

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, April 29, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. Kimberly Skillman-Robrahn was absent from the meeting.
2. Saueressig moved to approve the minutes of Monday, April 22, 2013, and Friday, April 26, 2013 as written, seconded by Meats. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Kent Stuke, New Hire, Highway Department, Section Blade Operator, Subject to New Hire IPP, Classification: M-III-a, Wage: \$13.82, effective 4/29/13.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Joel Dicks, New Hire, Highway Department, Parts Person II, Subject to New Hire IPP, Classification: TP-II-a, Wage: \$14.15, effective 4/29/13.
 - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Walter (Stan) Snyder, Summer Time Temp 11th Year, Highway Department, Driver, Classification: M-III-c, Wage: \$16.00, effective 4/29/13.
 - D. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for David Houston, Summer Time Temp 8th Year, Highway Department, Equipment Operator, Classification: M-III-c, Wage: \$16.00, effective 4/29/13.
 - E. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jim Iseman, Summer Time Temp 13^h Year, 800 hours, Highway Department, Equipment Operator, Classification: M-III-c, Wage: \$16.00, effective 4/29/13.
 - F. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Mark Griffith, New Hire, Subject to New Hire IPP, Summer Time Temp, 800 hours, Highway Department, Driver, Classification: M-II-a, Wage: \$10.79, effective 4/29/13.
 - G. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Wesley Rutledge, New Hire, Subject to New Hire IPP, Summer Time Temp, 800 hours, Highway Department, Driver, Classification: M-II-a, Wage: \$10.79, effective 4/29/13.
 - H. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$183.00.

- 3a.** Rowley moved to approve the Consent Agenda as submitted, seconded by Saueressig. Motion carried.
- 4.** Meats moved to approve reimbursement to the City of LeRoy for the County's commitment to the construction of their new Community building project in the amount of \$30,000, with funds to come from the General Fund-Community Improvement line item, seconded by Combs. Motion carried.
- 5.** Saueressig moved to authorize and direct the Chairman to sign the correspondence to Department Heads regarding Commission meeting agenda and supporting documents deadlines, seconded by Rowley. Motion carried.
- 6.** County Engineer Wayne Blackbourn presented the weekly report for April 29, 2013.
- 7.** Item No. 93-01; Road Permits: One road permit was issued during the past week.
- 8.** Item No. 99-13; Zoning Permit/Applications Report: No zoning permits were issued during the past week.
- 9.** Item No. 99-99; Landfill: Spring Clean-up Week Totals:

Solid Waste	96.97 tons
C&D	42.62 tons
Trees	5.06 tons
Metal	10.00 tons
Appliances	1

Kansas Department of Health and Environment-Inspection Report 04/18/13: Notice of compliance and no violations identified.

- 10.** Item No. 99-2013-29; Scrap Iron and White Goods Disposal: Request authorization to solicit bids to dispose of Scrap Iron and White Goods from the Landfill.
- 10a.** Meats moved, based upon the recommendation of the County Engineer, to find that approximately 150 tons of Scrap Iron and Metal Appliances are no longer required and cannot prudently be used for public purpose of Coffey County, and as such shall be disposed by sale to the best bidder, based on competitive bid per ton at the time of disposal and to publish Notice of Intent for such disposal in the Official County Newspaper, seconded by Rowley. Motion carried.
- 11.** Item No. 2013-28; Construction Inspection Services: Request for on-call Professional Engineering Construction Inspection for Project A1301-C and A1302-C, A1303-C.
- 11a.** Saueressig moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to approve the Agreement for On Call Professional Engineering Construction Inspection with B.G. Consultants, Inc. for Project A1301-C, A1302-C, and A1303-C related to asphalt projects and to authorize and direct the

Chairman to sign same. Said services shall be paid from the Road and Bridge Fund, seconded by Meats. Motion carried.

- 12.** Item 2013-11; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1301-C, 1” Hot Mix Asphalt Overlay on 16th Road from Angus Road to Fauna Road approximately 5 miles. Review and Sign Contract.
- 12a.** Rowley moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with SE-Kan Asphalt for Project No. A1301-C, seconded by Saueressig. Motion carried.
- 13.** Item 2013-12; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1302-C, 1” Hot Mix Asphalt Overlay on Trefoil Road from 16th Road to 22nd Road approximately 6 miles. Review and Sign Contract.
- 13a.** Combes moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with Killough Construction, Inc. for Project No. A1302-C, seconded by Meats. Motion carried.
- 14.** Item 2013-13; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1303-C, 1” Cold Milling with 1” Hot Mix Asphalt Overlay on 22nd Road from Angus Road to Fauna Road approximately 5 miles. Review and Sign Contract.
- 14a.** Rowley moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with SE-Kan Asphalt for Project No. A1303-C, seconded by Saueressig. Motion carried.
- 15.** Item 2013-30; Rock Purchase for Landfill: Request authorization to purchase Filter Rock for Project LF 1301-C.
- 15a.** Meats moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to waive the Purchasing Policy, as to advertising, for good cause, said cause being to obtain informal quote from Nelson’s Rock Quarry as to location from the County Landfill for Filter Rock and to approve the purchase of Filter Rock (rock passing the 3” screen and be returned on a 1” screen) for approximately 15,000 tons at the bid of \$9.50 per ton as needed for the Construction Cell #3 Project LF 1301-C at the County Landfill. To be paid from the Capital Improvement Reserve Fund, seconded by Saueressig. Motion carried.
- 16.** Blackburn also presented the Construction Zone Report for the week of April 29, 2013.
- 17.** Evaluation Committee member Bob Saueressig presented a revised employee evaluation form for the Board to review and approve. Committee members County Clerk Angie Kirchner and County Treasurer Brenda Cherry were also present.

- 17a. Saueressig moved, upon the recommendation of the Evaluation Committee and approval of the County Attorney as to form, to approve the revised Employee Performance Evaluation Form PP 6.2, seconded by Rowley. Motion carried.
18. The Insurance Committee met with the Board to discuss the County's Health Insurance renewal. The committee also made recommendations regarding the HSA County contributions.
19. Saueressig commented that the "Walk at Lunch" day was a success with approximately 30 participants and 4 or 5 non-County employees also participated.
20. Combes adjourned the meeting at 11:46 a.m.

Correspondence

1. COF – Board Meeting Minutes of March 2013
2. SOS Happenings – April edition
3. Straight Talk from Senator Knox – April 22, 2013
4. The Kiplinger Letter – April 19, 2013
5. The Kansas Prosecutor – Spring 2013
6. BHS Class of 2013 – Thank you note – April 24, 2013
7. Kansas Sheriff Magazine – Spring 2013

Minutes, April 29, 2013

Signed:

Attest:

Chairman

County Clerk