

**1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 14, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present to convene as a Canvass Board for the purpose of canvassing the results of the April 9, 2003 recount of votes for Burlington City Council, Ward 2. Also present were Vernon Birk, Coffey County Clerk and Election Officer, Doug Witteman, County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a part of the meeting were Jeannene Ryan, WCNO Representative, and Sam Robinson, The Glean/KSNP.

**2.** Coffey County Election Officer Vernon Birk presented the results of the recount. Birk explained that the candidate, Paul Abendroth, had requested a hand count of Burlington City, Ward 2, including the Advance ballots. Originally, the Canvass Board certified the winner of that race was Robert Newkirk by two (2) votes (71-69). The hand count gained one (1) additional vote for Abendroth with Newkirk winning by one (1) vote.

**2 a.** Sipe moved, following review of the results of the recount, to re-certify the results of the Canvass Board, seconded by Rowley. Motion carried.

**3.** Chairman Gene Merry called the meeting to order as a Board of County Commissioners at approximately 9:10 a.m.

**4.** Rowley moved to approve the minutes of Monday, April 7, 2003, as corrected, seconded by Crotts, motion carried. Corrections were: Monday, April 7, 2003, paragraph 3 a., add “and to reject six provisional ballots” before ‘consistent’. Paragraph 8, add at end of second sentence, “Paragraph 4, last line, delete review, replace with “merit”. Paragraph 14, delete “Wolf Creek” in first line and insert “Wolf Creek” after ‘upcoming’. Add paragraph “15 a. Jo Ann Raaf was present for discussion regarding this matter and asked the Board how it was to be set up.” Paragraph 23, add “Athletic Event” before ‘Economic’, add “and declined to fund a request for a non-athletic event” at end of paragraph. Paragraph 28, add “Lane” after ‘Emmer’. Add at end of Paragraph 29, “Caspar is looking at other options”.

**5.** Bill Bauer, Information Systems Administrator, reported that he will be updating the Norton Anti-Virus software. Bauer also noted there are unapproved programs on some computers that are taking up space on the network and slowing down the system.

**5 a.** Sipe moved to authorize and direct the Chairman to sign the advisory letter to the Department Heads regarding update of software with Norton Anti-Virus and removal of unapproved software, programs, and sites, seconded by Merry. Motion carried.

**6.** Bill Walker, Coffey County Fire District #1 Administrator, met briefly with the Board to update them on the large amount of grass fires. Walker said in April (as of Sunday, April 13, 2003), there has been 143 grass fires. Thursday through Sunday there were 47 grass fires that got out of control. Walker said this is really taxing their resources and the personnel are getting worn out and he wanted everyone to be aware of this. Walker said he was not asking for a burn ban. The remedy was public education.

7. Elysa Lovelady, Coffey County Appraiser, presented re-bids for two keyboards and two 17" color monitors with special connection box for the AS-400.(one is for Register of Deeds). Bids presented:

<u>Vendor</u>	<u>One Keyboard and Monitor And connection box</u>
Infinitec	\$675.00
Pro Active Solutions	\$548.00
Systems 3x/4xx	\$520.00

7 a. Crotts moved to accept the bid of System 3x/4xx as being the best bid and to purchase 2 keyboards and 2 color monitors and connection boxes in the amount of \$1,040.00, funds to come from the Equipment Reserve Fund, seconded by Kirchner. Motion carried. Funds for equipment to come from the Register of Deeds Technology Fund.

## 8. Consent Agenda

- A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of April 2003.
- B. Move to authorize the County Clerk to sign the Annual Township Reports for Avon, Burlington, Key West, LeRoy, Lincoln, Pleasant, Rock Creek and Spring Creek Townships.
- C. Upon the recommendation of Bill Bauer, Information Systems Administrator, move to approve annual support for the LaserFiche document imaging system with Computech Service of Kansas, at a cost of \$9,760.00, with funds to come from the General Fund, Technology Training and Equipment Line.
- D. Move to authorize and direct the Chairman to sign the memorandum to Department Heads regarding the Pay Plan Adjustment for Calendar year 2004.

8 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Merry. Motion carried.

9. Crotts moved, upon the request of SSG Ken Harred, to approve the request for funding for the year 2003 for the Kansas National Guard, Burlington branch, in the amount of \$1,350.00, with funds to come from the Courthouse General Fund, Contractual Services Line, seconded by Kirchner. Motion carried.

10. Rowley moved to authorize and direct the Chairman to sign the Memorandum to all Coffey County Employees regarding the Supervision Questionnaire, seconded by Sipe. Motion carried.

11. Merry moved, upon the recommendation of the Noxious Weed Director, to approve the County Agreement for 2003 with the Kansas Department of Transportation to treat noxious

weeds and further authorize and direct the Chairman to sign the same, seconded by Crotts.  
Motion carried.

**12.** Sue Rodgers and Sheree Damashek presented a Grange Proclamation asking for Board approval.

**12 a.** Sipe moved to authorize and direct the Chairman to sign the Proclamation proclaiming the month of April 2003 as National Grange Month.

**12 b.** Rodgers and Damashek said there are currently 2 Granges in Coffey County with approximately 80 to 100 members total.

**13.** The Board discussed the 2003 Coffey County Rural Water Districts funding allocations and what good progress has been made by all the Districts in Coffey County. Chairman Merry thanked Commissioner Sipe and Administrative Coordinator Mary Bloomer for all the work they have done on the project.

**13 a.** Rowley moved to approve the proposed allocation for 2003 Rural Water Districts and further authorize and direct the Chairman to sign the letters to the same, seconded by Merry.  
Motion carried.

**14.** Commissioner Sipe reported on the KDOT meeting he attended recently in Chanute.

**15.** Gayle Taylor, Coffey County Program Coordinator, and Kay Lingenfelter, Rural Program Director, S.O.S., Inc., updated the Board on their recent projects. Taylor said they cover six counties and last January just opened an office here in Coffey County at the S.R.S. office located on Cross St. The program involves community education and victim safety.

**16.** Steve Lightle, Coffey County Housing Director, stopped in briefly to inform the Board that the Housing Authority will be building a house in New Strawn in the near future.

**17.** Steve Allen, President, Robert Bewley and Dave Slead, members, and Chris Witham, Manager, Coffey County Rural Water District No. 3, updated the Board on the progress of Rural Water District No. 3. Submitted earlier was a funding request in the amount of \$101,680.00. The Water District answered several questions from the Board and thanked the Board for all the funding provided in the past.

**18.** Jon Hotaling was unable to attend, but submitted his report for the week of April 7, 2003.

**19.** Item No. 95-24; Hotaling attended the 15<sup>th</sup> Annual Kansas Center for Community Economic Development Conference with Commission Chairman, Gene Merry. The conference was held in Hutchinson and featured sessions on “Assessing Economic Development Projects”, “Where and How to Get What Your Community Needs for Economic Development”, “Kansas: Unique Opportunities and Experiences Await You”, “Economic Development is More Than Creating Jobs”, and “Advertising 101 for Small Businesses & Communities”.

20. Item No. 97-7; Hotaling attended the ribbon cutting for the new Jump Start Store sponsored by the Coffey County Chamber of Commerce.
21. Item No. 03-2; Hotaling delivered Hunter's Hope Benefit tickets to sponsors, completed the sponsors' dinner invitations, opened an account for deposit of donations & proceeds, and finalized ads for the radio & newspapers.
22. Hotaling wrote up information on a matching grant request from the City of Lebo.
- 22a. The Board discussed this matter and directed the County Attorney to respond to the City of Lebo.
23. Hotaling reviewed, tabulated and finalized figures for Larry Hendricks pertaining to the Rock Creek Woodworks loans, taxes, etc.
24. Hub Caspar, Coffey County Engineer, presented the weekly report dated April 14, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
25. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
26. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
27. Item No. 99-13; Landfill: C&D Update – Aquaterra. Grinder Update – F.Y.I. – Demonstration April 22 @ Kincaid.
28. **Several interested persons from Coffey County will be attending the demonstration at Kincaid.**
29. Item No. 2003-17; Uniform Proposal: Discuss payroll deduction. **Caspar reported 18 employees have requested payroll deduction for County uniforms. The Board approved the payroll deduction to begin May 1, 2003.**
30. Item No. 2003-18; 75 Highway – Old 50 Park: Trees planted. **Caspar reported 4 trees have been replaced at Highway 75 and Old 50 Highway Park where former trees were removed.**
31. Item No. 2003-19; US Bridge: Field check – May 8, 2003. **Caspar reported several employees from KDOT will be here the morning of May 8, 2003 to field check the US 75 Neosho River bridge. The basement meeting room has been reserved for their use during the field check.**
32. Item No. 2003-20; Wolf Creek: Review Plant entrance approach. **Caspar reported the approach would be paid for by WCNOG and would be built to Coffey County specifications. Caspar will provide a cost estimate.**

33. Item No. 2003-21; Survey Crew: Request authorization to fill a position on the Survey Crew due to a retirement. **Caspar reported John Truelove is retiring Thursday, May 1, 2003.**

33 a. Crotts moved to approve the County Engineers request to fill a position of S/T Temp on the Survey Crew created by an employee who is retiring, with a sunset date of October 1, 2003, seconded by Sipe. Motion carried.

34. Caspar also submitted the Construction Zone report for April 2003.

35. Chairman Merry inquired about the status of the 1-mile north/south Lynx Lane Road west of Graceland Cemetery. Reed said it is in the 5-year plan to be widened and surfaced.

36. The Board will sign warrants & vouchers at 1:00 p.m. Monday, April 28, 2003.

37. The Board recessed at 11:50 a.m. until 1:00 p.m. at the Emergency Operation Center for training.

38. Crotts moved to adjourn the meeting at 3:11 p.m., seconded by Kirchner. Motion carried.

#### **CORRESPONDENCE:**

##### Response Optional

1. KDoCH – Notice of Seminar

##### Response Required

2. RWD #3 – Request for Assistance

##### Response Not Required

3. Hawvers Capitol Report – 4-7-03; 4-10-03; 4-11-03
4. Fourth Judicial District – Newsletter
5. KAC Legislative Bulletin
6. League of Kansas Municipalities
7. City of Lebo – Minutes of March 3<sup>rd</sup> and 17<sup>th</sup>, 2003

Minutes, April 14, 2003

Signed:

Attest:

Chairman

County Clerk