

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 7, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 8:30 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present to convene as a Canvass Board for the purpose of canvassing the results of the April 1, 2003 City/School General Election. Also present were Vernon Birk, Coffey County Election Officer, Jackie Hawley, Deputy Election Officer, Doug Witteman, County Attorney, and Mary Bloomer, Administrative Coordinator.
2. Coffey County Election Officer Vernon Birk and Deputy Election Officer Jackie Hawley presented the original returns together with all other records of the election to the Coffey County Board of Canvassers for the purpose of canvassing the records.
3. The County Election Officer, Vernon Birk, gave a brief overview of the election. Birk presented sixteen provisional ballots for the Board to review. Birk recommended, with the concurrence of the County Attorney, ten ballots to be counted and six ballots not counted.
  - 3 a. Following review of the reasons for the provisional ballots, Sipe moved, upon the recommendation of the County Election Officer and concurrence of the County Attorney, to accept ten provisional ballots, and to reject six provisional ballots, consistent with state statutes, and to add the accepted ballots to the appropriate vote totals for the April 1<sup>st</sup>, 2003 City/School General Election, seconded by Merry. Motion carried.
4. Following review of all the records presented, Merry moved, upon the recommendation of the County Election Officer, to sign the official record book listing the results of the April 7, 2003 canvass of the April 1, 2003 City/School General Election, seconded by Kirchner. Motion carried.
5. Kirchner moved to adjourn as a Board of Canvassers at 9:23 a.m., seconded by Rowley. Motion carried.
6. Chairman Merry called the meeting to order as a Board of County Commissioners at 10:00 a.m. Present for part of the meeting were Jeannene Ryan, WCNO, and Mark Petterson, Coffey County Republican.
7. Crotts moved to approve the minutes of Monday, March 31, 2003, as corrected. Corrections were: Monday, March 31, 2003, paragraph 2, delete “morning” in first sentence. Paragraph 3, delete “morning”. Add paragraph “8 b. Mueller also advised the Board, Lorna Stohs would be filling the position of Healthy Start Visitor”. Paragraph 9 a., delete ‘Service’, replace with “District, Natural Resources Conservation Service”. Paragraph 10, add at beginning of second sentence, “Lightle said”. Add at end of paragraph, “Lightle provided the Board with an update on the Rehabilitation Program and the A.D.A. readily adaptable home they are constructing”. Paragraph 22, delete ‘Capital Outlay Line Item’. Paragraph 27, add at end of paragraph, “provided the Board with an update from Aquaterra; and discussed HB2246 and the status of 2003/2004 Special City County Highway Funds”. Paragraph 28, delete ‘Kirchner’, replace with “Rowley”.
8. Kirchner moved to approve the minutes of April 1, 2003 as corrected, seconded by Rowley. Motion carried. Corrections were: add at end of paragraph 3, “a lower amount than submitted”. Paragraph 4, last line, delete ‘review’, replace with “merit”. Add at end of paragraph 5, “a lower amount than submitted”. Paragraph 7, delete ‘Register of Deeds’ after Birk, add “a lower amount than submitted”.
9. **Consent Agenda**

- A. Upon the recommendation of the County Sheriff, move to approve the contribution of \$250.00 to the Waverly After-Prom Committee, with funds to come from the Special Law Enforcement Fund.
- B. Upon the recommendation of the County Sheriff, move to approve the contribution of \$250.00 to the Lebo After-Prom Committee, with funds to come from the Special Law Enforcement Fund.
- C. Move to appoint Martha Newkirk and Dennis Polson to a 4-year term on the Coffey County Library Board, effective May 1, 2003 and ending April 30, 2007.
- D. Move to authorize and direct the Chairman to sign two abatements to the Treasurer's tax roll in the amount of \$192.85.

9 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

10. Merry moved to adopt Resolution No. 724, A RESOLUTION ESTABLISHING THE PAY SCALE AND CLASSIFICATION FOR THE EMPLOYEES OF COFFEY COUNTY, KANSAS, seconded by Sipe. Motion carried.

11. Becky Jewett, Emergency Preparedness Coordinator, presented the monthly report for the month of March.

12. Crofts moved, upon the recommendation of the Emergency Preparedness Coordinator, to accept the bid of CCD as being the best bid and to purchase a notebook computer at a cost of \$1,819.00, with funds to come from the General Fund, Emergency Preparedness, Commodities Line, seconded by Kirchner. Motion carried. **(Seventy-five percent of the notebook computer will be reimbursed by a Mitigation 20/20 Grant from KDEM.)**

13. Rowley moved, upon the recommendation of the Emergency Preparedness Coordinator, to waive the Purchasing Policy, due to a single source vendor, and approve payment of the billing from Cummins Mid-America for repair of a generator, in the amount of \$1,781.78, with funds to come from the General Fund, Courthouse General Contractual Services Line, seconded by Sipe. Motion carried.

14. Jewett requested the Board set a time for Emergency Operation Center (EOC) Training for the upcoming exercise. The Board set Monday, April 14, 2003, 1:00 p.m. to 4:00 p.m. for the training.

15. Crofts moved, upon the recommendation of the Bond Counsel and the County Attorney, to adopt Resolution No. 725, A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF CERTIFICATES OF PARTICIPATION, SERIES 2003, OF COFFEY COUNTY, KANSAS, seconded by Rowley. Motion carried.

15a. Jo Ann Raaf was present for discussion regarding this matter and asked the Board how it was to be set up.

16. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of March 31, 2003.

17. Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the Coffey County Hospital on Wednesday, April 2<sup>nd</sup>. Hotaling reviewed activities completed and events and activities coming up in April and May. Hotaling provided information on the Hunter's Hope Foundation Benefit Turkey Hunt & Banquet, the Kansas Sampler Festival, the Governor's Classic, and the Leadership Graduation.

18. Item No. 95-29; Hotaling hosted the final class for the 2003 Leadership Coffey County Program. After the class, Hotaling hosted the graduation dinner. About 30 people attended. Everyone enjoyed the presentation by Phil Coleman of Champion Seminars in Salina. The museum staff had everything set up including snacks and drinks for the class breaks in the afternoon.

19. Item No. 97-6; Hotaling completed and mailed out agendas for the Coffey County Manufacturer's Association meeting to be held April 9<sup>th</sup> at the Coffey County Hospital. Nancy Jesse, the new coordinator for the Coffey County Employment Program, will provide the program.

20. Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce ribbon cutting at Nancy Banks' new Waddell and Reed Office in the Rock Creek Real Estate and Insurance Building.

21. Item No. 03-2; Hotaling finalized sponsors, ads, food order, etc., for the Hunter's Hope Foundation Benefit Turkey Hunt & Banquet. Hotaling presented information and a video on Hunter's Hope Foundation to the Burlington Rotary Club. Hotaling also presented information on the event on Sam Robinson's radio program on Saturday, April 5<sup>th</sup>.

22. Hotaling met with a Coffey County businessman to provide him with information on the SBA LowDoc loan program.

23. Hotaling also discussed the Athletic Event Economic Incentive Grant Applications and declined to fund a request for a non-athletic event..

24. Hotaling presented a video on Hunters Hope Foundation.

25. Hub Caspar, Coffey County Engineer, presented the weekly report dated April 7, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

26. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.

27. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

28. Item No. 2003-15; Revision to 2003 Construction Projects: Delete microsurfacing on 16<sup>th</sup> Road from Planter to Yearling (9.5 miles) and add microsurfacing on the following:

Fauna Road from 12 <sup>th</sup> to 16 <sup>th</sup>	4 miles
16 <sup>th</sup> Road from Fauna to Emmer Lane	½ mile
Emmer Road from 16 <sup>th</sup> to 16 <sup>th</sup> Lane	½ mile
Angus Road from 12 <sup>th</sup> to 14 <sup>th</sup>	2 miles
Lynx Road from 10 <sup>th</sup> to 11 <sup>th</sup>	1 mile
10 <sup>th</sup> Road from Lynx to Hwy 75	<u>1 mile</u>
	9 miles

28 a. Kirchner moved, based upon the recommendation of the County Engineer, to approve the revisions to the microsurfacing portion of the 2003 Construction Plan as presented, seconded by Sipe. Motion carried.

29. Item No. 2003-16; Concrete Prices:

2002 Prices

Penny's Concrete	\$59.00 per yard
Meier's Concrete	\$59.00 per yard

2003 Prices – January and February only

Penny's Concrete	\$66.00 per yard	11.9% increase
Meier's Concrete	\$66.00 per yard	11.9% increase

2003 Prices after buy-sell agreement

Meier's Concrete	\$66.00 per yard
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Effective May 1, 2003

Meier's Concrete	\$75.00 per yard	13.6% increase
		27.1% increase over 2002 price

Caspar is looking for other options.

- 30.** Item No. 2003-17; Uniform Proposal: Review and discuss attached information.
- 31.** Caspar presented a proposal for furnishing uniforms for Road & Bridge and Landfill employees. The proposal was optional at County expense or a payroll deduction. The proposal was left open and Caspar was directed to get more information.
- 32.** Commissioners Merry and Kirchner, Caspar, and Robert Harkrader, District Conservationist, will look at a road problem at 13<sup>th</sup> and Juneberry at 1:00 p.m. today (4-7-03).
- 33.** Caspar also presented the Work Order Inquiry and the Construction Zone Report.
- 34.** Elysa Lovelady, Coffey County Appraiser, met with the Board for approval of a revised job description.
- 34 a.** Crotts moved, upon the recommendation of the County Appraiser, to authorize and direct the Chairman to sign the revised job description of Field Appraiser II, seconded by Kirchner. Motion carried.
- 34 b.** Lovelady was given approval to advertise in-house and publicly simultaneously.
- 35.** Lovelady reported a recently bid terminal and keyboard was rejected. Lovelady was directed to re-bid the items.
- 36.** Donna Pashman, Blue Cross Blue Shield, updated the Board on the County's history of claims, etc. for the period 3-01-02 thru 2-28-03. Pashman said at the current rate our renewal premium would be less than a 1% increase. If the current trend continues through our renewal period (7-1-03), the County could receive a refund.
- 36 a.** Steve Lightle, Coffey County Housing Director, was present for the discussion. Lightle had requested the Housing employees be allowed to join the County's Blue Cross Blue Shield Group. Upon checking with the Blue Cross Blue Shield underwriters regarding eligibility, Lightle decided it was not feasible.
- 37.** Chairman Gene Merry presented a request (and was granted approval) for rock for Halls Summit Cemetery.

- 38.** Paul M. Jones presented a written resignation to the Board resigning from the Bowman-Adgate Cemetery Board effective immediately (4-7-2003).
- 39.** The Board discussed Coffey County Commission minute's distribution before Board approval.
- 39 a.** Rowley moved that the Coffey County Commission minutes be released to Coffey County Employees after final approval by the Board, seconded by Merry. Motion carried.
- 40.** Kirchner moved to adjourn the meeting at 12:18 p.m., seconded by Merry. Motion carried.

**CORRESPONDENCE:**

Response Not Required

1. Hawver's Capitol Report – 3-26-03; 3-31-03; 4-1-03; 4-2-03; 4-3-03; 4-4-03
2. City of Burlington – Minutes – 3-19-03
3. Corps of Engineers – Public Notice
4. KAC - Legislative Bulletin
5. KAC – 2003 Salary & Benefit Survey
6. Recycling in Kansas - Newsletter
7. Council on Aging - Minutes
8. KWORC – Newsletter
9. Ed Birk Family – Thank you
10. Bonnie Heath – Thank you

Response Required

11. RWD #4, Osage County – Request for 2003 Assistance
12. Fourth Judicial District – Invitation to meeting and luncheon
13. League of Kansas Municipalities – e-mail regarding 9-1-1 bill
14. KAC – Legislative Bulletin regarding 9-1-1 bill
15. Lebo Junior/Senior High School – Request for After Prom funds

Response Optional

16. Kansas Advisory Group – Notice regarding grant funds
17. KD of CH – Notice re-training

Minutes, April 7, 2003

Signed:

Attest:

Chairman

County Clerk