

1. The Commission Chambers opened at 8:00 a.m., Monday, April 6, 2009. Chairman Fred Rowley, Jr., called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Bob Saueressig present. Denise Humlicek, Payroll Clerk, was present.
2. Saueressig moved to approve the minutes of Monday, March 30, 2009, as written, seconded by Sipe. Motion carried.
3. The Board received the monthly report for Emergency Management for the month of March 2009.
4. **Consent Agenda**
  - A. Upon the recommendation of the Register of Deeds, move to approve the revised Table of Organization.
  - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Lyle Combs, Summer-time Temp, Highway Department, Equipment Operator, M-III-c, \$14.54, effective 4/6/09.
  - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Kenneth Woods, Summer-time Temp, Highway Department, Equipment Operator, M-III-a, \$12.77, effective 4/6/09.
  - D. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for David Houston, Summer-time Temp, Highway Department, Equipment Operator, M-III-b, \$13.66, effective 4/6/09.
  - E. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Doug Garrett, Summer-time Temp, Highway Department, Equipment Operator, M-III-c, \$14.54, effective 4/6/09.
  - F. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jim Iseman, Summer-time Temp, Highway Department, Equipment Operator, M-III-c, \$14.54, effective 4/6/09.
  - G. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Joe Augustyn, Summer-time Temp, Highway Department, Laborer, M-I-b, \$9.43, effective 4/4/09.
  - H. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Andrew Lawrence, Summer-time Temp, Highway Department, Laborer, M-I-a, \$9.12, effective 4/6/09.
  - I. Move to approve the Job Descriptions for Construction Manager and Light Equipment Operator.

- J.** Move to approve the Table of Organization for the Engineer's office.
- K.** Move to approve the amended Wage Classification schedule dated 4-3-09.
- 4a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.
- 5.** Crotts moved, upon the approval of the County Attorney as to form, to approve the Audit Engagement letter related to the 2008 year audit with Schlotterbeck and Burns, LLC, and to authorize and direct the Chairman to sign same, seconded by Robrahn. Motion carried.
- 5a.** Sipe moved, upon the approval of the County Attorney as to form, to approve the Engagement Letter for Budget Preparation Assistance related to the 2010 budget year with Schlotterbeck and Burns, LLC, and to authorize and direct the Chairman to sign same, seconded by Robrahn. Motion carried.
- 6.** County Engineer Wayne Blackbourn presented the weekly report for the week of April 6, 2009. Administrative Assistant Tim Austin was also present.
- 7.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 8.** Item No. 99-13; Zoning Permit/Applications Report: Two (2) Zoning Permits were issued during the past week.
- 9.** Item No. 99-99; Landfill: County wide trash service.
- 9a.** Noxious Weed Director Todd Bemis, Landfill Supervisor Jeff Beyer, Commissioner Tim Sipe and Engineer Wayne Blackbourn, a committee that researched County-wide trash service, recommended to the Board that it is not financially feasible to pursue the County wide trash service at this time.
- 10.** Item No. 2009-11; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2901-C, a 2" Hot Mix Overlay on 16<sup>th</sup> Road from Planter Road east to the County line, on Shetland Road 25<sup>th</sup> Road to 26<sup>th</sup> Road and on 25<sup>th</sup> Lane east to Waverly City limits. Receive bids March 11, 2009 at 2:00 p.m. Bid tab attached – Make Award. Review and sign Contract.
- 10a.** Sipe moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with APAC-Shears, for Project No. A2901C, to be paid from the General Fund, Public Works: Asphalt Program Line Item and the Special Highway Fund, seconded by Crotts. Motion carried.

**11.** Item No. 2009-12; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2902-C, a 2” Hot Mix Overlay and (selected) Milling locations on the Project. Project location is on 19<sup>th</sup> Road west of Kafir Road approximately one mile being east of Iris Lane, on 19<sup>th</sup> Road from Garner Road to Fauna Road, and on Fauna Road from 19<sup>th</sup> Road to 22<sup>nd</sup> Road. Receive bids March 11, 2009 at 2:00 p.m. Review bids – Make Award. Review and sign Contract.

**11a.** Rowley moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Contract Documents with APAC-Shears, for Project No. A2902C, to be paid from the General Fund, Public Works: Asphalt Program Line Item and the Special Highway Fund, seconded by Saueressig. Motion carried.

**12.** Item No. 2009-22; Request – New Crawler Loader: Request authorization to solicit sealed bids for one (1) Crawler Loader with trade in of (L-17) 2003 John Deere 755C Track Loader SE# LU755 CX006078.

**12a.** Saueressig moved to approve the County Engineer’s request to solicit sealed bids for one (1) Crawler Loader with trade in of (L-17) 2003 John Deere 755C Track Loader SE # LU755 CX006078, seconded by Sipe. Motion carried.

**13.** Item No. 2009-23; Request – Tire Purchase: Request authorization to solicit quotations and purchase sixteen (16) 11Rx22.5 Tires.

**13a.** Rowley moved to approve the County Engineer’s request to solicit quotations and purchase sixteen (16) 11Rx22.5 tires, to be paid from the Road and Bridge Fund, seconded by Crofts. Motion carried.

**14.** Blackburn also presented the Construction Zone Report for the week of April 6, 2009.

**15.** Extension Agent Cade Rensink thanked the Board for the Board’s help and commitment over the years and informed the Board that Rensink was transferring to the Central Kansas District. Rensink’s last day will be Thursday, April 30<sup>th</sup>, 2009.

**16.** County Treasurer JoAnn Raaf met with the Board to present the quarterly interest report. Raaf also summarized statutes that regulate investment procedures for the County.

**17.** Information Technology Director Bill Bauer met with the Board to request to purchase ESRI GIS Maintenance and Support from ESRI, Inc. in the amount of \$9,300.54.

**17a.** Robrahn moved, upon the recommendation of Bill Bauer, IT Director, and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being that the vendor is a single source supplier contract and to approve the purchase of ESRI GIS Maintenance and Support from ESRI,

Inc., Redlands, CA, in the total amount of \$9,300.54, with funds to be paid from the 2009 County General Fund, Technology Training and Equipment Line Item, seconded by Rowley. Motion carried.

**18.** AS400 Administrator Mark Hopkins met with the Board to discuss purchasing an AS400 update.

**19.** The Board will question and sign warrants and vouchers on Monday, April 27<sup>th</sup>, 2009, at 1:00 p.m.

**20.** Rowley adjourned the meeting at 11:05 a.m.

Minutes, April 6, 2009

Signed:

Attest:

Chairman

County Clerk