

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 3, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members, Tim Sipe, Johnnie Sleezer, Bill Knapp, and Perry Powell present. County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer were also present. Tom Moreau, WCNOC Representative, was also present for part of the meeting.
2. Knapp moved to approve the minutes of March 27, 2000, as corrected, seconded by Powell. Motion carried, 4-yes, 0 no, 1 abstained, Merry. Commissioner Merry was absent due to another appointment. Corrections were: Monday, March 27, 2000, add at end of paragraph 19, "as part of the County Government Day Program".
3. Sipe moved to approve the minutes of March 29, 2000, as corrected, seconded by Powell. Motion carried. Corrections were: Wednesday, March 29, 2000, paragraph 3b, add "Coffey" at beginning of paragraph, add "on Monday, April 10th, 2000" after 'courthouse'.
4. Commissioner Merry reported on the Neosho River Basin meeting which was held at the courthouse last week. Merry said the two main issues concerning Coffey County were the log jam at Jacobs Creek and the concern about silt in John Redmond Reservoir which are being looked into.
5. Sipe moved to recess into Executive Session at 9:21 a.m. for 10 minutes to include each of the Commissioners and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Knapp. Motion carried.
6. The Board resumed regular session at 9:31 a.m.
7. At approximately 9:35 a.m., bids were opened for the Employers Mutual Insurance Co. (EMC) Agent of Record. Charles W. Heath of Evans Insurance Agency was present for the bid. Bids presented:

Evans Insurance Agency:	47.5% of Commission
Rock Creek Realty and Insurance:	37.9% of Commission
- 7 a. Sipe moved, that the bid submitted by Rock Creek Realty and Insurance, Inc. for Agent of Record for EMC Insurance Company, be approved as the best bid and to advise EMC Insurance Company, Inc. that Rock Creek Realty and Insurance, Inc. should be designated as Agent of Record for the submission of bids for insurance proposals for Coffey County, seconded by Knapp. Motion carried.
8. Knapp moved to authorize and direct the Chairman to sign the proposed Lake Region Authority Budget for FY 2001 (7-1-00 through 6-30-01), subject to Authority ratification of individual county Allocation, seconded by Merry. Motion carried.

9. Sleezer moved to authorize and direct the Chairman to sign the letter to all Coffey County Department Heads regarding a designated Smoking Area for Coffey County Employees, seconded by Sipe. Motion carried.
10. Elysa Lovelady, County Apprasier, met with the Board to discuss her yearly evaluation.
11. Knapp moved to recess into Executive Session at 10:10 a.m. for 10 minutes to include each of the Commissioners, the County Attorney, and the County Appraiser to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.
12. The Board resumed regular session at 10:20 a.m.
13. Jon Hotaling, Economic Development Director, presented and discussed his weekly report for the week of March 27th to March 31st, 2000.
14. Item No. 95-9; Hotaling finalized and mailed out agendas for Coffey County Strategic Planning Committee meeting at Coffey County Hospital at 12 noon on April 5th. Hotaling set up appointments for the Kansas Department of Commerce and Housing Southeast Kansas Field Representative, Darla Price, to meet with and tour several businesses in Coffey County. Darla will also attend the Strategic Planning luncheon meeting.
15. Item No. 95-18; Hotaling attended the meeting at the Kansas Department of Commerce and Housing Office with Chuck Trimble of New Eagle Communications.
16. Item No. 96-5; Hotaling presented information on spec building and site to local business. Hotaling outlined several options for lease/purchase.
17. Item No. 97-7; Hotaling attended Coffey County Chamber of Commerce Tourism Committee meeting at the Coffey County Museum. The committee discussed options for additional signage for the Tourism Information Center (Caboose) and preparing informational packets for high school reunions.
18. Item No. 98-1; Hotaling completed the proclamation, news release, letters, newspaper ad, etc., for National County Government Week and Coffey County activities beginning at 8:30 a.m., April 10th, in the courthouse lobby.
19. Item No. 98-10; Hotaling attended SEK, Inc. Executive Committee meeting in Chanute. The committee worked out a schedule to consolidate and reduce the number of executive committee meetings. A quarterly meeting to include a tour of a SEK, Inc. member's business or industry with the trustees and action council chairs and co-chairs attending was approved. Most counties have joined and over \$8,000.00 in checks and pledges was received from SEK businesses, industries, cities, counties, etc., in March.
20. Item No 00-1; Hotaling completed the employee review and CP-5. CP-5 was submitted to Mary Bloomer, Administrative Coordinator.

21. Sleezer moved to recess into Executive Session at 10:43 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Knapp. Motion carried.
22. The Board resumed regular session at 10:48 a.m.
23. John Zuern, Administrative Assistant, introduced Bill Bassette and Larry Hackleman of Latimer, Sommers and Associates, who discussed presenting a written proposal for upgrading the lighting system of the courthouse. Lighting systems for public buildings must meet certain guidelines. The present fixtures are outdated and repair parts are no longer available. Latimar, Sommers and Associates will submit a fee proposal and lighting plan which will take approximately 4 to 6 weeks. They will also look at an alternate exhaust for the furnace which heats the basement meeting rooms and is located in the washer/dryer room.
24. Hub Caspar, County Engineer, presented and discussed the weekly report dated April 3, 2000. Robert Reed, Road Supervisor, was also present.
25. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
26. Item No. 99-99; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
27. Item No. 2000-06; Mower for Landfill, Recycling, and Noxious Weed Departments: Review Bids - approve purchase.
 - 27 a. Sleezer moved, upon the recommendation of the County Engineer and approval of the County Attorney, that the bid submitted by Caldwell Implement Company for one John Deere tractor model 4300 with Mid-mount Mower, be approved as being the best bid, that award be made to Caldwell Implement Company and that one John Deere tractor model 4300, with Mid-mount Mower, be purchased according to the terms of the bid at a cost of \$16,640.00, with funds to come from the Noxious Weed, Recycling and Landfill Funds, seconded by Sipe. Motion carried.
28. Item No. 2000-07; No Till Drill: All bids rejected will be re-bid.
 - 28 a. Sipe moved to authorize the County Engineer to publicly re-advertise and receive bids for a 3 point No Till Drill with Native Seed Attachment, seconded by Knapp. Motion carried.
29. Item No. 2000-14; Andrew Corporation Site: Property Survey - see attached legal description and plat of survey. **The survey was attached to the report for the Board's information.**
30. Item No. 2000-18; Report on Use of STP Funds: Stevens County 1999 County Public Improvement Award. Caspar reported on the award which went to Stevens County and also on

the project.

31. Item No. 2000-19; Biennial Bridge Inspection: Review proposals and select Consultant.

31 a. Sipe moved, upon the recommendation of the County Engineer and approval of the County Attorney, to authorize and direct the Chairman to sign the Agreement with Schwab-Eaton, P.A. for 2000 Biennial Bridge Inspection, seconded by Sleezer. Motion carried.

32. Item No. 2000-20; Cold Recycled Bituminous Construction; Review specifications for Project No. A-2001-C. Request authorization to advertise for bids. **This project is 3 3/4 miles west of Highway 75 on 17th Road following the blacktop west and north.**

32 a. Sleezer moved to authorize the County Engineer to publicly advertise for bids for Cold Recycled Bituminous Construction on Project No. A-2001-C, seconded by Powell. Motion carried.

33. Item No. 2000-21; National Work Zone Safety Awareness Week - April 3-7; There are 700 people killed and 37,000 people injured each year in Road Construction Zones.

34. The Board approved Tim Austin's attendance of an Auto Cad seminar at Lee Summit, Missouri on April 24th and 25th, 2000.

35. Upon the recommendation of the County Engineer, the Board approved registration of John Zuern as a member of the Kansas Association of County Planning and Zoning Officials.

36. Sipe moved to recess into Executive Session at 12:13 p.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Knapp. Motion carried.

37. The Board resumed regular session at 12:18 p.m.

38. Powell moved to recess into Executive Session at 12:31 p.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.

39. The Board resumed regular session at 12:36 p.m.

40. Commissioner Sleezer will be attending a Joint Engineer District meeting on Thursday, April 6th, 2000, in Garnett.

41. The Board approved the Sheriff's Department to set up a temporary office, for certain officers in the department, in the EOC bunk room. This action is to alleviate overcrowding in the current office space.

42. Commissioner Knapp requested that a calculation be presented showing the affect the KPERS adjustment to employer contribution rates would have to Coffey County.

43. The Board will have a CP-5 worksession on Wednesday, April 12th, at 8:30 a.m.
44. Sipe moved to adjourn the meeting at 1:00 p.m., seconded by Powell. Motion carried.

CORRESPONDENCE:

Response Mandatory

1. Petition regarding the removal of a log jam .9 of a mile east of the Strawn boat ramp, which is now Jacob's Creek boat ramp.
2. KPERS memo regarding Adjustment to Local Government Employer Contribution Rates
3. State of Kansas Department of Revenue - regarding 1999 Statistical Report of Property Assessment and Taxation
4. Kansas Department of Health & Environment regarding inspections at the Coffey County municipal solid waste landfill and waste tire monofill, Permit No. 297.
5. Kansas Department of Health & Environment regarding a proposed Kansas Water Pollution Control Permit.

Response Optional

6. Coffey County Housing Authority - letter regarding Quarterly Status Report of Speculative Construction and Interest and Demolition Program.
7. Coffey County Hospital - Financial Anaylsis and Comments - month ending February 29, 2000.
8. KAC Legislative Bulletin, Issue 13, dated March 13, 2000.
9. Recycling In Kansas Newsletter, April 2000.

Response Not Necessary

7. Airport Minutes - February 16, 2000 and March 1, 2000.

Minutes, April 3, 2000

Signed:

Attest:

Chairman

County Clerk