

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, May 2, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Tim Sipe, Kraig Kirchner, Larry Crotts and Gene Merry present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant. Present for a portion of the meeting were Jeanenne Ryan, WCNO Representative, Kevin Moles, WCNO Representative, and Mark Petterson, Coffey County Republican Editor.

2. Sipe moved to approve the minutes of April 25, 2005 as corrected, seconded by Merry. Motion carried 4-yes, 0-no, 1 abstention, Crotts. Paragraph 11., after 'summary' add "Free Week Totals, April 16<sup>th</sup>, 2005, Solid Waste – 67.83 tons; Const. Debris – 74.16 tons; Trees – 23.02 tons; Metal – 32.57 tons; Appliances – 14 tons". Paragraph 23., delete 'that will require funding', add "." after 'study'. Delete 'It', replace with "That study".

3. Merry moved to approve the minutes of April 28, 2005, as corrected, seconded by Kirchner. Motion carried, 4-yes, 0-no, 1-abstention, Crotts. Paragraph 4., delete 'moved to', replace 'adjourn' with "adjourned".

**4. Consent Agenda:**

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of May 2005, for John Zuern as Zoning Administrator.

4a. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

5. Merry moved, upon the recommendation of the County Engineer and approval of the County Attorney, to find one HP Design Jet 750C plotter, serial no. ESA 8426788, is no longer required or cannot prudently be used for public purposes of the County, and as such should be disposed of by trade-in sale to Mid-Kan Blueline, Inc., Salina, KS, for \$400.00, seconded by Crotts. Motion carried.

6. Hub Caspar, County Engineer, presented and discussed the weekly report dated May 2, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

8. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

9. Item No. 2005-02; Watershed Dam Breach Inundation Area Protection.

10. Caspar also presented the Construction Zone Report for the week ending May 2, 2005.

- 11.** Bill Winters of Ottumwa met with the Board to discuss funding for the 150<sup>th</sup> Sesquicentennial Homecoming for Ottumwa.
- 12.** Merry moved to provide \$500.00 expenses for the 2005 Sesquicentennial celebration at Ottumwa to be paid from Economic Development Contractual Funds, seconded by Kirchner.  
Motion carried
- 13.** The Board directed County Engineer Hub Caspar to do a study on the downtown streets in Ottumwa regarding the speed limit and placement of speed limit signs and also to post a directional sign to clarify the location of Ottumwa.
- 14.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of May 2, 2005.
- 15.** Item No. 95-9; Hotaling completed and mailed agendas for the Coffey County Strategic Planning meeting to be held Wednesday, May 4<sup>th</sup>, at the Coffey County Hospital, at 12 noon. Hotaling hosted the Elected Officials Breakfast (a strategy of the original strategic plan to improve communication, coordination, and cooperation among elected officials) at the Coffey County Hospital on Tuesday, April 26<sup>th</sup>. Twenty-eight attended the breakfast including representatives from each city council, four county commissioners, three mayors, Senator Derek Schmidt and representatives of other county agencies and organizations.
- 16.** Item No. 95-25; Hotaling set up a tourism booth and a VCR for the Jayhawk Area Council, Sojadi District Boy Scouts of America Distinguished Citizen Dinner honoring Gene & Barb Merry.
- 17.** Item No. 95-25; Hotaling started gathering and packing promotional materials for display at the Kansas Sampler Festival in Newton, Kansas on May 7<sup>th</sup> & 8<sup>th</sup>. Thanks to Jo Ann and Toke Phillips for volunteering to work the booth from 10 a.m. to 1 p.m. on Saturday and Mary Markwalter volunteering to work the booth from 10 a.m. to 1 p.m. on Sunday. Due to May Daze and Mother's Day, no other volunteers have come forward to assist in promoting the County at the festival. Hotaling will work Friday p.m. for booth setup, Saturday afternoon and Sunday afternoon with teardown from 4 p.m. to 5 p.m.
- 18.** Item No. 95-29; Hotaling mailed a letter of appreciation along with a copy of the Coffey County Republican article on the Leadership Coffey County adult class graduation to Phil Coleman of Champion Seminars in Salina. Coleman presented the final class "Building Goals & Attitudes for Success". Coleman also spoke at the graduation.
- 19.** Item No. 97-7; Hotaling met with representatives of Cable One and Chamber Executive Director Mary Walker to preview a TV commercial promoting Coffey County and the Chamber of Commerce Visitor's Center.

**20.** Item No. 02-2; Hotaling met with Chairman Fred Rowley, Jr. to review basic information and time frames concerning Kansas Assemblies, Inc. loan. Hotaling also spoke to Larry Hendricks about information concerning the loan.

**21.** Item No. 04-4; Hotaling was informed by City Council member Jerry Julian that Lebo adopted the tax exemption policy on April 25<sup>th</sup>. This policy is almost identical to policies previously adopted by LeRoy and Burlington, and under consideration by the City of Waverly. Hotaling will present information on the policy to the New Strawn City Council on May 5<sup>th</sup>.

**22.** Hotaling sent additional information to a business that is looking at the former Dream Homes property in Lebo.

**23.** Coffey County Citizens Marlene Cook and Roger Cook met with the Board and requested to meet with Coffey County Appraiser Elysa Lovelady to discuss appraisal issues related to Cook's business property in downtown Burlington. Jim Hill was also present. Lovelady volunteered to gather more information for the appeal process.

**24.** Rowley adjourned the meeting at 12:04 p.m.

**CORRESPONDENCE:**

Response Not Required

1. Burlington City Council Minutes
2. Hawver's Capitol Report
3. League News
4. Focal Point Newsletter

Minutes, May 2, 2005

Signed:

Attest:

Chairman

County Clerk