

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 12, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Larry Crotts, Tim Sipe and Fred Rowley, Jr. present. Also present were Budgetary Accounting Specialist I Angie Kirchner, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor and Jeannene Ryan, WCNOC Representative.

2. Sipe moved to approve the minutes of Monday, April 5, 2004, as corrected, seconded by Crotts. Motion carried. Corrections were: April 12, 2004, paragraph 2, change 'same' to "some" and change 'issue' to "issues". Paragraph 4, after 'April 1, 2004' add "as corrected". Add last sentence, "Corrections were: paragraph 2, after 'p.m.', add "via telephone with Commissioner Sipe at the Topeka site." Paragraph 21, after 'Recycling' add "Coordinator and". Paragraph 23, after 'recycling' add "with a 6-month trail basis."

3. Consent Agenda:

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of April 2004 for John Zuern as Zoning Administrator.

3 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Crotts moved to reappoint Roger Douglass, Jerry Julian and Denise Humlicek to the Coffey County Planning Board for a 3-year term, effective May 1, 2004 and expiring April 30, 2007, seconded by Sipe. Motion carried.

5. Kirchner moved to approve the advertisement for positions on the Coffey County Airport Board and publishing of the same, seconded by Rowley. Motion carried.

6. Sipe moved, upon the recommendation of Steve Robb, Grant Administrator, to authorize and direct the Chairman to sign the CDBG Disclosure Report regarding Project No. 03-PF-314, seconded by Kirchner. Motion carried.

7. Kirchner moved, upon the recommendation of the County Clerk, to accept the ceiling tile bid from Sharp Painting as the best bid, and award the bid to Sharp Painting of Aliceville in the amount of \$2,197.00, seconded by Sipe. Motion carried.

8. Rowley moved to adopt Resolution No. 735, A RESOLUTION ESTABLISHING THE PAY SCALE AND CLASSIFICATION FOR THE EMPLOYEES OF COFFEY COUNTY, KANSAS, seconded by Crotts. Motion carried.

9. Sipe moved to authorize and direct the Chairman to sign the Memorandum to all Coffey County Employees regarding the Supervision Questionnaire, seconded by Crotts. Motion carried.

- 10.** Jeannene Ryan, WCNOC Representative, visited with the Board about the peaceful informational demonstration held last week by union workers. WCNOC has produced four different news releases and Ryan explained to the Board that Federal Representatives were going to be arriving to help resolve the issue between the union and plant management that is a result of the installation of a new water treatment plant. The issue is whether the water treatment plant will be supported by WCNOC employees or vendor personnel.
- 11.** Susan Mueller, County Health Administrator, discussed the C.E.R.T. (Community Emergency Response Team) training that the Health Department attended last week. Mueller also wore the official C.E.R.T. uniform, which consisted of a hard hat, vest, gloves, safety glasses, and a backpack containing all of the tools necessary to help those in need at the time of any type of emergency. Also present for the discussion was Becky Jewett, Emergency Preparedness Coordinator.
- 12.** Mueller informed the Board of the Employee Wellness Blood Draw that will be held Tuesday, April 27th and Thursday, April 29th, 2004 for those interested in participating.
- 13.** Mueller is planning on attending a training class in Wichita, along with Investigator Bill Miles from the Sheriff's department, on Forensic Epidemiology in which those attending will learn how to deal with biological attacks or threats.
- 14.** Hub Caspar, County Engineer, presented and discussed the weekly report dated April 12, 2004. Also present were Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant.
- 15.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
- 16.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 17.** Item No. 2004-06; Bridge Steel – Review bids. Due to the volatility of the steel market, the two low bidders cannot guarantee their prices past 4/8/04. Caspar suggested rejecting the bids for B029 and canceling the letting next week for B027, package the two together and rebid May 24, 2004.
- 17a.** Crotts moved to reject all bids submitted due to inability to hold the price for B029 and to approve the County Engineer's request to rebid the structural steel for B029, seconded by Sipe. Motion carried.
- 18.** Item No. 2004-12; B89: Midwest Construction plans to start April 14, 2004, 12th Road will be closed between Reaper Road and Shetland Road during construction.
- 19.** Caspar presented and discussed the bids received for the condensers. Rowley moved, upon the recommendation of the County Clerk and the County Engineer, to accept the condenser bid from Bob Crawford Inc. as the best bid, and award the bid to Bob Crawford, Inc. of Emporia

in the amount of \$21,195.00 and authorize the addition of electrical disconnects in the amount of \$1,300.00 if needed, seconded by Sipe. Motion carried.

- 19a.** The Board confirmed Road and Bridge crews would build the concrete pad for this project.
- 20.** Included with the report was information regarding a 2004 Transportation Enhancement workshop in Topeka on July 20 & 21, 2004.
- 21.** Also presented was the construction zone report for the week of April 12, 2004.
- 22.** Rita Dawson of the County Extension office informed the Board that the Extension office has hired a full time County Extension Agent. Cade Rensink is the new agent for Coffey County and will be in training for the next month and a half. Rensink will be here full time beginning June 7th, 2004. Dawson also presented a monthly progress report for March 2004.
- 23.** The Board discussed preliminary surveying for the north and south roads around the hospital.
- 24.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of April 5, 2004.
- 25.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the Coffey County Hospital on Wednesday, April 7th. Hotaling updated the committee on the Hunter's Hope Celebrity Turkey Hunt, the Kansas Sampler Festival, the Mid-American Grand National Walleye Qualifier, the Flint Hills Girl Scouts Fishing Derby, the Elected Officials Breakfast, the AST building prospect, the Governor's Classic, the Artrain & Yahola Dedication, and the Leadership Coffey County class and graduation.
- 26.** Item No. 95-29; Hotaling sent out Leadership Coffey County class agendas for session #4 to be held on April 12th. This session is entitled 'Business Industry & Agriculture' and will feature a tour of Countertop Trends in Gridley, a video on Luther's Smokehouse, a video 'Inside the Outage on WCNO' and a Customer Service Training video. Agribusiness information will be provided by KSU Extension Office.
- 27.** Item No. 97-6; Hotaling mailed out minutes from the Coffey County Manufacturer's Association meeting held on March 10th to the membership.
- 28.** Item No. 98-10; Hotaling attended the Southeast Kansas, Inc. Economic Development Committee meeting in Chanute on April 8th. Hotaling updated the committee on the meeting held at the Burlington Library to discuss more involvement of libraries in economic development and community development.
- 29.** Item No. 03-2; Hotaling finalized the Hunter's Hope Benefit ads and ticket outlets. Hotaling delivered banquet tickets and raffle tickets to sponsors/ticket outlets. Hotaling worked

with the local newspaper to finalize ads for the Hunter's Hope, the Artrain and the Governor's Classic to run in the newspaper and tourism tabloid.

- 30.** Hotaling attended a meeting hosted by the Yates Center Prison Committee to hear Senator Derek Schmidt and Representative Stanley Dreher explain what happened to the proposed private prison legislation in this session of the legislature.
- 31.** Hotaling completed and presented the loan report for the period of March 1 – 31, 2004.
- 32.** Hotaling attended the Governor's Classic Committee meeting. Hotaling has been finalizing golf tournament prizes, fishing plaques, etc. Hotaling already has 17 boats signed up and 20+ golfers.
- 33.** Hotaling met with a local business that is interested in expanding and concerning time frames for CDBG State grant/loan applications.
- 34.** Sipe moved to approve the proposed allocation for 2004 Rural Water Districts and further authorize and direct the Chairman to sign the letters to the same, seconded by Rowley. Motion carried.
- 35.** Commissioner Crotts left the meeting at 11:10 a.m.
- 36.** Budgetary Accounting Specialist I Angie Kirchner reported that Ralph Plott had contacted County Clerk Vernon Birk about an adult tiger that has been sited running loose several times in the past few weeks.
- 37.** Darren Isch of the Coffey County Airport and Herb Hood of the Coffey County Airport Board, met with the Board to discuss the offer on the AST building and request funding for the purchase of the AST building. The Board discussed zoning issues and the different types of businesses that could operate in the AST building if the Coffey County Airport were to purchase it. The Board would like to have financial information on the company wanting to lease the AST building and would also like some financial projections and information on how the Airport plans to make a profit without needing any extra funds from the County. Jon Hotaling will follow up on the Board's request regarding financial data.
- 38.** Isch will put some projections together and resubmit more detailed information to the Board.
- 39.** The Board set signing day for vouchers for Wednesday, April 28th, at 8:30 a.m.
- 40.** Rowley moved to adjourn the meeting at 12:17 p.m., seconded by Kirchner. Motion carried 4-0.

CORRESPONDENCE:

Response Not Required

1. Kansas Scenic Byways - Newsletter
2. Kerr Center for Sustainable Agriculture - Newsletter
3. NACo – Legislative Bulletin
4. Hawver’s Capitol Report – Misc. Dates
5. Corps of Engineer – Public Notices
6. Waste Control and Recycling Coalition - Newsletter
7. The Main Street Economist - Newsletter
8. KAC – Legislative Bulletin

Minutes, April 12, 2004

Signed:

Attest:

Chairman

County Clerk