

1. Commission Chambers opened at 8:00 a.m., Monday, May 7, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 8:27 a.m. with members Larry Crotts, Bob Saueressig, Kenneth Combes and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. The Board moved to the courthouse lobby to award the Flight Training Scholarships to Elijah Parker from USD #244 School District and Levi Whitaker from USD #243 School District.
3. Combes moved to approve the minutes of Monday, April 30, 2012, as written, seconded by Rowley. Motion carried.
4. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Derek Moyer, Highway Dept., New Hire, Summer Time Temp, 800 Hours, Equipment Operator —Construction Crew, Classification M-III-a, Wage \$13.79, effective 5/7/12.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Aaron Skillman, Highway Dept., New Hire, Summer Time Temp, 800 Hours, Equipment Operator —Maintenance Crew, Classification M-III-a, Wage \$13.79, effective 5/7/12.
 - C. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$1,009.06.
- 4a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
5. Rowley moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being State of Kansas Contract Number 10932 and to approve the purchase of One Year Next Business Day Service and Support on VMWare, One Year Next Business Day Service and Support on Commvault, and One year Next Business Day Service and Support on 2 Equallogic Arrays from Eagle Software, Inc., in the amount of \$ 13,221.13 and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from the General Fund - Technology Training and Equipment Line Item, seconded by Crotts. Motion carried.

Itemized List:

Basic Coverage for VMWare Infrastructure Midsize Acceleration Kit
for 6 Processors (Includes 1 vCenter Found, VIEnt for 6 prc) Service
Period: 6/2/12 - 6/1/13

3,623.00

VMWare Level One Coverage Service Period: 6/2/12 - 6/1/13	495.00
EAGLEWatch 24x7 Coverage (365 days/yr Weekends/Holidays Incl.) with Automated Email Notification Service Period: 6/2/12 - 6/1/13 (Required for VMWare Level One)	950.00
Next Business Day On Site Coverage for Equallogic Array ST# J9CG3H1 Service Period: 6/5/12 - 3/28/13	1,692.50
Next Business Day On Site Coverage for Equallogic Array ST# 1KSCCG1 Service Period: 6/5/12 - 3/28/13	1,692.50
Basic Next Business Day Coverage (CSR Parts) for Dell Server Tag# 45517K1 Service Period: 6/8/12 - 6/7/13	909.51
Basic Next Business Day Coverage (CSR Parts) for Dell Server Tag# 65517K1 Service Period: 6/8/12 - 6/7/13	909.51
Basic Next Business Day Coverage (CSR Parts) for Dell Server Tag# 35517K1 Service Period: 6/8/12 - 6/7/13	909.51
Level One Coverage for CommVault CommCell ID# F88181 Service Period: 6/2/12 - 6/1/13	2,039.60
TOTAL	13,221.13

6. Saueressig moved to appoint Ed Anderson (District #5) as a member of the Coffey County Airport Board, to fill the unexpired term of Herbert Hood, effective immediately, with term to expire May 18, 2013, seconded by Combes. Motion carried.
7. The Board plans to appoint members from each of their districts so that there is equal representation. The Board agreed it is still permissible to appoint members from another district if no one is available from the commission district that is up.
8. Rowley moved to approve the Assignment of Permanent Easement for Road Right of Way, as more particularly described in said easement document, to the City of Lebo, seconded by Saueressig. Motion carried.
9. Combes moved to authorize and direct the Chairman to sign the memorandum to Department Heads regarding the Pay Plan Adjustment for Calendar Year 2013, seconded by Robrahn. Motion carried.
10. Saueressig moved to authorize and direct the Chairman to sign the Memorandum to all Coffey County employees and supervisors regarding the Supervision Questionnaire, seconded by Rowley. Motion carried.
11. Engineer Wayne Blackburn presented the Weekly Report for May 7, 2012.
12. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.

- 13. Item No. 93-13; Zoning Permits/Applications Report: Three Zoning Permits were issued during the past week.
- 14. Item No. 99-99; Landfill: April Total Tonnage Report
Kansas Department of Health and Environment- Inspection Report:
Notice of Compliance and no violations identified.

Solid Waste	729.21 tons
Construction Debris	495.59 tons
Special Waste	3.62 tons
Tree Limbs	26.41 tons
Metal	9.26 tons
Appliances	9
Car Tires	241
Truck Tires	5
Equip. Tires	4
Total Tires	250
K-Dot brought in 1.99 tons of tire pieces	

- 15. Item No. 2012-20; Hot Mix Pavement: Request authorization to solicit sealed bids for Projects A1201-C, 2" Hot Mix Asphalt Overlay on 15th Road from Lynx Road .5 to Native Road and A1202-C, 2" Hot Mix Asphalt Overlay on Native Road from 12th Lane to 15th Road, Lynx Lane from 10th Road to 11th Road, Iris Road 11th Road to 12th Road, 14th Road from Milo Road (Hwy 75) to Native Road and 11th Road from Kafir Road to Lynx Road. Bid Date: April 11, 2012. Review bids and make award April 16, 2012. Review and sign Contract.
- 15a. Crotts moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with SE-Kan Asphalt for Project No. A1201-C and A1202-C, to be paid from the General Fund, Public Works, Asphalt Line Item, seconded by Combes. Motion carried.
- 16. Item No. 2012-21; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1204-C, 1" Cold Milling with 1" Hot Mix Asphalt Overlay on Fauna Road from 22nd Road to 26th Road. Bid Date: April 11, 2012. Review bids and make award April 16, 2012. Review and sign Contract.
- 16a. Rowley moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with SE-Kan Asphalt for Project No. A1204-C, to be paid from the General Fund, Public Works, Asphalt Line Item, seconded by Saueressig. Motion carried.

17. Item No. 2012-27; Restock Sign Inventory: Request authorization to solicit informal bids and purchase various signs for stock and WO# 5102.
- 17a. Combes moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit informal bids and purchase various signs for stock and WO# 5102 to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
18. Item No. 2012-28; Waste Oil Disposal: Request authorization to dispose of waste oil (approximately 1,500 gallons) from the County Shop.
- 18a. Crotts moved, based upon the recommendation of the County Engineer, to authorize the disposal of waste oil (approximately 1,500 gallons) at the County Shop, seconded by Rowley. Motion carried.
19. Item No. 2012-29; Bentonite Material Disposal: Request authorization to dispose of approximately three (3) tons of Bentonite material stored at the County Shop.
- 19a. Based upon the recommendation of the County Engineer, move to authorize the disposal of approximately three (3) tons of Bentonite material stored at the County Shop. The motion was tabled until a later date.
20. Blackburn also presented the Construction Zone Report for the week of May 7, 2012.
21. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for April 16, 2012 through May 4, 2012.
22. Item 95-9; Hotaling completed and emailed agendas for the Coffey County Strategic Planning Committee meeting held at the Coffey County Hospital on May 2nd. Hotaling provided information on the Network Kansas "Kansas Capital Multiplier" loan program, the SEK Prosperity Foundation "Business Coaching Pilot Program", the Heartland Center webinar "Recruiting Alumni and New Families", a health assessment brainstorming and discussion, and the flight training scholarship reception.
23. Item 98-6; Hotaling reviewed a final draft of revisions for the Southeast Kansas Regional Planning Commission (SEKRPC) employee handbook and also reviewed interrogatory responses for court case concerning former employee of SEKRPC.
24. Item 00-3; Hotaling completed and mailed letters to the Flight Training Scholarship recipients, the counselors, the Airport Board, the County Commission and the Coffey County Republican congratulating recipients and announcing the date and time for the scholarship reception in the courthouse lobby (Monday, May 7th, at 8:30 a.m.).
25. Item 05-3; SEK Prosperity Foundation participated in a telephone conference call with Jeff Tucker, Associate Director of the Advanced Manufacturing Institute at Kansas State University, to review a grant application for a program to design marketing efforts to

bring overseas or out-of-country manufacturing operations owned by American companies back to America and especially to Kansas.

26. Hotaling set up for the Elected Officials Breakfast held at the Coffey County Hospital on April 17th. Hotaling provided an overview of an Economic Development Plan for 2012 and introduced various elected officials and organization managers for reports on their activities.
27. Hotaling sent out a list of manufacturers in Coffey County to George K. Baum and Company in Kansas City for one of their clients.
28. Hotaling checked with Lebo City Clerk on Lebo Lake fishing regulations and license requirements for out-of-county angler.
29. Hotaling sent information on SEK Prosperity Foundation small business loans, Small Business Administration (SBA) loans and Small Business Development Center (SBDC) consulting services to a Coffey County resident wanting to start a retail business.
30. Hotaling attended the Coffey County Health Assessment Survey discussion and brainstorming session at the Coffey County Library on April 16th. Hotaling provided information on economic development activities, job creation struggles for rural communities and growth occurring at some of our local manufacturers.
31. Hotaling sent information out on Senate Bill 317/House Bill 2501 to Coffey County Chamber of Commerce, SEKRPC, and Southeast Kansas Inc. Economic Development Council.
32. Combes moved to authorize and direct the Chairman to sign the Assurance Agreement to support Project 17's submission to the EDS.USDA-RD Rural and Jobs Innovation Accelerator Challenge, upon the approval of the County Attorney, seconded by Crotts. Motion carried.
33. Noxious Weed Director Todd Bemis met with the Board to discuss chemical pricing and quantity.
34. Rowley moved, upon the recommendation of the Noxious Weed Director, to waive the purchasing policy as to formal bid requirements for good cause, said cause being that telephonic bids were taken from a minimum of three suppliers and to authorize the purchase of three pallets of Pasture Guard and herbicide from Crop Production Services for \$54,368.64. Funds to come from the Noxious Weed Fund, Commodities Line Item, seconded by Saueressig. Motion carried.
35. Emergency Management Director Russel Stukey met with the Board regarding the Reception and Care Facility. WCNOC Representative Tim East was also present.

36. The Board approved the County Clerk coordinate with the County Engineer to have the trees removed on the north edge of the parking area to allow for the new parking area to be constructed.
37. The Board will meet with Lyon County Commissioners on Thursday, May 17, 2012, at 2:00 p.m. to discuss the Lyon County Reception and Care Facility.
38. The Board will question and sign warrants and vouchers for the month of May on Tuesday, May 29, 2012.
39. Robrahn adjourned the meeting at 11:52 a.m.

Correspondence

1. Whitney Damron – Floor Amendments – May 7, 2012
2. Mandy Miller – Legislative Update: Veto Session on May 4, 2012
3. Hawver’s Capitol Report – April 30, May 1, 2, 3, 4, 5, 2012
4. Whitney Damron – Alternate Language for Bill – May 4, 2012
5. The Kiplinger Letter – April 27, 2012
6. The Kiplinger Tax Letter – April 27, 2012
7. Kansas Sheriff Magazine – Spring 2012 edition
8. City of Burlington – Council Meeting Minutes of April 18, 2012
9. Whitney Damron – M&E Amendment – May 3, 2012
10. KAC – Legislative Alert – Machinery & Equipment Bill Moving – May 2, 2012
11. NACo e-News – May 1, 2012
12. Mental Health Center of East Central Kansas – Board Meeting Minutes of January 18, February 15, 2012
13. David & Lesa Sherwood – Thank you note – May 1, 2012
14. Waverly High School – Thank you note – May 2, 2012
15. KAC – HB 2501 Expansion of Machinery and Equipment Exemption – May 3, 2012
16. Coffey County Transportation – Board Meeting Minutes of February 20 and March 19, 2012
17. KAC – Legislative Update No. 15 – May 4, 2012
18. Whitney Damron – M&E Memorandum – May 4, 2012

19. Coffey County Library – May Calendar of Events
20. Lebo High School – Thank you note – May 4, 2012
21. KAC – Melissa Wangemann – Press Release – May 4, 2012
22. Coffey County Fair Board – 2011 Actual Expenses – May 7, 2012

Minutes, May 7, 2012

Signed:

Attest:

Chairman

County Clerk