

1. The Commission Chambers opened at 8:00 a.m., Monday, April 4, 2011. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Kimberly Skillman-Robrahn and Fred Rowley present. County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman, and Administrative Assistant Donna Berland were also present. Kenneth Combes was absent. Coffey County Republican Editor Mark Petterson was also present.

2. Rowley moved to approve the minutes of Monday, March 28, 2011, as written, seconded by Robrahn. Motion carried.

3. Crotts moved, upon the recommendation of the Health Department Administrator, and approval of the County Attorney, to find that a 1998 Ford Taurus with 136,243 miles, VIN#1FAFP52U5WG217634, is no longer required, or cannot prudently be used for public purposes of Coffey County and as such should be disposed of by trade-in. Notice of said disposal was published two (2) times in the official County newspaper once on March 11, 2011 and on March 18, 2011, seconded by Saueressig. Motion carried.

4. Robrahn moved, upon the recommendation of the Vehicle Committee, that the bid of \$23,375.00 submitted by Crow-Moddie Ford be approved as the best bid, and that a 2011 Ford Edge be purchased according to the terms of the bid, with \$7,879.00 to come from ~~General Fund~~ – Health Fund – Capital Outlay Line Item – and \$15,496.00 from the Equipment Reserve Fund, seconded by Rowley. Motion carried.

5. County Engineer Wayne Blackbourn presented the weekly report for the week of April 4, 2011.

6. Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

7. Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

8. Item No. 99-99; Landfill – March 2011 Total Tonnage Report

Solid Waste	562.83
Special Waste	20.13
Construction Debris	279.78
Brush	19.95
Appliances	1
Metal	1.99
Pass. Tires	125
Truck Tires	5
Equip. Tires	0
Total Tires	130
Tire Pieces (KDOT)	2.62

- 9.** Item No. 2011-07; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1101-C, 1” Hot Mix Leveling Course on 12th Road from Angus Road to Lynx Road, 3” Hot Mix Asphalt on 10th Road from Kafir Road to Lynx Road, and 2” Hot Mix Asphalt on 16th Road from Kafir Road to Kafir Lane. Bid date: April 6, 2011
- 10.** Item No. 2011-08; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1102-C, 1” Hot Mix Overlay, with 1” Milling on Shetland Road from 12th to 16th Road. Bid date: April 6, 2011.
- 11.** Item No. 2011-09; Request Bid on 2011 Asphalt Cold Mix Patching Material: Request Authorization to solicit sealed bids for Asphalt Cold Mix Patching Material.
- 11a.** Crotts moved, based upon the recommendation of the County Engineer, that the bid submitted by Killough Construction in the amount \$59.00 per ton be approved as the best bid for Cold Mix Patch and that the award be made according to the terms of the bid and be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.
- 12.** Item No. 2011-10; Request Bid on 2011 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2011 Chipseal Program. Bid date: June 8, 2011.
- 13.** Item No. 2011-13; Summer Mowing: Request authorization to solicit sealed bids for seasonal mowing at Old 50 Park, 16th and Fauna, Rock Creek and Hope Cemetery. Bid date: April 6, 2011.
- 14.** Item No. 2011-20; Pavement Striping: Request authorization to solicit bids for approximately 56 miles of Highway Paint Striping at several locations in the County.
- 14a.** Robrahn moved to approve the County Engineer’s request authorization to solicit bids for approximately 56 miles of Highway Paint Striping at several locations in the County, seconded by Rowley. Motion carried.
- 15.** Blackburn presented the Construction Zone report for the week of April 4, 2011.
- 16.** Economic Development Director presented the Bi-Weekly Report for March 21, 2011 to April 1, 2011.
- 17.** Item 95-9; Hotaling completed and emailed to members agendas for April 6th Coffey County Strategic Planning Committee Meeting to be held at Coffey County Hospital at 12 noon.
- 18.** Item 95-10; Hotaling reviewed information on heavy duty fish feeder to replace the worn out, high maintenance fish feeder at Coffey County Lake. The new feeder will be delivered and set up at Coffey County Lake within 6 weeks. The new feeder holds over 50% more feed and will reduce the cost of maintaining and filling the feeder.
- 19.** Item 97-7; On March 31st, Hotaling attended the Coffey County Chamber of Commerce After Hours / Open House at Tiffany's Cabinets & Carpet, 1261 Hwy 75 in Burlington.

- 20.** Item 98-6; Hotaling attended the southeast Kansas Regional Planning Commission (SEKRPC) Executive Director Search Committee Meeting on March 22nd. Two candidates were interviewed. After references were contacted, the position was offered to Daniel L. Crook from Rose Hill, KS. He accepted the offer and will start on April 11th.
- 21.** Item 00-1; Hotaling completed employee performance evaluation for the period ending December 31, 2010 for executive secretary Ronda Truelove.
- 22.** Item 05-3; Hotaling registered for the Network Kansas seminar on the "Kansas Capital Multiplier Fund" and the Economic Gardening Program to be held in Parsons on April 5th. The seminar is hosted by the Southeast Kansas Prosperity Foundation.
- 23.** Hotaling met with Lebo City Clerk, Carrie Sloan to review information and printed materials for a business recruitment packet for the City of Lebo.
- 24.** Hotaling met with a Coffey County business owner to discuss Small Business Administration (SBA) loans and review current interest rates as shown in the rate report from Frontier Financial Partners in Emporia.
- 25.** Hotaling discussed the use of information Kiosks at Crawford County lakes with Craig Hull, Director of the Crawford County Convention and Visitor's Bureau. Hotaling added that it could be possible to use similar Kiosks for Coffey County lakes or to add to existing Kiosks at our lakes.
- 26.** Robrahn moved to recess into executive session for 10 minutes at 9:49 a.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 27.** The Board resumed regular session at 9:59 a.m.
- 28.** Emergency Management Coordinator Russel Stuke met with the Board to discuss communication equipment for local school buses.
- 29.** Saueressig moved upon the recommendation of the Emergency Management Coordinator and approval of the County Attorney as to form, to solicit requests for proposals for replacement of communications equipment related to the school buses throughout Coffey County for the purposes of compliance with the Contingency Plan for Incidents Involving Commercial Nuclear Power, seconded by Crotts. Motion carried.
- 30.** Saueressig moved to recess into executive session for 15 minutes, at 10:20 a.m., to include each of the Commissioners, County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
- 31.** The Board resumed regular session at 10:35 a.m.

32. Robrahn moved to recess into executive session for 10 minutes, at 10:37 a.m., to include each of the Commissioners, County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
33. The Board resumed regular session at 10:47 a.m.
34. Robrahn moved to recess into executive session for 5 minutes, at 10:50 a.m., to include each of the Commissioners, County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
35. The Board resumed regular session at 10:55 a.m.
36. The Board will sign checks and vouchers for the month of April on April 27, 2011 at 9:00 a.m.
37. Saueressig adjourned the meeting at 11:05 a.m.

Correspondence

1. Whitney Damron – Legislative Update – March 27, 2011
2. Coffey County Library – Board Meeting Minutes of February 21, 2011
3. KAC – Legislative Updates – House Budget Cuts County Oil/Gas Valuation Depletion Trust Fund – March 31, 2011
4. Hawver’s Capitol Flash – March 28, 29, 30, 31, April 1, 2011
5. SOS Signals – Annual Report 2010
6. KAC Legislative Updates – KAN-ED Bill on General Orders – April 1, 2011
7. Whitney Damron – Articles of Interest – March 30, 2011
8. Troy Rogers Family – Thank you note – March 30, 2011
9. Coffey County Fire District #1 – Board Meeting Minutes of March 21, 2011
10. The Kiplinger Letter – March 25, 2011
11. Mark Petterson – Mayor, City of New Strawn – 2010 Infrastructure/Parks and Recreation Grants – March 29, 2011
12. Mental Health Center – Accounting of 2010 Funds – March 31, 2011
13. City of Waverly – 2010 Funds – March 31, 2011

14. Extension Office – Accounting of 2010 Funds – March 31, 2011

15. City of Waverly - 2010 Infrastructure/Parks and Recreation Grants – March 31, 2011

Minutes, April 4, 2011

Signed:

Attest:

Chairman

County Clerk