

1. The Commission Chambers opened at 8:00 a.m., Monday, April 18, 2011. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Kenneth Combes, Larry Crotts, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present.

2. Rowley moved to approve the minutes of Monday, April 11, 2011, as written, seconded by Robrahn. Motion carried.

3. Consent Agenda

A. Move to approve insertion of the quarterly flyer from The Consortium in the April 2011 payroll envelopes.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Erica D. Smith, Intern, Sheriff's Office, classification LE-I-a, wage \$9.53, effective 4/1/11.

C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Kale L. Schankie, Intern, Sheriff's Office, classification LE-I-a, wage \$9.53, effective 4/1/11.

3a. Combes moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Robrahn moved to adopt Resolution No 772D; A RESOLUTION ESTABLISHING THE PAY SCALE AND CLASSIFICATION FOR THE EMPLOYEES OF COFFEY COUNTY, KANSAS, seconded by Combes. Motion carried 4-yes, 1-no-Crotts.

5. Combes moved to find that the various items of property contained on a listing dated April 18, 2011 are no longer required and cannot prudently be used for public purposes of Coffey County, and as such, the same will be disposed of by public auction. Said auction will occur on June 11, 2011 at 9:00 a.m. at the Coffey County Shop, 1510 S. 6th, Burlington, Kansas. The County Clerk is authorized to publish the Notice of Intent to Dispose of Property in the official County newspaper, seconded by Robrahn. Motion carried.

6. Robrahn moved, upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the agreement with Espy Services, Inc. to audit the Coffey County telecommunications lines for the purpose of finding errors and overcharges that now exist or may have existed on past invoices, seconded by Rowley. Motion carried.

7. Administrative Assistant Tim Austin presented the weekly report for the week of April 18, 2011.

8. Austin presented Clean-up week April 11th – 16th, 2011:

Solid Waste	71.59 tons
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Const. Debris	47.66 tons
Brush	4.54 tons
Metal	3.91 tons
Appliances	3

9. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
10. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
11. Item No. 2011-10; Request Bid on 2011 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2011 Chipseal Program. Bid date: June 8, 2011.
12. Item No. 2011-20; Pavement Striping: Request authorization to solicit bids for approximately 56 miles of Highway Paint Striping at several locations in the County. Bid date: April 27, 2011.
13. Austin presented the Construction Zone report for the week of April 18, 2011.
14. County Clerk Angie Kirchner discussed the Courthouse Roof Project and the Jail HVAC modifications. Kirchner inquired if the Board wanted to do the projects in two (2) phases or one (1) phase. The Board requested more information on different types of roofing material and will discuss the project at next Monday's meeting.
15. Economic Development Director presented the Bi-Weekly Report for April 4, 2011 to April 15, 2011.
16. Item 95-9; Hotaling attended Coffey County Strategic Planning Committee meeting on Wednesday, April 6 at the Coffey County Hospital. Hotaling updated the committee on the Madden tourism insert; the upcoming "How to Transition or Sell Your Business" seminar; the new fish feeder for Coffey County Lake; improvements needed at the Gridley Lake; the new Executive Director at SEKRPC; and the Elected Officials Networking Breakfast.
17. Item 97-7; Hotaling attended the Coffey County Chamber of Commerce grand opening "After 5" event at the Coffey County Museum for the "The Atomic Age – The Discovery and Evolution of Nuclear Science" exhibit. This exhibit will be available for viewing April 14 through June 5 at the museum.
18. Item 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute on April 14th. This was the first executive committing meeting for the new Executive Director, Daniel Crook. Hotaling discussed employee raises for certifications from the Kansas Department of Commerce and reviewed loan fund accounts. The committee is also updating the policy handbook.

19. Item 00-3; Hotaling received Flight Training Scholarship applications from two students. One applicant attends Waverly High School and one attends Burlington High School. A reception will be held on May 9 at 8:30 a.m. in the Courthouse Lobby when each student will be presented a Flight Training Scholarship Proclamation.

20. Item 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation Board of Directors meeting in Parsons on April 5. The board reviewed the organizations financial statement and loan accounts. A presentation was made by Network Kansas Representatives on the Kansas Capital Multiplier Fund. The fund provides matching funds to eligible businesses in communities across Kansas. They also presented information on the Kansas Economic Gardening Network Pilot Program. The program provides technical assistance to second stage companies that have the intent and capacity to grow their business.

21. Item 08-1; Hotaling mailed out the Small Business Development Center (SBDC) Consultants Coffey County schedule for May 11 – August 24 to banks and city halls and delivered to Coffey County Library Administrative Office.

22. Hotaling finalized materials for the 16th Annual Elected Officials Networking Breakfast held at the Coffey County Hospital on April 13. Hotaling hosted the breakfast and presented information on economic development activities.

23. Hotaling presented information on the economic impact of the USD 244 Recreation Center to the USD 244 Board of Education. Hotaling explained that support of the ½ mill levy increase was not from the County or County Commission but from the Economic Development Director as a patron of USD 244.

24. Hotaling completed the loan report for period March 1 through March 31, 2011.

25. Rowley moved to jointly send a letter to citizens from the Commission and the Fire Chief Administrator regarding the new ISO rating in an area of the northern part the County and citizens may qualify for reduced insurance rating, seconded by Combes. Motion carried.

26. BlueCross BlueShield Representative Donna Pashman presented the 2011-2012 Health Insurance renewal. The Insurance Committee members Commissioner Kenneth Combes, County Clerk Angie Kirchner, Payroll Clerk Denise Humlicek, and County Treasurer Brenda Cherry presented information to the Board regarding the County Health Insurance Plan. The Board approved the Insurance Committee moving forward with the direction that they are going in offering four (4) options. No other action was taken.

27. Recycling Director Todd Bemis met with the Board to demonstrate (2) two different recycling containers – a 32 gallon for \$39.75 or a 48 gallon for \$44.25. Bemis stated that Recycling had been paying \$9 - \$10 for the 18 gallon totes. Bemis also presented the KDOT Contract to be approved at \$75/hour for equipment rental.

27a. Crotts moved, upon the recommendation of the Noxious Weed Director, to approve and direct the Chairman to sign the Kansas Department of Transportation's County Agreement to Treat Noxious Weeds for 2011, seconded by Combes. Motion carried.

28. Bemis also requested to advertise and hire seasonal temporary summer help. Bemis discussed an employee that will be leaving employment on August 31, 2011.

29. Robrahn moved, upon the recommendation of the Noxious Weed Director, to advertise for (2) two seasonal temporary Laborers, seconded by Combes. Motion carried.

30. The Board will sign checks and vouchers for the month of April on Wednesday, April 27, 2011, at 9:00 a.m.

31. Saueressig adjourned the meeting at 12:13 p.m.

Correspondence

1. Hawver's Capitol Flash – April 1, 11, 12, 15, 2011
2. KAC – Legislative Updates – March 31, April 15, 2011
3. City of Waverly – Accounting of 2010 Park and Rec Funds – April 14, 2011
4. City of Waverly – Accounting of 2010 City Infrastructure Funds – April 14, 2011
5. City of New Strawn – Council Meeting Minutes of January 6, February 3, March 4, 2011
6. The Kiplinger Letter – April 8, 2011
7. Lake Region RC&D Council – Annual Meeting on April 26, 2011

Minutes, April 18, 2011

Signed:

Attest:

Chairman

County Clerk