

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 15, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. WCNOC Representative Jeannene Ryan was present for part of the meeting.

2. Crotts moved to approve the minutes of April 8th, 2002, as written, seconded by Rowley. Motion carried, 4-yes, 1-abstained, Sipe.

3. **CONSENT AGENDA:**

A. Move to authorize and direct the Chairman to sign the HOME Investment Partnership Program, State of Kansas, Grant Agreement No. M-01-SG-20-0122.

B. Move to authorize and direct the Chairman to sign 4 Orders for Refund of Taxes in the amount of \$464.30.

No. 4607 in the amount of \$49.46 payable to Todd A. Newkirk for the year 1999.

Reason: Exempted 1989 Yamaha – Doc #2001-64-TX.

No. 4608 in the amount of \$50.06 payable to Todd A. Newkirk for the year 2000.

Reason: Exempted 1989 Yamaha – Doc #2001-64-TX.

No. 4609 in the amount of \$60.78 payable to Elmer Jenks for the year 2000.

Reason: Moved out of county in 1999 – took boat, motor, etc. to Perry, KS.

No. 4610 in the amount of \$304.00 payable to Michael L. and Candace Bowen for the year 2001.

Reason: Exempted 1999 4-Star trailer.

3 a. Merry moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Rowley moved to authorize and direct the Chairman to sign the Notice to Lincoln Township Board for the application for a cereal malt beverage license for S&S Oil & Propane dba S&S Lebo Plaza, seconded by Sleezer. Motion carried.

5. Bill Walker, Coffey County Fire District No. 1 Administrator, met with the Board, at the request of Commissioner Sipe, to discuss some type of alternate system for Coffey County for agriculture burning, etc. Sipe said he didn't think it was needed for this year but should be looked into for future use. Walker said he has reviewed the policies that two adjoining counties are considering and will look into that. Walker also said he recommends following KDHE guidelines for agricultural burning along with an

educational program. The policies discussed were an alternative to declaring a State of Local Disaster (burn ban).

6. Susan Mueller reported that Carl Lee is now on board as an environmental independent contractor for Coffey County and is currently in training. Mueller also thanked the Board for the salary increases received in her department. Commissioner Rowley asked about the West-Nile Virus. Mueller said it is coming and currently there is no vaccine. It can be fatal and does affect humans.

7. Jane Hatch, Coffey County Library Administrator, and a large group of library representatives, representing each city in the County, presented a commemorative library card to each Commissioner in appreciation of their support as a sponsor, friend, volunteer and advocate of the Coffey County Library. This was done in conjunction with National Library week.

8. Sleezer moved to recess into Executive Session at 9:43 for 10 minutes to include each of the Commissioners, the County Attorney and the Administrative Coordinator to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.

9. The Board resumed regular session at 9:53 a.m.

10. Coffey County Sheriff Randy Rogers met with the Board and advised that he, Jeannene Ryan, WCNO, along with the County Engineer are working on a press release for opening the Coffey County Lake on Friday, April 19, 2002 for shoreline fishing. It was also mentioned that a good rain is still needed to be able to resume use of the boat ramp. Ryan said WCNO is currently pumping 45 million gallons of water per day from John Redmond Reservoir to the Coffey County Lake.

11. Sheriff Rogers also requested a raise for the Head Dispatcher. Rogers pointed out several reasons why a raise for that position is warranted. The Board agreed to make the \$1.50/hour equivalent total adjustment for the upcoming year beginning April 1, 2002. Head Dispatcher is an exempt position.

12. Richard Newkirk presented a check to Coffey County in the amount of \$3,672.50 for the Country Critter's buildings.

12 a. Crotts moved to approve the Warranty Deed between the Coffey County Board of Commissioners and Richard L. Newkirk and Martha M. Newkirk regarding the sale of all of the real property and permanent improvements and fixtures of the premises commonly known as the Country Critter's buildings located at 215 and 217 Neosho Street, Burlington, Kansas, seconded by Sipe. Motion carried.

13. Jon Hotaling, Economic Development Director, presented the weekly report for the week of April 8th to April 12th, 2002.

- 14.** Item No. 95-10; Hotaling spoke to Leonard Jirak about possible grant funding for improvements at Coffey County Lake. The funding cycle is over for 2002. Grants will be accepted after January 1, 2003 with funding not until July 1, 2003. Jirak is going to take some measurements and check on the feasibility of using a dragline to go out about 60 to 80 feet.
- 15.** Item No. 95-24; Hotaling attended the Kansas Center for Community Economic Development Conference in Salina. Hotaling attended seminars on “Recruiting New Leaders”, “Enterprise Facilitation”, “Discovering the Magic of Conflict”, and “Partnering with the Public Sector for Economic Development”. Other attendees were impressed with collaborative efforts for economic development in Coffey County as presented by Commissioner Merry who was on the panel of presenters for the “Partnering with the Public Sector” workshop.
- 16.** Item No. 97-6; Hotaling completed and mailed out agendas for the Coffey County Manufacturer’s Association meeting to be held April 17, 2002. The meeting luncheon will be at Luther’s Jerky and will include a tour of the processing plant after lunch.
- 17.** Item No. 98-6; Hotaling attended SEKRPC Executive Committee meeting in Chanute on April 11, 2002. Hotaling provided the treasurer’s report. Hotaling discussed the OEDP update and reviewed FY 2002-2003 proposed budget for Economic Development Administration (EDA) grant application.
- 18.** Item No. 00-2; Hotaling set up an information booth for the 21st Century Community Learning Center’s “Parents Fair” held at the Burlington Elementary School on Thursday, April 11, 2002, from 6 p.m. to 8 p.m.
- 19.** Item No. 02-1; The Small Business Facilitation Training Committee met on April 8, 2002 to finalize agendas and surveys for the E-Commerce seminar to be held on April 18, 2002, at Burlington High School.
- 20.** Hotaling sent information to a start-up company looking for warehouse space.
- 21.** Hotaling started working on logistics for the annual Elected Officials Breakfast to be held April 30, 2002.
- 22.** Sleezer moved to authorize and direct the Chairman to sign the Termination of Proclamation of a State of Local Disaster Emergency for the County of Coffey due to the condition of winter storm-icing which was declared January 31, 2002, seconded by Rowley. Motion carried.
- 23.** The Board discussed the distribution of Community Improvement Funds allocated in the 2002 budget for cities and school districts. The Board directed the Administrative Coordinator to distribute half the allotted amount to those who have their request in.

- 24.** Hub Caspar, Coffey County Engineer, presented the Weekly Report dated April 15, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 25.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
- 26.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 27.** Item No. 2002-13; Microsurfacing: Request authorization to solicit sealed bids for Microsurfacing Project No. A2201-C.
- 27 a.** Sleezer moved to approve the County Engineer's request to solicit sealed bids for Microsurfacing Project No. A2201-C, seconded by Merry. Motion carried.
- 28.** The Board will sign warrants and vouchers on Monday afternoon, April 29th, 2002 beginning at 1:00 p.m.
- 29.** Commissioner Crotts will be attending the annual meeting of the Mental Health Center of East Central Kansas, an NRC meeting and the COF Training Center Open House this week.
- 30.** Commissioner Sleezer will be attending a Community Corrections meeting tomorrow, Tuesday, April 16, 2002, at Ottawa.
- 31.** Commissioner Merry will also be attending several meetings pertaining to the County this week.
- 32.** Sleezer moved to adjourn the meeting at 11:32 a.m., seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Optional

1. Governor Graves – Letter regarding training exercise

Response Not Required

2. Hawver's Capitol Report – 4-4; 4-5; 4-6; 4-8; 4-9; 4-10; 4-11; 4-12; 4-13; & 4-14
3. Fourth Judicial District – Newsletter, April 2002; Notice of Annual Advisory Board meeting.

4. Western Land Services, Inc. – Letter regarding oil & gas lease
5. City of Burlington – Minutes of March 20, 2002
6. City of Gridley – Minutes of April 1, 2002
7. Coffey County Housing Authority – Quarterly Report; Minutes of March 7, 2002
8. KDHE – Newsletter, March 2002
9. KAC – Legislative Bulletin, April 5, 2002; April 8, 2002, April 12, 2002
10. League of Kansas Municipalities – League News, April 5, 2002 and April 12, 2002.
11. US Army Corps of Engineers – Monthly Public Notices
12. Coffey County Airport – Minutes of March 13, 2002
13. Commissioner Bill Linde – Miscellaneous e-mails regarding legislative sessions
14. Whitney Damron – Legislative Update
15. Coffey County Fire District #1 – Minutes of March 18, 2002

Minutes, April 15, 2002

Signed:

Attest:

Chairman

County Clerk