

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 5, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Angie Kirchner, Budgetary Accounting Specialist I, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Jeannene Ryan, WCNOC Representative, and Mark Petterson, Coffey County Republican Editor.

2. Rowley moved to approve the minutes of April 28<sup>th</sup>, 2003 as corrected, seconded by Sipe. Motion carried. Corrections were: Monday, April 28, 2003, paragraph 4, add last sentence, "The cost for the audit will be the same as last year, 2001 audit." Add new "paragraph 6, The Board discussed a memo from Steve Lightle, Coffey County Housing Authority, and asked him to visit with the Board this afternoon." Re-number all paragraphs beginning with old 'paragraph 6' as new "paragraph 7", etc. New "paragraph 7", add last sentence, "Also present for this discussion was Michael Lawrence, Chemical Applications Leadman." Add new "paragraph 15. Hotaling presented the loan fund reports for the month of March 2003." Old 'paragraph 14', new "paragraph 16" delete, 'Hunter's Hope' replace with, "National Wild Turkey Federation." Move old 'paragraph 20' up to new "paragraph 19a" delete, 'Item No. 2003-21;' within the same new "paragraph 19a." second to last sentence, lower case 'Such' and 'Property'. Paragraph 21, add last sentence, "Caspar reported the cost of concrete to be \$69.00 per yard." Paragraph 22, add, "Tim Austin recommended" in front of 'Diversified,' delete, "proposes to," at the end of paragraph, add last sentence, "The Board concurred." At the end of paragraph 24, after 'vouchers,' add, "with members Tim Sipe, Gene Merry, Fred Rowley, Jr. and Larry Crotts present. Commissioner Kirchner was absent attending to other business." Add new "paragraph 25. Steve Lightle, Coffey County Housing Authority Director, and Robert Hyde, Board Member of the Coffey County Housing Authority, met with the Board to discuss demolition and rehabilitation issues." Add new "paragraph 27. Several of the Commissioners will attend the elected officials breakfast Tuesday and the WCNOC drill Wednesday." Re-number old 'paragraph 25' as new "paragraph 28." Under Response Required No. 1 change spelling 'Hollsign' to "Hallsign."

**3. Consent Agenda:**

- A. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of May 2003.
- B. Move to approve the advertisement for the Coffey County Airport Board.
- C. Move to authorize the Chairman to sign 2 abatements to the Treasurer's tax roll in the amount of \$315.06.
- D. Upon the recommendation of the County Clerk, move to authorize and direct the Chairman to sign the Coffey County payroll Notice for Leticia Hammond, upon

completion of IPP, with a change in classification to M-II-a and an hourly wage of \$8.32.

- E. Upon the recommendation of the Housing Authority Director, move to approve use of \$3,450.58 Construction Interest Funds to be applied against the deficit of the Demolition funds.
- F. Move to authorize the County Clerk to sign the Annual Township Report for Neosho Township.

**3 a.** Merry moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

**4.** The Board discussed a proposed letter regarding the 2004 Budget to the Governor and legislators and opted not to send the letter.

**5.** Becky Jewett, Emergency Preparedness Coordinator, presented the monthly report for April 2003. Jewett reported that the Wolf-Creek Pre-Exercise was held April 30<sup>th</sup> with full EOC and County Shop participation. Jewett reported that the drill went really well and there were only a few minor difficulties encountered, therefore the County will not be participating in the May 14 Pre-Exercise, with the exception of Public Information.

**6.** Elysa Lovelady, Coffey County Appraiser, met with the Board to discuss a contingent offer of employment to an individual outside of Coffey County that will be moving to Coffey County. The Board agreed on the contingency. Lovelady will meet back with the Board at a later time to confirm the employment of the individual.

**7.** Sheriff Randy Rogers and Undersheriff Kenny Roney met with the Board to listen to concerns from Commissioner Sipe regarding a few small hazards at the Coffey County Lake boat dock. Sheriff Rogers and Undersheriff Roney were going to look into the matter and find a solution to the problem.

**8.** Jon Hotaling, Economic Development Director, presented his report for the week of April 28, 2003.

**9.** Item No. 95-9; Hotaling completed and mailed out agendas for the May 7<sup>th</sup> Strategic Planning meeting to be held at the Coffey County Hospital at 12 noon.

**10.** Item No. 95-25; Hotaling gathered promotional materials for the Kansas Sampler Festival. Hotaling set up a Coffey County display in the Southeast Kansas Tourism Region tent at the festival. Hotaling worked the Coffey County Booth from 10 a.m. to 5 p.m. on Saturday and from 10 a.m. to 4 p.m. on Sunday. Hotaling also attended a dinner to promote southeast Kansas's tourism to tour operators on Saturday evening.

**11.** Item No. 95-25; Hotaling hosted the Coffey County elected officials breakfast held at the Coffey County Hospital on Tuesday, April 29<sup>th</sup>. About twenty-four officials were in attendance,

including three mayors, four commissioners, two superintendents, State Senator Derek Schmidt, State Representative Stanley Dreher, and State Representative Peggy Long. Doug Vanderlinden gave a program on the Coffey CAN Fiber Optic Network.

**12.** Item No. 98-6; Hotaling attended SEKRPC Executive Committee meeting in Chanute. Hotaling reviewed the bills, the Revolving Loan Fund, and approved inter-governmental reviews for the SEK-CAP transportation and maintenance building and the water system extension project for Wilson County RWD #11.

**13.** Item No. 98-10; Hotaling attended SEK, Inc. Economic Development Council meeting in Independence on Friday, May 2<sup>nd</sup>. Hotaling reviewed goals and strategies for the regional economic development program. Hotaling reviewed the “Home Again” project designed to recruit Kansans to come back to Kansas to live.

**14.** Item No. 01-5; Hotaling attended the Kansas Leadership Forum regional workshop on “Mapping Community Assets” held in Sedan, Kansas. Ron Wilson, of the Huck Boyd Institute for Rural Development, and Dan Kahl, the State PRIDE Program Coordinator, were the presenters.

**15.** Hotaling served as a PIO for the Wolf Creek e-plan drill in Topeka. Several minor problems were addressed in the critique held after the drill.

**16.** Hotaling shared a “thank you” letter from Jill and Jim Kelley, Founders of the Hunter’s Hope Foundation.

**17.** Hotaling also shared a news release proclaiming May 10<sup>th</sup> to May 18<sup>th</sup>, 2003 as Kansas Tourism Week.

**18.** Hub Caspar, County Engineer, presented the weekly report dated May 5, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

**19.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

**20.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**21.** Item No. 99-13; Landfill: Alternative Cover Update – Vertical Expansion Closure. Aquaterra – Proposal for on-call Engineering Services.

**21 a.** Sipe moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign Aquaterra Proposal No. 0103043 for on-call Engineering Services on an as needed basis for a fee not to exceed \$7,500.00 to be paid from the General Fund, Landfill Capital Outlay Line, seconded by Crotts. Motion carried.

**22.** Item No. 2003-24; Hot Mix Pavement – Request authorization to solicit sealed bids for Project A2302-C.

**22 a.** Kirchner moved to approve the County Engineer’s request to solicit sealed bids for Hot Mix Pavement Project No. A2302-C, seconded by Crotts. Motion carried.

**23.** Item No. 2003-25; Microsurfacing – Request authorization to solicit bids for Project A233301-C.

**23 a.** Rowley moved to approve the County Engineer’s request to solicit sealed bids for the Microsurfacing Project No. A2301-C, seconded by Kirchner. Motion carried.

**24.** Caspar presented a Work Order Inquiry Report for each Commission District to show the current status and completion dates of the different projects the Highway Department is currently working on.

**25.** Sipe recommended to Caspar that Jeff Beyer serve as an alternate on the Lake Region Solid Waste Authority Board. This item will be placed on the Consent Agenda.

**26.** Sipe also suggested that there needed to be a Commissioner as an alternate on the Lake Region Solid Waste Authority Board in case he is ever unable to attend one of the meetings. Rowley volunteered to be the alternate.

**27.** A few of the Commissioners will be attending the Conservation Tour in Burlington on Tuesday, May 06, 2003.

**28.** The Commissioners will be attending the Kansas County Commissioner’s Association meeting in Wichita beginning Wednesday, May 7, 2003 through Friday, May 9, 2003.

**29.** Kirchner moved to adjourn the meeting at 11:30 a.m., seconded by Merry. Motion carried.

**CORRESPONDENCE:**

Response Required

1. SEKRPC – Memo regarding Planned Priority Public Works Projects List

Response Optional

2. KSU – Notice of Seminar
3. KAC – Legislative Bulletin of 4-30-03
4. KAC – Notice of Election of Kansas NACO Board Members

Response Not Required

5. Hawver's Capitol Report – 4-28-03; 4-29-03; 4-30-03; 5-1-03; 5-2-03
6. Fourth Judicial District – Notice of Mock Hearing Teen Court
7. Whitney Damron – Newspaper Article
8. City of LeRoy – Minutes of 2-3-03 & 3-3-03
9. KDHE – Letter regarding Permit Renewal for Permit No. 0764
10. City of Burlington – Letter regarding US-75 Neosho River Bridge
11. Gridley High After Prom Committee and students – Thank you for After Prom contribution
12. Johnnie Sleezer – Thank you.

Minutes, May 5, 2003

Signed:

Attest:

Chairman

County Clerk