

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, April 13, 2009. Chairman Fred Rowley, Jr., called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Bob Saueressig present. Angie Kirchner, Coffey County Clerk, and Donna Berland, Administrative Assistant, were present.
- 2.** Emergency Management Coordinator Russel Stukey met with the Board to discuss the diesel tank that would be used as a back up in the event of an emergency power outage or loss of natural gas. Stukey discussed adding additional fuel to the current fuel storage to allow the boiler to operate in the event of an emergency. Stukey also reported that Allen Community College requested to finish EMT training at the JSB Building and would pay \$300 per month until the training is complete. Allen Community College is working through the details with EMT Director James Higgins.
- 3.** Robrahn moved to convene as a Board of Canvassers to canvass the results of the April 7<sup>th</sup>, 2009 City/School General Election, at 9:09 a.m., seconded by Saueressig. Motion carried.
- 3a.** County Election Officer Angie Kirchner presented the poll books and tally sheets of the April 2009 City/School General Election to the County Board of Canvassers for the purpose of canvassing the records.
- 3b.** The Board reviewed and initialed the tally sheets and poll books for the write-in votes.
- 3c.** Sipe moved, upon the recommendation of the County Election Officer, to accept 11 provisional ballots, consistent with state statutes, and the provisional vote totals will be added to the appropriate races, seconded by Crotts. Motion carried.
- 3d.** Rowley moved to certify the results of the Canvass Board, seconded by Saueressig. Motion carried.
- 3e.** Crotts moved to adjourn the Canvass Board at 9:32 a.m. and the Board reconvened as a Board of County Commissioners, seconded by Sipe. Motion carried.
- 4.** Robrahn moved to approve the minutes of Monday, April 6, 2009, as written, seconded by Crotts. Motion carried.
- 5. Consent Agenda**

  - A.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Walter (Stan) Snyder, Summer-time Temp, Highway Department, Equipment Operator, M-III-c, \$14.54, effective 4-06-09.
  - B.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Dave Freeman, New Hire, Highway Department, Construction Manager, Salary, \$24.63, effective 5-01-09.

C. Move to authorize and direct the Chairman to sign a vehicle title release for a 2005 Ford Crown Vic VIN # 2FAFP71W55X145633.

**5a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

**6.** Sipe moved, upon the recommendation of the Coffey County Housing Authority Board and the recommendation of the County Attorney, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Donna Byerley commencing 285.5 feet North of the Southwest corner of the Northeast Quarter of the Northeast Quarter (NE ¼ NE 1/4) of Section Thirty-two (32), Township Twenty-two (22) South, range Fourteen (14), East of the 6<sup>th</sup> P.M., thence North 252 feet, thence East 188 feet, thence South 252 feet, thence West 188 feet to the place of beginning, Coffey County, Kansas, Book Volume 222, Page 56-57 of the records of the Register of Deeds for Coffey County, Kansas, seconded by Robrahn. Motion carried.

**7.** Crotts moved, upon the recommendation of the Coffey County Housing Authority Board and the recommendation of the County Attorney, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by James F. and Kathyjo H. Young. A tract beginning at the SE corner of the NE quarter (NE ¼) of Section (26), Township (22) S. Range (15), E. of the Sixth Principal Meridian Coffey County, Kansas; thence W. along the S. line of said NE quarter (NE ¼) on a record bearing of S. 88 30" 30" W. 1319.65 feet to the SW corner of the E half of said NE quarter (E ½ NE ¼); thence N. 01 30' 28" W along said line 543.00 feet to a fence line to the E; thence N 87 52' 30" E along said fence 1320.92 feet to the E line of said NE quarter (NE ¼); thence S 01 23' 08" E 557.60 feet to the point of beginning, subject to all easements and restrictions of record. Book Volume 233, page 290-291 of the records of the Register of Deeds for Coffey County, Kansas, seconded by Saueressig. Motion carried.

**8.** County Engineer Wayne Blackbourn presented the weekly report for the week of April 13, 2009.

**9.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

**10.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**11.** Item No. 2009-14; Request - New Sign Utility Truck: Request authorization to solicit sealed bids for one (1) Sign Utility Truck. No trade in of existing (T-68) as it will be placed in the County Auction. Received bids, make award.

**11a.** Robrahn moved, based upon the recommendation of the County Engineer to accept bid from Flannegan Western for One (1) Sign Truck as being the best bid and to

purchase same for the sum of \$110,570.26, to be paid from the General Fund Public Works Equipment Line Item, seconded by Rowley. Motion carried.

**12.** Blackbourn also presented the Construction Zone Report for the week of April 13, 2009.

**13.** Economic Development Director Jon Hotaling presented the bi-weekly report for March 30, 2009 to April 10, 2009.

**14.** Item No. 95-9; Hotaling attended a Coffey County Strategic Planning Committee meeting held at the Coffey County Hospital at 12 noon on April 1<sup>st</sup>. Darren Isch reported on airport activities and future grant funding. Steve Lightle reported on Housing Authority activities and discussed demand for demolitions. Other topics discussed included May Daze, Elected Officials' breakfast, and Clean-Up week.

**15.** Item No. 95-21; Hotaling served as Coffey County PIO for the Wolf Creek Emergency Response Organization drill held in Topeka on April 9<sup>th</sup>. The next drill will be held April 30<sup>th</sup>.

**16.** Item No. 98-6; Hotaling attended the SEKRPC Fraud Committee meeting in Chanute on April 2<sup>nd</sup>. Several precautionary recommendations were made by the committee to the SEKRPC Executive Committee to protect the organization from fraud. Hotaling reviewed a proposed loan to a Chanute business which was approved by the SEKRPC Executive Committee during its regular monthly meeting held on April 2<sup>nd</sup> after the Fraud Committee meeting.

**17.** Item No. 00-3; Hotaling mailed reminders to counselors in USD's that have not submitted Flight Training Scholarship applications. The deadline for applications to be submitted to counselors was April 10<sup>th</sup> and the deadline for applications to be submitted into the Economic Development office is April 17<sup>th</sup>.

**18.** Item No. 04-3; Hotaling sent information to Charloma on filing their claim for their exemption form. The form is to be filed with the County Appraiser but was filed with the City of Burlington when they paid their \$100 exemption renewal fee to the City of Burlington. Hotaling attended the City of Burlington Tax Abatement Review Committee meeting on March 31<sup>st</sup> and provided Charloma's employment figures for 2008. The committee recommended that Charloma's tax abatement be renewed for 2009 and that the abatement will be 60% and the company will pay 40% in 2009.

**19.** Item No. 05-2; Eric Ferrell, President of the Alliance for Technology Commercialization at PSU, visited Coffey County on April 7<sup>th</sup>. We discussed how products being developed at the Kansas Polymer Research Center at PSU could be possibly tested and used by Coffey County industries. One product is a bio-seal material and the other is a particle board adhesive.

**20.** Item No. 08-4; Hotaling sent a letter to a land owner in the Beto Jct area to see if there is any interest in selling some acreage to a business prospect. Hotaling forwarded a

purchase contract for a site to a business prospect that is attempting to purchase some real estate in Coffey County.

- 21.** Hotaling nominated a Coffey County business for the Kansas Department of Commerce Business Appreciation Month awards.
- 22.** Hotaling sent in registration and payment of \$25 for the Kansas Department of Commerce / PSU “From Local to Global” exporting workshop to be held on May 27<sup>th</sup>.
- 23.** Hotaling mailed out reminders for the Elected Officials’ breakfast to be held April 14<sup>th</sup> at the Coffey County Hospital.
- 24.** Hotaling worked on economic and community recovery capability assessment for a US Dept of Homeland Security Grant Application.
- 25.** Hotaling completed the loan report for the period of March 1<sup>st</sup> thru March 31<sup>st</sup>, 2009.
- 26.** Lake Region Director Rick Porter met with the Board to present the Annual Report for Lake Region RC & D. Porter also presented a news release and brochures that provide information services on the Lake Region RC & D. Porter also informed the Board that the five-year plan was approved by Washington beginning 2009. Lake Region RC&D will be hosting the State Association of RC&D’s Annual meeting that will be held September 13<sup>th</sup>, 14<sup>th</sup> & 15<sup>th</sup>.
- 27.** Fire Chief Bill Walker met with the Board to receive a proclamation proclaiming Saturday, April 18, 2009 as Coffey County Fire District #1 Day. Fire Board members Bonnie Heath and Kerry Trostle were also in attendance.
- 27a.** Robrahn moved to proclaim Saturday, April 18, 2009, as Coffey County Fire District #1 Day, seconded by Sipe. Motion carried.
- 33.** Fiber Board members IT Director Bill Bauer and USD #244 IT Director Doug Vander Linden met with the Board to discuss installing a video surveillance system in conjunction with the USD’s, Coffey Health Systems and the Coffey County courthouse. Sheriff Randy Rogers was also in attendance. Vander Linden and Bauer explained that the courthouse needs to update and replace the 6509 switch at a core cost of \$155,000 to the the next upgrade, a 6509E, to be able to add additional VOIP and video. The Fiber Board is planning to apply for a COPS Grant that is due by May 8<sup>th</sup>. The Board agreed to partner with USD #244 to support the Fiber Board’s application for the COPS Grant at no cost or minimal costs to the County with the purchase of the switch upgrade.
- 34.** The Board will question and sign warrants and vouchers on Monday, April 27<sup>th</sup>, 2009, at 1:00 p.m.
- 35.** Rowley adjourned the meeting at 12:31 p.m.

**Correspondence**

1. City of Burlington – 4/15/09 Appreciation Reception for Donald Brinkman
2. Kansas Housing – Development Grant Program – March 30, 2009
3. SOS Signals – Annual Report 2008
4. Mental Health Center of East Central Kansas – Board Meeting of January 21 and February 18, 2009
5. Hawver’s Capitol Flash – March 30, 31, 2009
6. League of KS Municipalities – Legislative Alert – April 1, 2009
7. The Kiplinger Letter – March 27, 2009
8. Source – Spring 2009

Minutes, April 13, 2009

Signed:

Attest:

Chairman

County Clerk