

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, May 20, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, Administrative Assistant Donna Berland and County Attorney Doug Witteman were also present. WCNOC Representative Tim East was also present. Coffey County Republican Editor Mark Petterson was present for a portion of the meeting.
2. Rowley moved to approve the minutes of Monday, May 13, 2013, as written, seconded by Robrahn. Motion carried.
3. Meats moved to appoint Dale True (#2) as a member of the Coffey County Planning Board to a three-year term, effective immediately, and ending April 30, 2016, seconded by Combes. Motion carried.

Coffey County Planning Board

3 year terms (At-Large)

Meets Third Wednesday at 7:00 p.m.

Fred Walrod (#1)	4-30-2014
Bryon Rosine (#3)	4-30-2014
Robert Drumm (#4)	4-30-2015
Cody Haddock (#4)	4-30-2015
Jay Applegate (#4)	4-30-2016
Roger Douglas (#5)	4-30-2016

OPEN

Lyle Fischer (#5)	4-30-2014
Brian Morray (#5)	4-30-2015

4. Robrahn moved to authorize and direct the Chairman to sign the Memorandum to Department Heads regarding Prescription Controlled Substance Reporting, seconded by Meats. Motion carried.
5. Combes moved, upon the approval of the County Attorney as to form, to approve the Consultant Agreement with KBS Constructors, Inc. for Building Evaluation Services on Sunset Manor and to authorize and direct the Chairman to sign same, seconded by Rowley. Motion carried.
6. County Engineer Wayne Blackbourn presented the weekly report for May 20, 2013. Adron Johnson was also present.
7. Item No. 93-01; Road Permits: No road permits were issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: One zoning permit was issued during the past week.

9. Item No. 2013-34; Waste Oil Disposal: Request authorization to dispose of waste oil (approximately 2,000 gallons) from the County Shop.
- 9a. Robrahn moved, upon the recommendation of the County Engineer, to approve the County Engineer's request authorization to dispose of waste oil by sale (approximately 2,000 gallons) at the County Shop, seconded by Meats. Motion carried.
10. Item No. 2013-35; County Shop Addition - Stairwell: Request authorization to solicit informal bids for metal interior and exterior staircases for the new addition at the County Shop.
- 10a. Meats moved, upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit informal bids for metal interior and exterior staircases for the new addition at the County Shop, seconded by Combes. Motion carried.
11. Blackburn also presented the Construction Zone Report for the week of May 20, 2013.
12. Adron Johnson visited with the Board regarding a road closing on 18th Road and concerns about Road and Bridge employees.
13. Coffey County Sheriff Randy Rogers met with the Board to discuss the new concealed carry law concerning County public buildings.
14. Rowley moved to enter into Executive Session for 15 minutes at 10:10 a.m., to include each of the Commissioners, the County Attorney and the Sheriff, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
15. The Board resumed regular session at 10:25 a.m.
16. Saueressig moved to enter into Executive Session for 10 minutes at 10:34 a.m., to include each of the Commissioners and the Appraiser, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
17. The Board resumed regular session at 10:44 a.m.
18. Meats moved to enter into Executive Session for 5 minutes at 10:45 a.m., to include each of the Commissioners and the Appraiser, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
19. The Board resumed regular session at 10:50 a.m.
20. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Michael Cathcard, Seasonal Intern, Sheriff's Office, Hire Repetition #2, Classification: LE-I-b, Wage: \$10.38, effective 5/20/13.

- B.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Katelyn K. Rogers, Seasonal Intern, Sheriff's Office, Classification: LE-I-a, Wage: \$10.03, effective 5/20/13.
 - C.** Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$27.58.
- 22a.** Rowley moved to approve the Consent Agenda as amended, seconded by Saueressig. Motion carried.
 - 21.** County Commissioner Arlin Meats discussed the Sunset Manor Operational Study.
 - 22.** The Board received a Notice of termination of the Lyon County current Host Plan. Emergency Management Coordinator Russel Stukey and WCNOC Representative Tim East discussed requesting Lyon County extend the termination deadline to December 2014 in order to make all of the necessary changes. The current Memorandum of Understanding is between the City of Emporia, Lyon County and Coffey County. The Board would like a meeting to occur with the signatories on the current Host Plan to attempt to resolve the matter.
 - 23.** Saueressig moved to enter into Executive Session for 5 minutes at 11:38 a.m., to include each of the Commissioners, the County Attorney and the Sheriff, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
 - 24.** The Board resumed regular session at 11:43 a.m.
 - 25.** The Board will question and sign warrants and vouchers for the month of May 2013, on Tuesday, May 28, 2013, following the meeting.
 - 26.** The courthouse will be closed on Monday, May 27th in observance of Memorial Day.
 - 27.** Combes adjourned the meeting at 12:00 p.m., until Tuesday, May 28th, 2013.

Correspondence

- 1. City of Lebo – Council Meeting Minutes of April 1, 2013
- 2. Senator Jerry Moran – Kansas Common Sense Newsletter – May 13, 2013
- 3. Whitney Damron – Legislative Update – May 17, 2013
- 4. Coffey County Fire District #1 – Board Meeting Minutes of January 22 and February 19, March 18, and April 15, 2013
- 5. KAC – Legislative Update No. 14 – May 17, 2013
- 6. The Kiplinger Letter – May 10, 2013
- 7. The Kiplinger Tax Letter – May 10, 2013

8. Thank you note – Darl & Barb Henson – May 13, 2013
9. Coffey County Conservation District – Board Meeting Minutes of January 18, March 1, March 26, April 25, 2013
10. COF – Board Meeting Minutes of April 2013
11. City of Gridley – Council Meeting Minutes of May 6, 2013
12. City of Burlington – Council Meeting Minutes of May 1, 2013

Minutes, May 20, 2013

Signed:

Attest:

Chairman

County Clerk