

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, May 16, 2016. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Jim Dale, Kenneth Combes, Fred Rowley and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Christopher Phelan and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present.
2. Dale moved to approve the minutes of Monday, May 9, 2016, as written, seconded by Rowley. Motion carried.
3. **CONSENT AGENDA**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Victoria Sims, New Hire, Subject to New Hire IPP, Sheriff's Office, Dispatcher, Classification: TP-II-a, Wage: \$15.40, effective 5/9/2016. This will fill a vacancy in the Sheriff's Office.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Nicholas Dauber, New Hire, Summer Time Temp, 800 Hours, Highway Department, Laborer, Classification: M-I-a, Wage: \$10.73, effective 5/16/2016.
 - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tanner Sipe, New Hire, Summer Time Temp, Highway Department, Light Equipment Operator — Landfill, Classification: M-II-b, Wage: \$12.44, effective 5/16/2016.
 - D. Move to authorize and direct the Chairman to sign four (4) tax abatements to the Treasurer's tax roll in the amount of \$226.78.
- 3a. Combes moved to approve the Consent Agenda as submitted, seconded by Meats. Motion carried.
4. Combes moved, upon the recommendation of the Sheriff and approval of the County Attorney as to form, to waive the formal purchase policy for good cause, said cause being state contract bidding/pricing, and to accept the bid of Midway Motors, McPherson, Kansas, for one (1) 2016 Dodge Police Pickup for the purchase price of \$10,262.00 to be paid from the County general fund, Sheriff's Office Capital Outlay line item. Said purchase of total of \$26,762.00, reflects a trade-in value of \$16,500 for one (1) 2010 Dodge Charger VIN # 2B3AA4CTXAH303266, one (1) 2010 Chevrolet Tahoe VIN 1GNMCAEO5AR208631, and one (1) 2006 Dodge 1500 SLT4x4 pickup VIN 1D7HU18276S522002. The decision to dispose of property was made in open session by unanimous vote on the 25th of April 2016, seconded by Saueressig. Motion carried.

5. Dale moved to approve the employment agreement between Stacy Haines and Coffey County, as Economic Development Director, beginning May 26, 2016 - May 25, 2017, seconded by Rowley. Motion carried.
6. Combes moved to authorize and direct the Chairman to sign the memorandum to Department Heads regarding the Pay Plan Adjustment for Budget Year 2017, seconded by Dale. Motion carried.
7. Health Department Administrator Lindsay Payer met with the Board to present the monthly report for April 2016.
8. Zoning Administrator Heidi Harris updated the Board on Zoning Permit Applications.
9. County Engineer Wayne Blackbourn presented the weekly report for May 16, 2016.
10. Item No. 93-01; Road Permits: No road permits were issued during the past week.
11. Item No. 99-13; Zoning Permit/Applications Report: No zoning permits were issued during the past week.
12. Item No. 2015-09(b); Replacement Bridge: Request authorization to solicit formal bids for the replacement and construction of County Bridge B-188 on Garner Road between 1st and 2nd Road. Review and approve Change Order No. 2 for Additional AB-3 Rock for Bridge 188 project.
- 12a. Saueressig moved, based upon the recommendation of the County Engineer, to approve the Change Order No. 2 and final for additional AB-3 rock due to additional depth of placed material on the road surface and extension of construction limits to the existing entrance in the amount of 46.88 tons at \$16.75 per ton for Bridge Replacement #188 for total increase of \$785.24 to the contract, seconded by Dale. Motion carried.
13. Item No. 2016-28; Hot Mix pavement: A1602-C Request authorization to solicit sealed bids for A1602-C, Hot Mix Asphalt (HMA) Project on 22nd Road from 75HWY to Reaper Road. Review and Sign Contract
- 13a. Combes moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with Killough Construction, Inc. for Paving Surface Improvement Project on 22nd Road from 75HWY to Reaper Road Project No. A1602-C, seconded by Rowley. Motion carried.
14. Item No. 2016-29; Hot Mix Pavement: A1603-C Request authorization to solicit sealed bids for A1603-C, Hot Mix Asphalt (HMA) Project on Old 50 HWY from Fauna Road to 75 Hwy. Review and Sign Contract.

- 14a.** Rowley moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with Killough Construction, Inc. for Paving Surface Improvement Project on Old 50 HWY from Fauna Road to 75 Hwy No. A1603-C, seconded by Combes. Motion carried.
- 15.** Blackburn also presented the Construction Zone Report for the week of May 16, 2016.
- 16.** Recycling Coordinator Todd Bemis and Leadman Bill Reavis met with the Board to discuss purchasing a low profile recycling truck with modifications. Reed Co., LLC Representative David Williams was also in attendance.
- 17.** Hospital Administrator Leonard Hernandez and CFO Jim Vanhoot met with the Board to discuss the 340B Pharmacy Program and requested the Board sign the Office of Pharmacy Affairs (OPA) Hospital Certification of Ownership/Operation By A Unit of State/Local Government document.
- 17a.** Rowley moved to authorize and direct the Chairman to sign the Office of Pharmacy Affairs (OPA) Hospital Certification of Ownership/Operation By A Unit of State/Local Government document, seconded by Combes. Motion carried.
- 18.** Health Department Administrator Lindsay Payer met with the Board to discuss a potential new hire.
- 18a.** Saueressig moved to enter into Executive Session for 10 minutes at 10:54a.m., to include each of the Commissioners, the Health Department Administrator and the County Counselor, to discuss personnel matters of non-elected personnel, regarding a potential new hire, seconded by Dale. Motion carried.
- 19.** The Board resumed regular session at 11:04 a.m.
- 20.** Appraiser Connie Lawrence met with the Board to present a GIS Coordinator revised job description.
- 20a.** Dale moved, upon the recommendation of the Appraiser, to approve the revised job description of GIS Coordinator, seconded by Saueressig. Motion carried.
- 20b.** Dale moved, upon the recommendation of the Appraiser, to authorize and direct the Chairman to sign the revised Table of Organization for the Appraiser's Office, seconded by Rowley. Motion carried.
- 21.** The Board will question and sign warrants and vouchers for the month of May on Thursday, May 26, 2016, at 9:00 a.m.
- 22.** Meats adjourned the meeting at 11:27 a.m.

Correspondence

1. Coffey County Housing Authority – Special Board Meeting Minutes of April 5, 2016
2. Coffey County Housing Authority – Board Meeting Minutes of April 12, 2016
3. Kelly Freed – Kansas Water Office – John Redmond Dredging Kickoff Ceremony on May 17, 2016
4. City of Waverly – Council Meeting Minutes of April 13, 2016
5. Senator Forrest Knox – “Straight Talk” Newsletter – May 9, 2016
6. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – May 10, 2016
7. Burlington High School After Prom Committee – Thank you note – April 26, 2016
8. Morrow & Co. – Coffey County Historical Society – December 31, 2015 Audit Report

Minutes, May 16, 2016

Signed:

Attest:

Chairman

County Clerk