

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 25, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Tim Sipe, Kraig Kirchner, and Gene Merry present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant. Present for a portion of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Merry moved to approve the minutes as corrected, seconded by Sipe. Motion carried. Paragraph 22., delete 'of non-elected personnel' replace with "matters which would be deemed privileged in the attorney-client relationship".

**3. Consent Agenda:**

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tom Hoag, Landfill Equipment Operator, Classification M-III-a(-), Hourly Rate \$11.19, with employment effective April 25, 2005, upon successful screenings.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Cindy Joy, Health Department, Public Health Nurse III, Classification TP-IV, subject to new job description, Hourly Rate \$19.00, effective May 1, 2005.

C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for James Trager, Highway Department, Equipment Operator, Classification M-III-b, Hourly Rate \$11.90, with employment effective May 2, 2005, upon successful screenings.

3a. Merry moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. Sipe moved, upon the recommendation of the Sheriff and approval of the County Attorney as to form, to approve Cooperative Agreement No. LE05-JR-COFFEY between Coffey County and the corps of Engineers related to contract lake patrol services, seconded by Kirchner. Motion carried.

5. Rowley moved to appoint Lyle Fischer as a member of the Planning Board to a three year term, effective May 1, 2005, and ending May 1, 2008, seconded by Sipe. Motion carried.

6. The Board will be putting a vehicle committee together to determine if the County nine-passenger van should be replaced.

7. Information Systems Administrator Bill Bauer met with the Board to provide an adjusted price list of the new software for the County for approval.

- 7a.** Merry moved, upon the recommendation of the Information Systems Administrator Bill Bauer, to approve the bid of SHI Software House International through the State of Kansas Software contract, for Windows XP Pro and Office 2003 Pro Software in the amount of \$35,909.80 as the best bid and to purchase the same, seconded by Rowley. Motion carried. This motion supercedes and amends the motion approved on April 11, 2005 regarding the same subject matter.
- 8.** Hub Caspar, County Engineer, presented and discussed the weekly report dated April 25, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 9.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 10.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 11.** Item No. 99-13; Clean-up week summary, Free Week Totals, April 16<sup>th</sup>, 2005 Solid Waste – 67.83 tons; Const. Debris-74.16 tons; Trees-23.02 tons; Metal-32.57 tons; Appliances-14 tons.
- 12.** Caspar also presented the Construction Zone Report for the week ending April 25, 2005.
- 13.** Brad Elder and Janet Payne of Elliot Insurance presented a Commercial Experience Report and, Elder discussed the overall report with the Board and suggested making some policy changes to clean up the County's Insurance Policy. Elder would like to obtain a list of subcontractors and make sure they have the proper insurance to be working on County property.
- 14.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of April 25, 2005.
- 15.** Item No. 95-24; Hotaling signed up for a one-day educational seminar on Brownfield Re-development presented by Kansas Department of Health & Environment and Terracon. The seminar will focus on identifying financial resources to assist in resolving environmental and re-development issues regarding local economic revitalization. The cost is \$10.00 and will be held in Leavenworth on July 13<sup>th</sup>.
- 16.** Item No. 95-25; Hotaling delivered maps, parking passes, entry passes and schedules for volunteers working for Coffey County at the Kansas Sampler Festival in Newton on May 7<sup>th</sup> & 8<sup>th</sup>. Hotaling also provided a news release to the Coffey County Republican on the festival.
- 17.** Item No. 95-29; Hotaling compiled data on the Leadership Coffey County program for the Republican. The first adult class was in 1994-95. The total of adult graduates is 74. The first youth class was in 2001-02 and had 13 graduates. The second youth class was in 2003-04 and had 10 graduates.

**18.** Item No. 95-29; Hotaling attended the Southeast Kansas Economic Development Council meeting held in Garnett. Bill Thompson, with the Kansas Department of Commerce, gave a presentation on the new “Big As You Think” matching grant program for business recruitment marketing. The grant provides funding up to \$10,000 with a community match of \$10,000 (\$20,000 total maximum). Columbus received one of the grants to assist in developing a brochure in conjunction with Hart Corporation that would be mailed to Hart’s “A” level business mailing list in an effort to find a buyer for a large building formerly occupied by ACE Electrical Company, LLC. ACE was established in 1999 and moved into the 175,000 square foot building a few years ago, but is now out of business. It was announced that SEK, Inc. received a \$30,000 grant from the Kansas Health Foundation to start a regional leadership development program. Next meeting will be in Columbus in June.

**19.** Hotaling completed an assembly of the Economic Development Panel for the Kansas County Commissioner’s Association Conference by adding Carolyn Kennett, Economic Development Director for the City of Parsons. Kennett will give a presentation on the organization, funding and marketing of the Parsons Downtown Re-development Program. The program was and is in the organizational stage when downtown Parsons was devastated by a tornado. Hotaling e-mailed information on Kennett to KAC Executive Director, Randall Allen.

**20.** Hotaling sent out an informational packet on Coffey County and business incentives available to a business prospect that is interested in the Dream Homes property in Lebo.

**21.** Merry moved upon the recommendation of the Recycling Coordinator and approval of the County Treasurer and County Attorney to transfer \$2,500.00 from the General Fund Recycling Commodities Line Item to a checking account to be opened for the purpose of purchasing aluminum to be recycled, seconded by Kirchner. Motion carried.

**22.** Kirchner moved, upon the recommendation of the Noxious Weed/Recycling Director, to approve the revised Table of Organization, seconded by Sipe. Motion carried.

**23.** Rowley updated the Board that the Neosho River logjam meeting was held last Friday night. Rowley stated that the initial study has been completed. The next step will be an additional study. That study will require federal funding, state funding and possibly funding by private entities. Rowley recommended that the County participate in the funding. Rowley informed the Board that Debbie Wistrom, Jacob’s Creek, is investigating other possibilities to obtain additional funding. No action was taken.

**24.** Rowley moved to enter into Executive Session for 10 minutes at 11:25 a.m., to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Kirchner. Motion carried.

**25.** The Board resumed regular session at 11:35 a.m.

**26.** The Board will be signing checks and vouchers on Thursday, April 28<sup>th</sup>, 2005 at 8:30 a.m.

27. Rowley adjourned the meeting at 11:46 a.m.

**CORRESPONDENCE:**

Response Not Required

1. Vitality-Health Magazine
2. Transportation Enhancement Workshop
3. Mary Markwalter - Thank you for new Library Automation System
4. Mary Markwalter - Thank you for offering Coffey County Leadership
5. Hawver's Capitol Report
6. The Kiplinger Letter
7. Kiplinger's Personal Finance Adviser
8. Kiplinger Tax Letter
9. KUTC Newsletter
10. WaterLog
11. City of Gridley-City Council minutes
12. Kansas Preservation
13. NACo Legislative Bulletin
14. Coffey County Fire District #1 - Board Special Meeting
15. Coffey County Fire District #1 - District Board Meeting
16. City of Waverly - City Council Minutes

Minutes, April 25, 2005

Signed:

Attest:

Chairman

County Clerk