

1. The Commission Chambers opened at 8:00 a.m., Monday, April 27, 2009. Chairman Fred Rowley, Jr., called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Bob Saueressig present. Angie Kirchner, County Clerk, and Donna Berland, Administrative Assistant, were also present.

2. Robrahn moved to approve the minutes of Monday, April 20, 2009, as written, seconded by Crotts. Motion carried.

3. A County citizen, Esley Schmidt, requested that rock be applied to one of the streets in Agrícola, KS as residents have gotten stuck. Schmidt stated that the situation on Truitt and Third Street has progressively gotten worse over time. Schmidt has requested the Engineer's office to clean out the ditch and said that they would do it once a survey was complete. The Board stated that as long as it is an unincorporated city street maintained by the County and not a private drive, there should not be a problem. The Board stated that Schmidt needed to leave his name and contact information to visit with the Engineer.

4. Health Department Administrator Lindsay Payer met with the Board to give an update on Swine Flu. Payer reported that there are two cases in Dickinson County, Kansas. Payer stated that swine flu is transmitted by direct human contact. Payer also stated that the Swine Flu in Mexico is killing healthy young people in their 20's, 30's & 40's. Payer also discussed delegating duties to an office staff member to assist Environmental Sanitarian Marilyn Eccles in inputting information into a database. The Board wanted more information.

**5. Consent Agenda**

A. Move to approve insertion of the quarterly flyer from The Consortium in the April 30, 2009 payroll envelopes.

B. Move to authorize and direct the Chairman to sign six (6) tax abatements to the Treasurer's tax roll in the amount of \$1,404.72.

C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Gage Milota, Summer-time temp, Highway Department, Survey Tech 1, TP-I-b, \$10.47, effective 5/18/09.

5a. Rowley moved to approve the Consent Agenda as amended, seconded by Sipe. Motion carried.

6. Crotts moved to approve Resolution No. 785; A RESOLUTION ADOPTING AN IDENTITY THEFT PREVENTION PROGRAM FOR COFFEY COUNTY GOVERNMENT, seconded by Sipe. Motion carried.

7. Saueressig moved to re-appoint Terry Berland, Bob Drumm and Brian Morray as members of the Coffey County Planning Board to three-year terms, effective May 1, 2009, and ending April 30, 2012, seconded by Rowley. Motion carried.

- 8.** Robrahn moved to re-appoint Debbie Birk as a member of the Coffey County Library Board to a four-year term, effective May 1, 2009, and ending April 30, 2013, seconded by Crofts. Motion carried.
- 9.** County Engineer Wayne Blackburn presented the weekly report for the week of April 27, 2009.
- 10.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 11.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 12.** Blackburn also presented the Construction Zone Report for the week of April 27, 2009.
- 13.** Item No. 95-21; Hotaling completed a ‘Capabilities Assessment for Economic and Community Recovery’ for a Homeland Security grant application being completed by Emergency Management. Key capabilities included being able to obtain emergency loan funding through Frontier Financial Partners for Small Business Administration (SBA) disaster loans and through Southeast Kansas Regional Planning Commission for Economic Development Administration (EDA) loans and grants. Through contacts at the Kansas Department of Commerce, Hotaling also has the capability to obtain Community Development Block Grant funds.
- 14.** Item No. 95-21; Hotaling attended a Public Information Officers (PIOs) meeting in the County Emergency Operations Center (EOC). County PIO duties and responsibilities were discussed and PIO position manuals and other written materials used by PIO’s were reviewed with the new PIO volunteers.
- 15.** Item No. 95-25; Hotaling attended a luncheon for a tour group of 22 citizens from Anderson County. Hotaling provided additional information on Coffey County and provided Coffey County Visitor Guides. Hotaling presented information on the Southeast Kansas Prosperity Foundation and gave them Coffey County coffee packets and mugs.
- 16.** Item No. 05-1; Hotaling attended the SEK Inc. Economic Development Council meeting in Garnett on April 17<sup>th</sup>. Intelli Think from Kansas City, Kansas gave a presentation on how to perform a “Business Healthcheck Assessment”. The council also reviewed the Economic Stimulus Shell Building Program. The council discussed local projects and the growing unemployment rates due to layoffs and business failures.
- 17.** Item No. 05-2; Hotaling attended the Alliance for Technology Commercialization Annual meeting at Pittsburg State University. Officers elected for 2010 were Richard Oler, Chairman; Jon Hotaling, Vice-chairman; and Eric Ferrell, President. Dr. Mutjaba Ahsun gave a presentation on entrepreneurship and the board reviewed financial statements for 2009.
- 18.** Item No. 05-3; Hotaling attended the SEK Prosperity Foundation Board of Directors meeting, also held in Garnett, before the SEK Economic Development Council meeting on April

17<sup>th</sup>. The Foundation Board always tries to hold their meeting in conjunction with another meeting to cut travel expenses. The Foundation Board reviewed the loan portfolio and adopted a matching fund for Network Kansas E-Communities. The Board approved loans for small businesses in LaCygne and Garnett.

**19.** Item No. 07-2; Hotaling attended the Freedoms' Frontier National Heritage Area meeting in Humboldt. County Commissioners from Allen and Labette Counties attended the meeting. Hotaling discussed the story telling toolkit provided by the management team. Representatives from Coffey, Wilson and Allen Counties will meet this summer to complete the Opothleyahola story using the story telling toolkit guidelines.

**20.** Item No. 08-2; Hotaling sent information on a Wind Energy Supply Chain Workshop in Kansas City to Kan-Seal. Gaskets, seals, and valve packing are listed as supplies used by wind power generators. The workshop is sponsored by the Kansas Department of Commerce and the Missouri Department of Economic Development.

**21.** Item No. 08-4; Hotaling continues to assist a property owner and a prospect in their efforts to agree to a real estate purchase contract.

**22.** Hotaling reviewed a business plan for a project that would require IRB financing. Working capital has not been raised by the company and has the company has work to do before any bond financing would be feasible.

**23.** Hotaling hosted an Elected Officials' breakfast on April 14<sup>th</sup>. Hotaling had a good turnout of newly elected officials and State Representatives Peggy Mast and Bill Otto and Senator Derek Schmidt also attended.

**24.** Hotaling provided information on small business financing to a resident planning to start a small day care business.

**25.** Hotaling attended a reception for Coffey County Extension Agent Cade Rensink.

**26.** Emergency Management Coordinator Russel Stuke met with the Board to discuss the fuel that was tested in the diesel fuel tank. Stuke reported that the fuel was tested for bacteria and/or algae as well as the combustion value of the diesel. Stuke also stated that the diesel was at an acceptable level for use and as long as the diesel remains at the current level, the fuel can remain in the tank. The Board agreed to keep 500 to 700 gal. of fuel in the diesel tank in the event of an emergency. Stuke reported that lights were left on in the JSB building. The Board directed Stuke to meet with Information Technology Director Bill Bauer to learn how to track the attendance of individuals that enter the Joint Services Building on the computer. Stuke also reported on the new 800 MHz radio system. The State would require that the County install an e-line that would generate a monthly re-occurring charge. Stuke discussed that at this point the County does not have to go digital in radio systems, but the County will have to go to narrow band. KComm, a dealer out of Emporia, will do general siren maintenance this week. Stuke also reported on a meeting with IT Director Bill Bauer, Sheriff Randy Rogers, Emergency Management Coordinator Russel Stuke and Commissioner Kimberly Robrahn discussing the loss in phone lines in the Sheriff's office last Saturday when the diesel generator was tested and

no one was immediately available for technology support. Stukey explained that there is an agreed upon call list that consists of #1 - Information Technology Bill Bauer, #2 - Technology Assistant Brad Scheibmeier, #3 - USD #244 IT Doug Vander Linden, and #4 - Craig Kuhlman.

27. The Board questioned and signed warrants and vouchers for the month of April 2009.
28. The Board recessed at 11:56 a.m. for lunch.
29. The Board resumed regular session at 1:00 p.m.
30. Rowley left the meeting at 2:43 p.m.
31. Robrahn moved to rescind the motion re-appointing Debbie Birk as a member of the Coffey County Library Board due to K.S.A. 12-1222 which limits library Board trustees to two consecutive 4 - year terms, seconded by Crotts. Motion carried.
32. The Board will participate in a Wolf Creek drill on Thursday, April 30<sup>th</sup>, 2009, in the courthouse basement.
33. Saueressig adjourned the meeting at 3:46 p.m.

### **Correspondence**

1. Randall Allen – KAC – Election of Kansas’ NACo Board Member: 2009-2011 – April 22, 2009
2. The Kiplinger Letter – April 17, 2009
3. The Kiplinger Tax Letter – April 17, 2009
4. Coffey County Extension Council Minutes of March 25, 2009 meeting – April 24, 2009
5. Hawver’s Capitol Flash – April 20, 21, 22, 23, 2009
6. KAC – Governor Vetoes Tax Exemption Bill – April 24, 2009
7. League of Kansas Municipalities Publication – League News – April 24, 2009
8. Whitney Damron – Legislative Update – Veto Session – April 24, 2009
9. Whitney Damron – Articles of Interest – April 20, 2009
10. Kansas Sheriffs Publication – Spring 2009 Edition – April 20, 2009
11. Burlington City Council Regular Session Minutes of March 18, 2009

12. COF Training Services Board Meeting – Minutes of March 25, 2009
13. Coffey County Library Board Minutes of March 16, 2009
14. Dr. John Leatherman – KSU Research and Extension Office – Fiscal Conditions & Trends 2009
15. Coffey County Fire District #1 – District Board Meeting Minutes of March 16, 2009
16. Dale Rawson – Airport Board resignation – April 22, 2009

Minutes, April 27, 2009

Signed:

Attest:

Chairman

County Clerk