

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 22, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. WCNOC Representative Jeannene Ryan was present for part of the meeting.

2. Rowley moved to approve the corrected minutes of April 15<sup>th</sup>, 2002, seconded by Sleezer. Motion carried. Corrections were: April 15, 2002, paragraph 8, change 'issues' to "matters".

3. Larry Scott, Ray Hutson, Alan Barrett and Michael Tweedy, representing Lyon-Coffey Electric Cooperative, Inc., were presented a proclamation and a plaque by Chairman Gene Merry. Merry, representing the Board of County Commissioners, proclaimed the week of April 22<sup>nd</sup> to April 28<sup>th</sup>, 2002 as Lyon-Coffey Electric Cooperative, Inc. week and on behalf of the citizens of Coffey County, salute Lyon-Coffey Electric Cooperative, Inc. for its contributions to our County.

4. Todd Bemis, Noxious Weed Director, presented a resignation from Shawn Arvieux effective May 2, 2002. Bemis requested authorization to advertise for a Chemical Applicator Leadman for the Noxious Weed Department.

4 a. Sleezer moved, upon the recommendation of the Noxious Weed Director, to advertise for a Chemical Applicator Leadman to fill a position being vacated, seconded by Sipe. Motion carried.

5. Bemis also discussed the promotion of the recycling program, i.e., coloring contest and an essay contest.

**6. CONSENT AGENDA:**

A. Upon the recommendation of the Fiber Optic Control Board and Bill Bauer, Information Systems Administrator, move to approve the purchase of anti-virus software, from Integrated Solutions Group, at a cost of \$1,731.05, with funds to come from the General Fund, Technology Training and Equipment Line.

B. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for S.T. Temps, as follows:

Employee	Classification	Wage
Donald Wiggins	M-III-a	\$10.59
Jim Iseman	M-III-a	\$10.59
James Trager	M-III-a(-)	\$10.34

C. Move to authorize the County Clerk to sign the Annual Township Reports for

Avon, Burlington, Key West, LeRoy, Lincoln, Liberty, Neosho, Pleasant, Pottawatomie, Rock Creek and Spring Creek Townships.

**6 a.** Crotts moved to approve the Consent Agenda as submitted, seconded by Sleezer. Motion carried.

**7.** Randy Rogers, Coffey County Sheriff, met with the Board to discuss and finalize the application for state assistance for the multi-jurisdictional task force.

**7 a.** Sipe moved, upon the recommendation of Sheriff Randy Rogers and Deputy Johnson, to authorize and direct the Chairman to sign the application for state assistance for the multi-jurisdictional task force for the period of July 1, 2002 through June 30, 2003, seconded by Merry. Motion carried.

**8.** Sheriff Rogers also presented bids for the jail remodel project.

<u>Bidder</u>	<u>Base Bid</u> <u>Bid</u>	<u>Alternates</u> <u>A1</u>
Kansas Building Systems Inc.	\$49,539.00	\$4,144.00
Mid-Continental Restoration Company, Inc.	\$64,900.00	\$6,245.00
Triangle Builders LLC	\$65,450.00	\$4,335.00
Decker Construction, Inc.	\$66,781.00	\$4,183.00

**8 a.** Rowley moved, upon the recommendation of Treanor Architects and the Sheriff, to accept the bid of Kansas Building Systems, Inc., of Topeka, Kansas, as being the best bid and that award be made to Kansas Building Systems, Inc. for the jail remodel project at a total cost of \$53,683.00 (base bid of \$49,539.00 plus \$4,144.00 to install resinous flooring in the affected areas for ease of cleaning), with funds to come from the Capital Improvement Reserve Fund, seconded by Crotts. Motion carried.

**9.** Sleezer moved to reappoint Traci Witteman to a 4-year term on the Coffey County Library Board, effective May 1, 2002 and ending April 30, 2006, seconded by Crotts. Motion carried.

**10.** Merry moved to reappoint Lyle Fischer, Karen Skillman and Anne Thomas to a 3-year term on the Coffey County Planning Board, effective May 1, 2002 and ending April 30, 2005, seconded by Rowley. Motion carried.

**11.** Sipe moved to approve Resolution #709, A RESOLUTION ESTABLISHING THE PAY SCALE AND CLASSIFICATION FOR THE EMPLOYEES OF COFFEY COUNTY, effective April 1, 2002, seconded by Rowley. Motion carried.

**12.** Joann Heins, Community Corrections Director, met with the Board to discuss the comprehensive plan.

- 12 a.** Sleezer moved to authorize and direct the Chairman to sign the State of Kansas Community Corrections Act Comprehensive Plan and Application Document for Supervision of Adult Offenders, seconded by Rowley. Motion carried.
- 13.** Sipe moved to approve the proposed allocation for 2002 Rural Water Districts and further authorize and direct the Chairman to sign the letters to the same, seconded by Sleezer. Motion carried.
- 14.** Jon Hotaling, Economic Development Director, presented the weekly report for the week of April 15<sup>th</sup> to April 19<sup>th</sup>, 2002.
- 15.** Item No. 95-3; Hotaling called Rock Creek Insurance and dropped Country Critters property from the County insurance policy. Hotaling also contacted the City of Burlington to remove the County from the electrical service billing. The final billing will be for service through April 15, 2002.
- 16.** Item No. 95-9; Hotaling finalized and mailed out invitations and agenda for the 7<sup>th</sup> Annual Elected Officials Networking Breakfast to be held at the Coffey County Hospital on Tuesday, April 30, 2002, at 7:30 a.m. The attendees will provide updates on the immediate plans and activities of their boards, councils, or offices. Both State Senators and State Representatives serving Coffey County were invited.
- 17.** Item No. 95-25; Hotaling attended the Governor's Classic committee meeting on Wednesday, April 17, 2002. The committee inspected water levels at the boat ramps of Coffey County Lake and then met in the courthouse basement. The logistics on the event are nearly finalized. Raffle tickets have been printed by Kansas Wildscape Foundation for a 2002 Tracker Pro Team 165 boat. The next meeting will be May 13, 2002 at 3 p.m.
- 18.** Item No. 95-29; Leadership Class agendas for the final session along with graduation dinner invitations and programs were completed and mailed out. The final class and graduation dinner will be held on Monday, April 29, 2002, at the Coffey County Museum. Phil Coleman, with Champion Seminars in Salina, will instruct the class in the afternoon and then speak at the graduation dinner.
- 19.** Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association meeting held at Luther's in LeRoy. The members enjoyed a delicious dinner followed by a tour of the Luther's Jerky Processing Plant. Luther's is filling 7+ orders per week off of their Internet website and processing 500+ pounds per week. There are 4 full-time employees working in the processing plant and 3 full-time employees working in the store/restaurant.
- 20.** Item No. 02-1; Hotaling attended the first Small Business Facilitation Training Seminar held Thursday, April 18, 2002, from 7 p.m. to 9 p.m. at the Burlington High School. Three local entrepreneurs and Doug VandeLinden presented information on E-Commerce, E-Bay selling, software and hardware. Hotaling presented an overview of the program and introduced presenters at the beginning of the seminar.

- 21.** Hotaling attended COF open house on Thursday, April 18, 2002.
- 22.** Hotaling prepared an update article on the Economic Development Department activities for the Coffey County Newsletter.
- 23.** Hotaling mailed information on SBA LowDoc loans and other small business planning and financing information to a Coffey County resident.
- 24.** Hotaling also presented a news release announcing the Seventh Annual Elected Officials Breakfast on Tuesday, April 30<sup>th</sup>, 2002, at 7:30 a.m. in the conference room at the Coffey County Hospital.
- 25.** Robert Reed, Road Supervisor, presented the weekly report dated April 22, 2002. John Zuern, Administrative Assistant, was also present. Hub Caspar, County Engineer, was unable to be here due to illness.
- 26.** Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.
- 27.** Item No. 99-99; Zoning Permit /Applications Report: One Zoning Permit was issued during the past week.
- 28.** Item No. 99-13; Landfill:
  1. Report on Spring 2002 Clean-up week.
  2. Discuss disposal of power poles from ice storm.
- 29.** The Spring Clean-Up Week information was included with the weekly report.
- 30.** Merry moved, upon the recommendation of the Road and Bridge Supervisor and approval of the County Attorney, to find that used utility poles brought to the Coffey County Landfill cannot prudently be used for public purposes of the County and as such should be disposed of by sale to the public for \$.10 a linear foot, seconded by Sipe. Motion carried.
- 31.** Item No. 2002-06; Bridge Steel: Bid opening for B50 – May 3, 2002.
- 32.** Item No. 2002-13; Hot Mix Pavement: Request authorization to solicit sealed bids for Hot Mix Pavement Project No. A2202-C.
- 32 a.** Sipe moved to approve the County Engineer's request to solicit sealed bids for Hot Mix Pavement Project No. A2202-C, seconded by Sleezer. Motion carried.
- 33.** Sleezer moved, upon the recommendation of the County Engineer and John Zuern, Administrative Assistant of the Highway Department, to accept the bid of Burlington Construction as being the best bid and that award be made to Burlington

Construction and that construction of van accessible parking space and repair of the jail ramp be constructed according to the terms of the bid at a cost of \$3,468.00, with funds to come from the General Fund Courthouse General Capital Outlay Line, seconded by Rowley. Motion carried.

34. The County Attorney requested a 5-minute Executive Session.

34 a. Crotts moved to recess into Executive Session at 11:20 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.

35. The Board resumed regular session at 11:25 a.m.

36. The Board discussed options to anchor the bollards/planters at the west entrance.

37. Commissioner Merry will be attending a 3-I Show in Great Bend this week.

38. Crotts moved to adjourn the meeting at 11:42 a.m., seconded by Merry. Motion carried.

#### **CORRESPONDENCE:**

##### Response Not Required

1. Hawver's Capitol Report – 4-15-02; 4-17-02; 4-18-02; 4-19-02; 4-20-02
2. U.S. Army Corps of Engineers – Public Notices
3. Kansas Preservation – Newsletter
4. City of Waverly – Minutes, March 4, 2002
5. Fiber Optic Control Board – Minutes, April 16, 2002
6. City of Burlington – Minutes, April 3, 2002

##### Response Optional

7. League of Kansas Municipalities – Flyer regarding photos for directory

Minutes, April 22, 2002

Signed:

Attest:

Chairman

County Clerk