

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 12, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Sam Robinson, The Gleam/KSNP, and Mark Petterson, Coffey County Republican Editor.

2. Crotts moved to approve the minutes of Monday, May 5, 2003, as corrected, seconded by Kirchner. Motion carried. Corrections were: Monday, May 5, 2003, paragraph 2, after 'cost' add, "for the audit will be the same as the previous year." Change 'Foundation' to "Federation". Add new paragraph 4, "The Board discussed a proposed letter regarding the 2004 budget to the Governor and legislators and opted not to send the letter." Paragraph 20, delete 'E-Scrap – C&D Update'. Add at end of paragraph 24, "This item will be placed on the Consent Agenda." Correspondence Item 6, change 'Mach' to "Mock".

3. Consent Agenda:

- A. Move to authorize and direct the Chairman to sign 3 abatements to the Treasurer's tax roll in the amount of \$4,778.36.
- B. Upon recommendation of Susan Mueller, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Thelma Jones, as Public Health Nurse III, at a classification of TP-III-d and an hourly wage of \$16.23, effective June 2, 2003. This position will terminate July 31, 2003.
- C. Move to authorize and direct the Chairman to sign the letter to Lake Region Authority regarding appointments to the Lake Region Solid Waste Authority Board.

3 a. Kirchner moved to approve the Consent Agenda as amended, seconded by Sipe. Motion carried.

4. Sipe moved to authorize and direct the Chairman to sign the letter to Rock Creek Realty & Insurance, Inc. regarding the Annual Transaction Information Sheet and Percentage Commission and proposed premium for the coming insurance year, seconded by Rowley. Motion carried.

5. Crotts moved to authorize and direct the Chairman to sign the Blue Cross Blue Shield Policy Benefit Change Form (GUR Supplement) with the rate adjustment for current benefits for health insurance coverage, effective July 1, 2003 through June 30, 2004, seconded by Rowley. Motion carried.

- 5 a.** Sipe moved to authorize and direct the Chairman to sign the letter to all employees regarding health insurance coverage, effective July 1, 2003, seconded by Kirchner. Motion carried.
- 6.** County Clerk Vernon Birk updated the Board on the Help America Vote Act (HAVA). Birk said with all the guidelines in the HAVA Bill, Coffey County would benefit by combining polling places and several options are being considered. One of the requirements is an ADA accessible voting machine in every polling place. Birk also discussed the Kids Voting Kansas program sponsored by Ron Thornburgh, Secretary of State. A meeting is scheduled for 1:00 p.m. tomorrow (Tuesday, May 13, 2003). Birk said the State Elections Division is requesting community involvement for this project.
- 7.** Susan Mueller, County Health Administrator, updated the Board on several issues involving the Health Department including: an increase in employees participating in the wellness program from approximately 50 to 70; anticipates receiving approximately \$20,000.00 in the next Bioterrorism Grant cycle from the state; hopes to attend a meeting this Friday in Kansas City on the role of public health in the Incident Command System; Smallpox vaccine will be offered to Coffey County healthcare workers at Lyon Co. Health Department through the summer months. This is a voluntary program and the Coffey County Health Dept. is coordinating the sign up; Lorna Stohs is doing a great job with the Healthy Start Visitor Program; highly recommends checking with your local veterinarians about the vaccinations for local horses against the West Nile Virus.
- 8.** Doug Witteman, Coffey County Attorney, discussed several legal issues with the Board including evacuation procedures in the event of an incident in Coffey County which would require evacuating people.
- 9.** Jim Rosillion, President, Rudolph Bahr, member, Big Creek Watershed, Robert Harkrader, District Conservationist, Natural Resource Conservation Service (NRCS), and Dustin Ochs, Engineer, updated the Board on two projects that currently have the design work completed. The location of site no. 115 is SW $\frac{1}{4}$ of S 36 – T 23 – R 13 Woodson County. The location of site no. 104 is NW $\frac{1}{4}$ NW $\frac{1}{4}$ of S 16 – T 22 – R 14 Coffey County. Big Creek Watershed requested matching grant money of \$30,000.00 to \$40,000.00 per site depending on the bid. Bid letting date will be approximately September 2004 if approved by the state. Rosillion said the water from Woodson County site all drains back into Coffey County. The match money probably would not be expended until budget year 2005.
- 10.** Harley Schlotterbeck visited with the Board regarding the 2002 audit.
- 10a.** Kirchner moved to authorize and direct the Chairman to sign the client representation letter with Hutinett, Schlotterbeck & Burns, seconded by Rowley. Motion carried.
- 11.** Jon Hotaling, Economic Development Director, was unable to be present, but submitted his report for the week of May 5, 2003.

- 12.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting Wednesday, May 7th, at the Coffey County Hospital. Hotaling discussed the upcoming activities – the Governor’s Classic and the Kansas County Commissioner’s Association Conference in Wichita. Hotaling reviewed the past events such as Hunter’s Hope Benefit, Kansas Sampler Festival, Elected Official’s Breakfast, Leadership graduation, and the Kansas Leadership Forum regional meeting.
- 13.** Item No. 95-25; Hotaling attended the Governor’s Classic committee meeting. Most of the arrangements for the June 5th and 6th event have been finalized. Hotaling turned in several participant application forms.
- 14.** Item No. 97-6; Hotaling sent out cancellation notices for the Coffey County Manufacturer’s Association meeting scheduled for May 14th. Over half the membership will either be out of town or in work related meetings and training sessions.
- 15.** Item No. 00-3; Hotaling mailed out reminder letters for the Flight Training Scholarship reception to the three recipients, the school counselors, the Airport Board, the Commissioners, and to the media. The reception will be held in the courthouse lobby on Monday, May 19th, at 8:30 a.m.
- 16.** Item No. 03-2; Hotaling sent out promotional information and a cashier’s check for funds collected during the Hunter’s Hope benefit turkey hunt and banquet to the Hunter’s Hope Foundation.
- 17.** Hotaling gathered materials and organized information for a presentation on “Economic Development Strategies for Smaller Counties” at the Kansas County Commissioners Association Conference in Wichita.
- 18.** Hotaling reviewed and forwarded information received on the Moorcal bankruptcy proceeding to Doug Witteman and Larry Hendricks. Hotaling sent requested appraisal information on lots received in Rock Creek Woodwork’s settlement to Larry Hendricks.
- 19.** Hub Caspar, Coffey County Engineer, presented the weekly report dated May 12, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 20.** Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.
- 21.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 22.** Item No. 2003-24; Hot Mix Pavement: Bid Opening May 30th, 2003 at 2:00 p.m. for Project A2302-C.

23. Item No. 2003-25; Microsurfacing: **Bid Opening for Projects A2301-C will be June 4, 2003.**

24. F.Y.I. – Report on Field Check for North River Bridge.

25. **Caspar presented a drawing of the proposed Neosho River Bridge on Highway 75 which will be constructed directly west of the present river bridge. Caspar said the bid letting is scheduled for some time in 2005.**

26. Becky Jewett, Emergency Preparedness Coordinator, was invited to meet with the Board to discuss the recent storms and siren activation procedures. Jewett said the sirens are activated when a storm spotter actually sees a tornado and reports it to the Emergency Preparedness office or the Sheriff's office. Jewett was also directed to draft a press release to better inform the public what procedures are taken in the event of a severe storm, tornado watch, warning, etc. Gridley's siren did not activate in the recent storm and Jewett is in the process of getting repairs. The siren at Lebo did not activate due to a power outage, however, proper backup procedures were implemented.

27. Rowley moved to adjourn the meeting at 12:05 p.m., seconded by Sipe. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Coffey County Housing Authority – Minutes 4-10-03
2. Hawver's Capitol Report – 5-3-03; 5-4-03; 5-5-03; 5-6-03; 5-7-03
3. City of Burlington – Minutes 4-16-03
4. LeRoy juniors and seniors – Thank you.
5. KAC – Legislative Bulletin
6. League of Kansas Municipalities – Legislative Bulletins
7. Kerr Center for Sustainable Agriculture – Quarterly Newsletter
8. Council on Aging – Minutes of 4-2-03; 4-5-03
9. Corps of Engineers – Public Notice

Response Required

10. Lake Region Authority – Invitation to annual meeting

Response Optional

11. City of Lebo – Letter regarding adoption of zoning and subdivision regulations

12. University of Kansas – Notice of training

13. WSU – Notice of training

14. Corps of Engineers – Notice of meeting

Minutes, May12, 2003

Signed:

Attest:

Chairman

County Clerk