

1. Commission Chambers opened at 8:00 a.m., Monday, April 16, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Bob Saueressig, Kenneth Combes and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Combes moved to approve the minutes of Monday, April 9, 2012, as written, seconded by Rowley. Motion carried.
3. **Consent Agenda**
 - A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Robert C. and Letha L. Coulter. Lot 2, and the N 120 feet of adjoining vacated alley, and lots 3, 4, and 5, all in Block 140 in the City of Burlington, Coffey County, Kansas. Book Volume M240, Page 21 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.
4. Rowley moved to enter into Executive Session at 9:09 a.m. for 5 minutes, to include each of the Commissioners and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Crotts. Motion carried.
5. The Board resumed regular session at 9:14 a.m.
6. Engineer Wayne Blackbourn presented the Weekly Report for April 16, 2012.
7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
8. Item No. 93-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.
9. Item No. 2012-15; Dust Control – Magnesium Chloride: Request authorization to solicit sealed bids for Magnesium Chloride for 2012 Dust Control Program. Bid Date: April 11, 2012. Review bids & make award.
- 9a. Crotts moved, based upon the recommendation of the County Engineer, that the bid submitted by Scotwood Industries in the amount of \$0.868 per gallon be approved as the best bid for Magnesium Chloride and that award be made according to the terms of the bid and be paid from the Road and Bridge fund, seconded by Combes. Motion carried.

- 10.** Item No. 99-99; Landfill
- 10a.** Combes moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit informal bids and purchase material (Geotextile Fabric) for the Landfill to be paid from the Landfill Operating Fund, seconded by Saueressig. Motion carried.
- 11.** Item No. 2012-20; Hot Mix Pavement: Request authorization to solicit sealed bids for Projects A1201-C, 2" Hot Mix Asphalt Overlay on 15th Road from Lynx Road \approx .5 to Native Road and A1202-C, 2" Hot Mix Asphalt Overlay on Native Road from 12th Lane to 15th Road, Lynx Lane from 10th Road to 11th Road, Iris Road 11th Road to 12th Road, 14th Road from Milo Road (Hwy 75) to Native Road and 11th Road from Kafir Road to Lynx Road. Bid Date: April 11, 2012. Review bids and make award.
- 11a.** Crotts moved, based upon the recommendation of the County Engineer, that the bid submitted by SE-Kan in the amount of \$63.30 per ton of 2" Hot Mix Asphalt (HMA) in the amount of \$834,927.00 to be approved as the bid for Hot Mix Asphalt (HMA) in place and that award be made according to the terms of the bid of project A1201-C and A1202-C and be paid from General Fund, Public Works, Asphalt Line Item, seconded by Saueressig. Motion carried.
- 12.** Item No. 2012-21; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1204-C, 1" Cold Milling with 1" Hot Mix Asphalt Overlay on Fauna Road from 22nd Road to 26th Road. Bid Date: April 11, 2012. Review bids and make award.
- 12a.** Rowley moved, based upon the recommendation of the County Engineer, that the bid submitted by SE-Kan in the amount of \$68.59 per ton of 1" Hot Mix Asphalt (HMA) in the amount of \$262,891.90 to be approved as the bid for Hot Mix Asphalt (HMA) in place and that award be made according to the terms of the bid of project A1204-C and be paid from General Fund, Public Works, Asphalt Line Item, seconded by Combes. Motion carried.
- 13.** Blackburn also presented the Construction Zone Report for the week of April 16, 2012.
- 14.** Robrahn moved to enter into Executive Session at 9:36 a.m. for 15 minutes, to include each of the Commissioners the County Engineer, Landfill Supervisor Jeff Beyer and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Combes. Motion carried.
- 15.** The Board resumed regular session at 9:51 a.m.
- 16.** The County Engineer discussed concerns of security at the Landfill and after hours trespassing. The Board directed the Engineer to research the installation of security cameras and signage.

17. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for April 2, 2012 through April 13, 2012.
18. Item 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at Coffey County Hospital on Wednesday, April 4. Hotaling provided information to the committee on the Flint Hills Mall Hunting & Fishing Expo, a machining company, tourism sign easement, a grant to the City of Gridley to stock the city lake, the Southeast Kansas Tourism meeting, LASR.net tourism website ads, and a Heartland Center webinar on "Recruiting Alumni & New Families". A WCNOC representative reported the next refueling outage will begin in February 2013.
19. Item 95-24; Hotaling participated in two training webinars. On April 3, Hotaling participated in the Network Kansas "Kansas Capital Multiplier Loan and Venture Fund" webinar. Factors considered by the loan review committee include job creation, revenue projections and other benefits to the State of Kansas. The program is intended to provide gap financing to businesses with fewer than 500 employees.
20. Item 95-24; On April 10, Hotaling participated in the Heartland Center for Leadership Development webinar "Strategies to Recruit Alumni and Young Families to Your Community". This webinar emphasized crafting a compelling message and brand to attract alumni and new residents. The webinar also emphasized a new marketing media such as Facebook, Twitter, texting, emails, and websites to market to counties/cities.
21. Item 97-7; Coffey County Economic Development will help sponsor the Coffey County Chamber of Commerce Senior Honors Night by pledging \$125 to the cost of the special gift presented to each Coffey County senior that has achieved a 3.0 GPA for seven consecutive semesters while attending their high school.
22. Item 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute on Thursday, April 5. The committee attended to regular business including approving the monthly bills, reviewing loan accounts, and approving an administration contract for a Montgomery County water improvement project. The committee began a review of the new SEKRPC employee handbook. After the regular meeting, the committee met with its attorney concerning civil court proceedings with a former employee.
23. Item 00-3; Hotaling received information from high school counselors that a student from Lebo High School and Burlington High School will be participating in the Flight Training Scholarship Program for 2012-2013. The scholarship presentation and reception will be held at 8:30 a.m. in the courthouse lobby on Monday, May 7.
24. Item 05-3; Hotaling participated in a Southeast Kansas Prosperity Foundation Board of Directors teleconference concerning a matching grant request from the KSU Advanced Manufacturing Institute (AMI) to develop an Advanced Manufacturing Reshoring Strategy Development Project. The project will promote Southeast Kansas labor, manufacturing technologies, education institutions and idle facilities to companies that

relocated overseas but are now looking to come back to the US. The Board of Directors tabled the request until after the Project 17 Spring Summit in Iola where the re-shoring project will be likely discussed further.

25. Item 07-2; Hotaling attended the Freedom's Frontier National Heritage Area (FFNHA) Partnership Team meeting held at the Baxter Springs Heritage Center and Museum in Baxter Springs, KS on Thursday, April 12. Presentations on the Bourbon County Civil War Census Project and Cross Border Collaboration in Freedom's Frontier were followed by a tour of the Baxter Springs Heritage Center & Museum.
26. Hotaling mailed out reminders for the Elected Officials Breakfast to be held Tuesday, April 17, at Coffey County Hospital. Hotaling reconfirmed the meeting date and time with hospital staff.
27. Hotaling attended Project 17 Spring Summit in Iola on Friday, April 13. Presentations by local, regional and state officials on efforts being undertaken through Project 17 and presentation of a grant from the Kansas Leadership Center highlighted the summits agenda.
28. Hotaling completed loan report for the period March 1 - 31, 2012.
29. Emergency Management Coordinator Russel Stuke met with the Board to discuss LEPC moved to proceed with the HMEP grant project to obtain an up to date commodity flow study. The only cost to the County will be staff time to complete paperwork and monitor the contractor. This will be a regional project benefiting Coffey, Chase, Lyon, Osage, Anderson, Linn and Miami counties.
- 29a. Saueressig moved, upon the recommendation of the Emergency Management Coordinator, and approval of the County Attorney as to form, to approve and direct the Chairman to sign the Kansas Division of Emergency Management Hazardous Materials Preparedness Grant Documents FFY 2013, seconded by Crotts. Motion carried.
30. County Attorney Doug Witteman discussed work on the potential early retirement program.
31. Saueressig moved to send a memorial contribution of \$35 to the Richard L. Carpenter Memorial Fund in honor of an employee's father-in-law, seconded by Rowley. Motion carried.
32. Insurance/Wellness Committee member Kenneth Combes updated the Board on the Wellness Program and also discussed the Blue Cross Blue Shield Health Insurance Renewal. BCBS presented the County with a 2.3% increase in premiums. Committee members County Clerk Angie Kirchner, Payroll Clerk Denise Humlicek and County Treasurer Brenda Cherry were also present.

- 33. The Board will question and sign warrants and vouchers for the month of April 2012 on Thursday, April 26, 2012, at 8:30 a.m.
- 34. Robrahn adjourned the meeting at 11:49 a.m.

Correspondence

- 1. Coffey County Historical Society – Board Meeting Minutes of March 8, 2012
- 2. Hawver’s Capitol Report – April 6, 9, 2012
- 3. Coffey County Library – April Calendar of Events
- 4. Coffey County Housing Authority – Board Meeting Minutes of March 13, 2012
- 5. The Kiplinger Letter – April 6, 2012
- 6. Kiplinger’s Personal Finance Adviser – April 2012

Minutes, April 16, 2012

Signed:

Attest:

Chairman

County Clerk