly be located in a vacant downtown building.
- 16.** Hotaling attended an Ogden Financial Group (OFG) Financial Services meeting in the courthouse basement on May 19th.
- 17.** Hotaling received a call from Huff's Gardens who wants to pay off their loan early if the County would forgive the last two months interest.
- 18.** Rowley moved to authorize and direct the Chairman to sign the Services Agreement with Doug VanderLinden, of Integrated Technology Consultants, Inc., for the period of July 1, 2008 through June 30, 2009, and approval of the County Attorney as to form, seconded by Crotts. Motion carried.
- 19.** Wayne Blackbourn, County Engineer, presented the weekly report dated May 12, 2008.
- 20.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 21.** Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.
- 22.** Item No. 2008-22; Rock Purchase for 2008.
- 22a.** Sipe moved, upon the recommendation of the County Engineer and approval of the County Attorney, to waive the Purchasing Policy as to advertising, for good cause, said cause being that informal quotes were obtained from all local active rock quarries, and to approve the purchase of rock as needed for 2008, from the following quarries: Nelson, Harshman and APAC-Kansas, Shears Division respectively, depending on the location and costs where the rock is to be used, seconded by Rowley. Motion carried.
- 23.** Crotts moved, upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Electronic Waste Disposal Agreement with Asset LifeCycle, L.L.C., seconded by Saueressig. Motion carried. This is in conjunction with the E-Waste Collection Program, as detailed in the Kansas Department of Health and Environment, Round #16 Solid Waste Competitive Plan Implementation Grant Application and Award.
- 24.** Blackbourn also presented the Construction Zone report for the week of May 26th, 2008.

25. Charles Murray met with the Board to discuss issues regarding the Housing Authority. Housing Authority Director Steve Lightle, Rhonda Gilbert, and Housing Authority Board member John Massoth were also in attendance.

26. Hospital Administrator Dennis George and Hospital Board member Kenny Vaughn met with the Board to present the 2009 Hospital and EMS Budget Requests. Coffey Health Systems held the 2009 budget requests at the same amount as requested in previous years, \$310,000 for EMS and \$440,000 for the Hospital at a total of \$750,000. George also requested to use the \$300,000 reserve to upgrade the mammography equipment to digital mammography. George stated that digital monitor reduces radiation by 30%, computer reads image before radiologist and allows early and better diagnosis. StorMont Vail in Topeka and Memorial Hospital in Pittsburg are the closest places to have a digital mammography.

27. Crotts moved to approve \$310,000 for EMS and \$440,000 for the Hospital, a total of \$750,000, same as requested in years past, for the 2009 Hospital Budget request, seconded by Rowley. Motion carried.

28. Sipe recessed the meeting at 12:16 p.m., until Wednesday, May 28th, at 8:30 a.m., to sign warrants and vouchers for the month of May 2008 and address any other County business that may arise.

Correspondence

Received:

1. League of Kansas Municipalities - League News - May 23, 2008
2. Plains Guardian - May 2008 Newsletter
3. Mike Kastle - Thank you - May 20, 2008
4. Hawver's Capitol Flash - May 19, 21, 22, 23, 24, 2008
5. Hawver's Capitol Report - May 27, 2008
6. Whitney Damron - Articles of Interest - May 27, 2008
7. Whitney Damron - KS Health Institute - Nuclear Power Bill Signed - May 20, 2008
8. Whitney Damron - KS Legislative Research Dept. Preliminary Summary of Legislation - Supplement II - May 20, 2008
9. Kansas Department of Transportation - Transportation Funding - May 20, 2008

10. KDHE Bureau of Environmental Field Services - 2008 KS Environmental Conference Info - May 20, 2008
11. Peggy Hinck - KAC - State of KS Lease Program - May 22, 2008
12. The Kiplinger Letter - May 16, 2008
13. The Kiplinger Tax Letter - May 16, 2008
14. KAC - 2008 Legislative Update - May 20, 2008
15. Donald Voorhees - Airport Board application - May 27, 2008

Response Required:

16. Terry Romig - Coffey County Airport - May 23, 2008
17. Justin Mader - Coffey County Airport - May 23, 2008
18. Donald Voorhees - Coffey County Airport - May 27, 2008

Minutes, May 27, 2008

Signed:

Attest:

Chairman

County Clerk