

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 16, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. WCNOC Representative Cassie Burgio and The Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Sipe moved to approve the minutes of April 9, 2001 as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, April 9, 2001, paragraph 42, replace 'CP-5' with "salaries".

3. Sleezer moved to approve the minutes of April 11, 2001 as corrected, seconded by Crotts. Motion carried, 4-yes, 0-no, 1-abstained, Rowley. Corrections were: Wednesday, April 11, reverse paragraph 1 and 2. Paragraph 1, add, "at 8:53 a.m.", after 'emergency'. Paragraph 2, delete "Gene Merry", replace 'discuss' with "be advised of". Add at end of paragraph 6, "and Mark Petterson, Coffey County Republican Editor".

**4. CONSENT AGENDA:**

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as acting Department Head and John Zuern as Zoning Administrator for the month of April 2001.

B. Move to approve the expenditure of the repair of the shredding machine, in an amount not to exceed \$500.00, with funds to come from Courthouse General Fund. General Bind Corporation was the only company in the Kansas area that was able to provide the repair service needed.

4 a. Merry moved to approve the Consent Agenda as submitted, seconded by Sleezer. Motion carried.

5. Sleezer moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jarrid Herr, as full time dispatcher, at a classification of LE-II-a(-), and a wage of \$8.59/hour, effective April 1, 2001, seconded by Sipe. Motion carried.

6. Kathy Bahr, Victim Witness Coordinator, presented and explained a proclamation regarding Crime Victims' Rights Week in Coffey County. As Victim Witness Coordinator for Coffey County, Bahr recommended that the proclamation be approved.

6 a. Crotts moved that the Coffey County Commissioners designate and proclaim the week of April 22<sup>nd</sup> to April 28<sup>th</sup>, 2001 as Crime Victims' Rights Week in Coffey County, Kansas, and to publish the proclamation in the County's official newspaper, seconded by Sleezer. Motion carried.

7. Rowley moved to adopt Resolution No. 693, A RESOLUTION ESTABLISHING

THE PAY SCALE AND CLASSIFICATION OF THE EMPLOYEES OF COFFEY COUNTY, KANSAS, EFFECTIVE APRIL 1, 2001, seconded by Sipe. Motion carried.

**8.** Nancy Banks and Glenn German, representing Waddell and Reed, visited with the Board regarding adding Waddell and Reed as an additional provider for the 457 retirement plan. They also discussed a Financial Planning Service Program Waddell wanted to make available to County employees at a discount rate.

**8 a.** Crotts moved to approve the Financial Planning Services Organizational Agreement with Waddell and Reed, Inc., and to authorize and direct the Chairman to sign same upon approval of the County Attorney as to form, seconded by Sleezer. Motion carried.

**9.** The Board discussed several County matters including the KPERS retirement plan and Rural Water District distributions. A work session is to be set on the Agenda next week regarding the rural water district distributions.

**10.** Jon Hotaling, Economic Development Director, introduced Mike Mabrey, Executive Director, SEK, Inc., who updated the Board on the activities of SEK, Inc. involving economic development projects. He also said the organization focuses on the type of services that may not be on the local economic development person's schedules. Merry asked if they would support the SEK Tourism organization to a greater extent and Mabrey said they are working with the SEK Tourism organization.

**11.** Jon Hotaling, Economic Development Director, presented and discussed his report for the week of April 9<sup>th</sup> to April 13<sup>th</sup>, 2001.

**12.** Item No. 95-3; Larry Hendricks met with the attorney representing the final creditor to sign off on foreclosure proceedings concerning the Country Critter's real estate. Larry is confident that this creditor will sign off within a few weeks and the County can move forward on getting another business located in the building. Hotaling also spoke to a prospect interested in some of the Country Critter's manufacturing equipment.

**13.** Item No. 95-4; Hotaling spent a considerable amount of time drafting 'Invitation to Bid' draft documents relating to future disposal of American Metal Product's real estate and equipment. Hotaling spoke with several new prospects interested in the building and/or equipment. Hotaling put together information packets on the equipment and the building.

**14.** Item No. 95-9; Hotaling finalized the agenda and invitations for the elected officials networking breakfast to be held April 24<sup>th</sup> at the Coffey County Hospital. This will be the 7<sup>th</sup> year that this breakfast has been held. The breakfast was an action strategy of the Coffey County Strategic Plan for Economic Development and was started to improve communications and networking between elected officials from throughout Coffey County.

**15.** Item No. 95-10; Hotaling mailed the signed Kansas Department of Wildlife and Parks grant application for improvements to the boat ramps and boat dock area at Coffey County Lake to Leonard Jirak for processing. Hotaling met with the Governor's Classic Organizational Committee chaired by Harland Priddle. There are already up to 22 boats and additional professional anglers signed up to attend. Items for the fundraiser auction, including a George Brett Hall of Fame bat, are being received. The Tracker boat to be raffled off will be on display at the Governor's One Shot Turkey Shoot in El Dorado and later at the May Daze Celebration in Burlington. Another meeting will be held with several members of the committee to finalize the City Lakes Governor's Classic Tournament to be held June 2<sup>nd</sup> and 3<sup>rd</sup>.

**16.** Item No. 95-25; Hotaling delivered the Coffey County tourism tabloids to newspapers in Harrisonville and Nevada, Missouri for insertion in weekend editions. Faxed ads are to start in May to the Mid-America Ag Network. Hotaling also sent a Coffey County flag to the Network to promote Coffey County at the 3I Show in Garden City.

**17.** Item No. 97-6; The Coffey County Manufacturer's Association (CCMA) meeting Wednesday was cancelled due to a power outage in Gridley where the organization was to have a luncheon meeting at the Hive followed by a tour of Overland Tool Company. After contacting CCMA members about cancelling the meeting, Hotaling mailed the membership a memorandum concerning several new business items on the meeting agenda that need action by the membership. Hotaling also sent members' information on the basic electronics course equipment needed to start a training program at the Coffey County Academy of Learning.

**18.** Item No. 98-1; Hotaling wrote news releases for the National County Government Week Celebration at the Coffey County Courthouse on April 23<sup>rd</sup>. Hotaling also worked up an ad for the newspaper and radio station on the event. Hotaling finalized the questions for the online quiz that Ronda McCullough, Economic Development Executive Secretary, put on the web site on 4-13-01.

**19.** Hotaling attended the meeting at the Coffey County Academy of Learning (CCAL). Hotaling reviewed funding needs for the basic electronics course. Hotaling obtained information on the proposed 2-year electronics apprenticeship program and obtained information on the summer school curriculum at CCAL. Hotaling sent information on funding needs and programs to the Superintendents of each school district and to CCMA members.

**20.** Hotaling requested an Executive Session with the Board.

**20 a.** Sleezer moved to recess into Executive Session at 11:02 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Rowley. Motion carried.

21. The Board resumed regular session at 11:07 a.m.

22. Sleezer moved, upon the recommendation of the Economic Development Director and the approval of the County Attorney, to find that the property, commonly known as the AMPRO County Owned Brass Machining Equipment, which is more specifically described below, is no longer required and cannot prudently be used for public purposes of Coffey County, and as such should be disposed of by accepting sealed bids and to publish notice of the Invitation to Bid once each week for three consecutive weeks in the official County newspaper and through any trade publications or other means deemed prudent by the Economic Development Director.

**AMPRO County Owned Brass Machining Equipment**

<u>Mach. No.</u>	<u>Description</u>	<u>Serial No.</u>
045	2" RA-6 Spindle Acme	RB6 40311A
046	1-1/4" RA-6 Spindle Acme	RA6 71160C
047	1" RA-6 Spindle Acme	RAN6 B23288N
048	7/16" RA-6 Spindle Acme	RA6 C18476
053	Proth Surface Grinder	503206-6
054	Supermax Tool & Cutter Grinder	3581
059	L.S. Industries Parts Washer	89-11-30017B
060	Barret Chip Wringer	
065	Mitutoya 14" Compactor	80229

Seconded by Sipe. Motion carried.

23. Crotts moved, upon the recommendation of the Economic Development Director and the approval of the County Attorney, to find that the real property and improvements thereon, commonly known at the AMPRO Building, which is more specifically described below, is no longer required and cannot prudently be used for public purposes of Coffey County, and as such should be disposed of by accepting sealed bids and to publish notice of the Invitation to Bid once each week for three consecutive weeks in the official County newspaper and through any trade publications or other means deemed prudent by the Economic Development Director.

Property Description:

A tract of land in the Northwest Corner of Section 2, Township 23 South, Range 16, East of the Sixth Principal Meridian, Coffey County, Kansas, more fully described as follows:

A tract beginning at a point at the intersection of the East right-of-way line of Ennis Street and the South right-of-way line of K-57 Highway which point is 79.74 feet South, and 12.05 East of the Northwest Corner of Section Two (2), Township Twenty-three (23) South, Range Sixteen (16), East of the Sixth Principal Meridian; thence East along said South right-of-way line of K-57 Highway, 863.77 feet; thence South and parallel to the

East right-of-way line of Ennis Street, 514.60 feet; thence West Northwesterly 865.68 feet to said East right-of-way line of Ennis Street; thence North along said right-of-way line 455.35 to the point of beginning, Coffey County, Kansas. Said tract contains 9.2 acres more or less and is subject to all easements and restrictions of record.

Seconded by Rowley. Motion carried.

24. Rowley moved, upon the recommendation of the Economic Development Director and the approval of the County Attorney, to find the property, commonly known as the AMPRO County Owned Equipment, which is more specifically described below, is no longer required and cannot prudently be used for public purposes of Coffey County, and as such should be disposed of by accepting sealed bids and to publish notice of the Invitation to Bid once each week for three consecutive weeks in the official County newspaper and through any trade publications or other means deemed prudent by the Economic Development Director.

**AMPRO County Owned Equipment**

<u>Mach. No.</u>	<u>Description</u>	<u>Serial No.</u>
002	Atlas Copco Air Compressor	
003	Warwick Roto Tilt Furnace	
005	KUX 450 Ton Diecast Machine	
006	Lester 250 Ton Diecast Machine	8689-4-81
009	B & T 600 Ton Diecast Machine	66104
010	B & T 600 Ton Diecast Machine	66105
011	B & T 800 Ton Diecast Machine	6812
012	Castmaster 700 Ton Diecast	
013	M.P.H. Melt Furnace	HD P 491169
016	Stahl Rnd Hold Furnace	
017	Stahl Rnd Hold Furnace	
019	Stahl Round Holding Furnace	
020	Stahl Round Holding Furnace	
021	M.P.H. Holding Furnace	6504-8372
023	Goulding Trim Press	121-28
024	Kard Trim Press	TK1934
026	Denison Multi-Press	
028	Vickers 10 Ton 4-Post Press	
029	Vickers 5 Ton 4-Post Press	
031	Universal Blast Machine	JR3467
032	Viking Shot Blast Machine	
034	W-Abrator Vib Deburr Machine	62D1900
042	Haven Cooling Tower	33-100-CK-673
049	Miyomatic 1-7/8" Smach	TA0129B
050	Miyomatic 1-7/8" Smach	TA0139B
051	Bridgeport Milling Machine	96843
052	Leblond Lathe	BU-7737

055	Powermatic 20" Drill Press	7920V179
056	Powermatic 20" Drill Press	8920V078
062	Toyota Forklift St Fork	404FGC25-11660
064	Ridged Pipe Threader	
066	Miller Tig Welder	JH 254892
067	Miller Arc Welder	HF 856896
068	Steam Cleaner	
071	Miller Arc Welder	856904
073	Toledo Floor Scales 5000#	4036273-4

Seconded by Sleezer. Motion carried.

**25.** Hub Caspar, Coffey County Engineer, presented his weekly report dated April 16, 2001. Also present were Robert Reed, Road Supervisor and John Zuern, Administrative Assistant.

**26.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.

**27.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**28.** Item No. 99-13; Landfill: Discuss procedure for Quality Assurance and Quality Control for installation of liner (Clay and Geo-Fabric).

**29.** Caspar discussed the Construction Quality Assurance requirements by KDHE. A third party will have to inspect, test and sign off on the clay liner and geo textile liner.

**30.** Item No. 2000-15; Courthouse Lighting – Project No. 2000-Court: Project complete.

**31.** Item No. 2001-07; Family Leave: Consider request for Family Leave – Section 8.13 of Policy & Procedure.

**32.** Sleezer moved to recess into Executive Session at 11:30 a.m. for 5 minutes to include each of the Commissioners, the County Attorney and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.

**33.** The Board resumed regular session at 11:35 a.m.

**34.** Commissioner Sleezer reported having a request from an individual to close one mile of 4<sup>th</sup> Road between Juneberry Road and Kafir Road. The Board will need more information before taking action.

**35.** Sipe moved, upon the recommendation of the Housing Authority Director, to

authorize and direct the Chairman to sign the Quarterly Progress Reports for Report No. 2, Contract Number M-99-56-200122 and Report No. 9, Contract Number M-98-SG-200122, seconded by Sleezer. Motion carried.

**36.** Commissioner Crotts inquired if something could be done to relieve the landfill charges for storm damage debris.

**36 a.** Crotts moved to waive landfill fees to Coffey County residents until April 21<sup>st</sup>, 2001 for storm damage debris, seconded by Rowley. Motion carried.

**37.** The County Clerk discussed replacing the riding lawn mower with a new one. This item will be placed on the Consent Agenda next week for approval to solicit bids.

**38.** Commissioner Rowley reminded the Board that if the Board is going to act on an increased reduction for noxious weed chemical purchases, it should be done soon. This will be placed on the Agenda next week.

**39.** The Board will sign Warrants and Vouchers on Thursday, April 26, 2001 at 8:30 a.m.

**40.** Commissioner Sleezer will be attending a Community Corrections meeting at Ottawa on Tuesday. Commissioner Sipe will be attending an RC&D meeting at Paola on Tuesday and Commissioner Rowley will be attending an ECKAN meeting in Ottawa on Wednesday. Commissioner Merry will be attending a Fiber Board meeting Tuesday and a KCCED meeting in Manhattan later in the week.

**41.** Sipe moved to adjourn the meeting at 12:43 p.m., seconded by Sleezer. Motion carried.

## **CORRESPONDENCE:**

### Response Required

1. James Buren – Letter regarding sale of County owned property
2. The Kansas EMS Chronicle – Letter regarding National EMS Week
3. Deborah Kennamore – Coffey County Museum and Historical Society – Letter regarding donation of computers

### Response Optional

4. University of Kansas – Notice of Workshop – 2001 Culverts and Drainage Workshop

### Response Not Required

5. City of Waverly – Minutes (1-22-01; 2-5-01; 3-5-01; & 3-26-01)
6. KAC Legislative Bulletin – Vol. 15 – April 9, 2001
7. E. Dean Carlson – Letter regarding routes for US-75 Highway bridge over the Neosho River
8. Coffey County FSA Agriculture Report – April 2001 Newsletter
9. Financial Statements & Report of CPA for East Central Kansas Area Agency on Aging as of September 30, 1999 & 2000
10. State of Kansas – Report on the 2000 Survey of Kansas Seniors – February 1, 2001
11. Coffey County Housing Authority - Advertisement

Minutes, April 16, 2001

Signed:

Attest:

Chairman

County Clerk