

1. The Commission Chambers opened at 8:00 a.m., Monday, May 10, 2010. The Board met in the courthouse lobby at 8:30 a.m. to present the Flight Training Scholarship Awards to Jordan Gutsch from USD 244 and Ethan G. Rice from USD 243.
2. Chairman Bob Saueressig, called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Fred Rowley present. County Payroll Clerk Denise Humlicek and County Attorney Doug Witteman were also present.
3. Robrahn moved to approve the minutes of Monday, May 3<sup>rd</sup>, 2010, as written, seconded by Rowley. Motion carried.
4. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the payroll notice for Matthew Morey, New Hire, Summer Time Temp, Highway Department, Laborer, Classification M-I-a, Wage \$9.30, effective 5/10/10.
- 4a. Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.
5. Sipe moved to authorize and direct the Chairman to sign the memorandum to Department Heads regarding the Pay Plan adjustment for Calendar Year 2011 seconded by Rowley. Motion carried.
6. Robrahn moved upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being the vendor is a single source and to approve the purchase of Annual Comm Vault Level One Coverage, Next Business Day On-Site Coverage for Two Dell ESX Servers, One Year Basic Coverage for VM Ware Infrastructure from Eagle Software Inc., in the total amount of \$8,507.92 and to authorize and direct the IT Director to sign all documents related thereto with funding for the purchase to come from the 2010 Technology Training and Equipment Line Item under the General Fund, seconded by Sipe. Motion carried.
7. Emergency Management Coordinator Russel Stukey presented the monthly report. Stukey also discussed the WCNOG drill. Stukey is expecting severe weather tonight.
8. Health Department Administrator Lindsay Payer met with the Board to present the monthly report.
9. Tim Austin, Administrative Assistant, presented the weekly report for the week of May 10, 2010.
10. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

**11.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**12.** Item No. 2010-10; Request Bid on 2010 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2010 Chipseal Program. Bid date: May 5, 2010. Review Bids & Make Award.

**12a.** Sipe moved, upon the recommendation of the County Engineer, to approve the bid submitted by Ergon Inc., as the best bid and to authorize the purchase of approximately 280,000 gallons of various forms of liquid asphalt from Ergon Inc., with the funds to come from the Road & Bridge Fund and Special Highway Improvement Fund, seconded by Crotts. Motion carried.

**13.** Item No. 2010-28; Equipment Purchase – Commercial Mower – Request authorization to solicit formal bids for one (1) Commercial Mower. Report on additional information requested.

**13a.** Crotts moved to approve the County Engineer’s request to solicit quotations for seasonal mowing at Old 50 Park, 16<sup>th</sup> and Fauna, Rock Creek Cemetery and Hope Cemetery, seconded by Sipe. Motion carried.

**14.** Item No 2010-29; Construction Inspection Services: Request for on-call Professional Engineering Construction Inspection for Bridge Project B-90 (16C-4382-01) and County Asphalt Projects A2001-C and A2003-C.

**14a.** Sipe moved, upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the agreement for on call Professional Engineering Construction Inspection with B.G. Consultants, Inc. for Bridge Project B-90 (16C-4382-01) and County Asphalt Projects A2001-C and A2003-C. Said services shall be paid from the Road & Bridge Funds for A2001-C and A2003-C, Inspection for B-90 shall be paid from the Special Bridge Fund, seconded by Robrahn. Motion carried.

**15.** Item No. 2010-30; Pavement Striping: Request authorization to solicit bids for approximately 55 miles of Highway Paint Striping at several locations in the County.

**15a.** Rowley moved to approve the County Engineer’s request for authorization to solicit sealed bids for approximately 55 miles of Highway Paint Striping at several locations in the County, seconded by Sipe. Motion carried.

**16.** Crotts moved to approve the County Engineer’s request to solicit quotations and purchase approximately 70 tons of Commercial Hot Mix Asphalt with purchase to be paid from the Special Bridge Fund seconded by Crotts. Motion carried.

**17.** Austin also presented the Construction Zone report for the week of May 10, 2010.

**18.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for April 26, 2010 to May 7, 2010.

- 19.** Item No. 95-9; Hotaling completed and emailed/mailed out Strategic Planning Committee meeting agendas for the May 5<sup>th</sup> meeting held at the Coffey County Hospital at 12 noon. Hotaling reported on the Kansas Sampler Festival; the Flight Training Scholarship applicants and reception; the Emergency Response Organization Drill; the Freedom's Frontier National Heritage Area meeting; the Southeast Kansas Economic Development Council meeting in Coffeyville; the Elected Officials' Breakfast; the Alliance for Technology Commercialization Board meeting; and the Franklin County Bio-Science Summit. The next meeting will be held June 2<sup>nd</sup>.
- 20.** Item No 95-10; Hotaling met with WCNO, Wildlife & Parks and Sheriff's Office Representatives to discuss operations at Coffey County Lake. The agencies discussed pros and cons about a slight increase in the time anglers are allowed on the lake before sunset. Representatives from the Sheriff's Office will review possible cost increases and security issues.
- 21.** Item No 95-21; Hotaling participated in the May 4<sup>th</sup> Emergency Response Organization Drill by serving as Coffey County Public Information Officer (PIO) at the Joint Information Center (JIC) in Topeka. Communications between the JIC and County EOC were not as smooth as normal. This was due in part to not having a County PIO at the County EOC and in part by having new personnel in some of the positions. The next drill will be held August 3<sup>rd</sup>.
- 22.** Item No 95-25; Hotaling gathered and loaded promotional materials to take to the Kansas Sampler Festival at Leavenworth. Hotaling drove to Leavenworth and set up Coffey County tourism booth Friday, April 30<sup>th</sup>. Hotaling worked the Coffey County booth Saturday. Jed and Jennifer Anderson volunteered to work the booth Sunday. Over 8,500 attended the festival over the two days making it the largest Kansas Sampler Festival in its 21 year history.
- 23.** Item No 00-3; Hotaling set up the County tourism booth, tables and chairs for the Flight Training Scholarship Reception on Monday, May 10<sup>th</sup> at 8:30 a.m. in the courthouse lobby.
- 24.** Item No. 05-2; On April 29<sup>th</sup>, Hotaling participated in a conference call to discuss the budget cuts to the Alliance for Technology Commercialization (ATC) from various support agencies and organizations with other ATC Board Members. Hotaling discussed possibilities to raise additional support in the future.
- 25.** Item No 09-2; Hotaling informed City Councilman, Chuck Coker and City Attorney, Steve Smith that Coffey County would accept the construction of the retaining wall required by the State of Kansas for the site drainage plan at the new Ford Dealership as an eligible project for the Economic Development Infrastructure grant to the City of Burlington. Supporting documents including invoices, approved by the city council, etc. would be required for disbursement of funds from the County to the city.
- 26.** Hotaling completed ads for the Discover Mid-America paper, for KSNP and KANS Radio for June 12<sup>th</sup> Strawnfest Celebration. This year New Strawn will be celebrating its 40<sup>th</sup> year of incorporation (1970-2010).

- 27.** An out-of-state business prospect called for information on licensing requirements to operate a business in Coffey County.
- 28.** Robrahn moved to enter into Executive Session for 10 minutes at 10:40 a.m., to include each of the Commissioners, the Economic Development Director and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Saueressig. Motion carried.
- 29.** The Board resumed regular session at 10:50 a.m.
- 30.** Appraiser Connie Lawrence met the Board to discuss personnel matters of non-elected personnel.
- 29a.** Crotts moved to enter into Executive Session at 10:55 a.m. for 10 minutes, to include each of the Commissioners and the County Appraiser, to discuss personnel matters of non elected personnel, seconded by Rowley. Motion carried.
- 31.** The Board resumed regular session at 11:05 a.m.
- 32.** Information Technology Director Bill Bauer Director met with the Board to discuss attending training in St Louis, Missouri for Web Page design specific to government entities. Bauer stated that the training is in September and it would be a benefit to the County. The Board agreed.
- 33.** The Board will question and sign warrants and vouchers for the month of May 2010 on Wednesday, May 26<sup>th</sup>, 2010, at 8:30 a.m.
- 34.** Saueressig recessed the meeting at 12:29 p.m., until Thursday, May 13<sup>th</sup> at 7:30 a.m. to attend the Southeast Kansas (SEK) Kansas Department of Transportation (KDOT) meeting in Chanute.

### **Correspondence**

1. Nuclear Regulatory Commission – NRC Integrated Inspection Report – May 2, 2010
2. City of Burlington – Council Meeting Minutes of April 21, 2010
3. Coffey County Library Events Calendar – May
4. Hawver’s Capitol Flash – May 3, 4, 5, 6, 7, 2010
5. Kansas Energy Conference on October 12 & 13, 2010
6. KDHE – Permit Renewal – Composting; Construction/Demolition; MSW: Sub-D; Tire Monofill – May 3, 2010

7. NACo e-News – May 4, 2010

8. League of Kansas Municipalities Publication – Legislative Alert – May 4, 2010

9. KAC – Legislative Updates – May 4, 2010

10. Thank you note – Max Osborn Family – May 5, 2010

Minutes, May 10, 2010

Signed::

Attest:

Chairman

County Clerk