

1. Commission Chambers opened at 8:00 a.m., Monday, April 2, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Bob Saueressig, Kenneth Combes and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Combes moved to approve the minutes of Monday, March 26, 2012, and the minutes of Tuesday, March 27, 2012, as written, seconded by Saueressig. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jacqueline Beatty, Sheriff's Office, Dispatcher, Classification from LE-III-b to TP-II-c, wage from \$16.58 to \$16.05, effective 4/1/12.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Christopher Bowen, Noxious Weed, New Hire, Laborer, Summer Time Temp, Classification M-I-a, wage \$9.83, effective 4/2/12.
 - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Matt Morey, Highway Department, Laborer, Summer Time Temp, Classification M-I-b, wage \$10.18, effective 4/16/12.
 - D. Move to authorize and direct the Chairman to sign eleven (11) tax abatements to the Treasurer's tax roll in the amount of \$3,598.38.
- 3a. Combes moved to approve the Consent Agenda as submitted, seconded by Saueressig. Motion carried.
4. Saueressig moved, upon the recommendation of the County Clerk/Election Officer, to accept the bid of American Resource Consultants as the best bid and to approve the purchase of (4) 48" x 30" x 68" Mobile Security Cages with doors, (1) top shelf in each, end and back panels and (1) dust cover for each, in the total amount of \$8,056.00 with funds to come from the General Fund, Election Capital Outlay Line Item, seconded by Crotts. Motion carried.
5. Rowley moved, upon the recommendation and approval as to form by the County Attorney, to approve the Excerpt of Minutes related to the March 26, 2012 approval of Resolution No. 795 and to authorize and direct the Chairman to sign same, seconded by Robrahn. Motion carried.
6. Robrahn moved, upon the recommendation of the Fiber Optic Board and approval of the County Attorney, and pursuant to paragraph 1.17 of the Agreement between Valnet, formerly known as Terra World, Inc. and Coffey County, Kansas, with said Agreement for providing Internet Service to Coffey County residents and business utilizing the Coffey County Fiber Optic Network, to renew the Agreement for an additional one (1)

year, beginning July 1, 2012, and ending June 30, 2013, with current subscriber rates remaining the same as when the initial contract was signed, seconded by Combes. Motion carried.

- 7. Right-of-Way Utility Coordinator Jim Kraft presented the Weekly Report for April 2, 2012. Landfill Supervisor Jeff Beyer was also present.
- 8. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 9. Item No. 93-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.
- 10. Item 99-99; Landfill: March Total Tonnage Report

Solid Waste	513.13 tons
Construction Debris	660.01 tons
Special Waste	3.38 tons
Tree Limbs	5.29 tons
Metal	5.95 tons
Appliances	1
Car Tires	230
Truck Tires	4
Equip. Tires	0
Total Tires	234

- 11. Item 2012-14; Summer Mowing: Request authorization to solicit sealed bids for seasonal mowing at Old 50 Park, 16th and Fauna, Rock Creek and Hope Cemetery. Review bids and make award.
- 11a. Combes moved, based upon the recommendation of the County Engineer, to approve the bids submitted by Crawdad Mowing Service be approved as the best bid for Seasonal Mowing for the Park at 16th and Fauna for \$50.00 per event and the bid submitted by Engler Lawn Care be approved as the best bid for Seasonal Mowing for Rock Creek Cemetery for \$40.00 per event and Park at Old 50 for \$75.00 per event with all bids awarded according to the terms of the bid. Funds to come from the Road and Bridge Fund for the Park at Old 50 Highway and the Rock Creek Cemetery and Park at 16th and Fauna to be paid from the General Fund, seconded by Rowley. Motion carried.
- 12. Item 2012-25; Request – Grass Seed and Fertilizer: Request authorization to solicit informal bids and purchase grass seed and fertilizer.
- 12a. Crotts moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit informal bids and purchase grass seed and fertilizer to be paid from the Road and Bridge Fund, seconded by Combes. Motion carried.

13. Kraft also presented the Construction Zone Report for the week of April 2, 2012.
14. Saueressig moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being sole source Supplier and to approve the purchase of Informacast Annual maintenance and support, from Singlewire Software, LLC, in the total amount of \$1,115.50, 3-year maintenance, and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from the General Fund - Technology Training and Equipment Line Item, seconded by Robrahn. Motion carried.

This software is what drives the County’s paging system over VOIP phones covering all buildings except the Landfill.

The current support ended October, 2011 so if the County purchases two years now the County does not have to buy again this year.

ITEM No.	DESCRIPTION	LIST	DISCOUNT	TOTAL
IPTA-M1Y-A	1 Year Maintenance - Per End Point License - 50 License Tier	\$8.75	\$8.50	\$425.00
IPTA-M2Y-A	2 Year Maintenance - Per End Point License - 50 License Tier	\$17.50	\$15.75	\$787.50
IPTA-M3Y-A	3 Year Maintenance - Per End Point License - 50 License Tier	\$26.25	\$22.31	\$1,115.50

15. Burlington City Attorney Steve Smith met with the Board regarding the use of the courtroom for Municipal Court in the evenings beginning at 5:00 p.m. and lasting until approximately 7:00 p.m. Smith stated that Burlington City has run out of room since the city contracted with all the other cities in the County to handle city courts. James Campbell and Police Chief Doug Jones were also present. By County Policy, the District Court Clerk schedules the courtroom. The Board agreed.
16. The Board discussed implementing an Early Retirement Program. The Board directed the committee go back and work on a recommendation with County Attorney Doug Witteman.
17. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for March 19, 2012 through March 30, 2012.
18. Item 95-9; Hotaling completed and emailed the agenda to committee members for the Coffey County Strategic Planning Committee meeting to be held on April 4, at 12 noon at the Coffey County Hospital.
19. Item 97-7; Hotaling finalized SEK Day Trips magazine ads with the Chamber of Commerce Executive Director and attended the Coffey County Chamber of Commerce “After Hours” event at the Rock Creek Country Club on Thursday, March 29.

20. Item 05-3; Hotaling reviewed a business loan application to the SEK Prosperity Foundation by an Independence business. The loan for \$12,000 was approved by the Board of Directors on Monday, March 19. Hotaling attended the SEK Prosperity Foundation Board of Directors meeting in Chanute on Wednesday, March 28. The Board reviewed applications from businesses wanting to participate in a business coaching pilot program. Six businesses including one from Coffey County were selected to participate in the program.
21. Item 08-1; Hotaling mailed the Small Business Development Center (SBDC) consultant's schedule for April, May & June to the county banks, city halls and delivered to the Coffey County Library Administrative Office in Burlington for distribution to all Coffey County Libraries.
22. Hotaling obtained information on Floyd H. Robinson signs for Coffey County from the Kansas Department of Transportation (KDOT). Hotaling provided a memo to the County Commission outlining cost, and time frame for getting the signs erected on north and south 75 Highway in Coffey County.
23. Hotaling mailed out easement renewal information for sign easement for a sign located on 75 Highway one mile south of K-58 Highway.
24. Hotaling participated in Heartland Center for Leadership Development webinar entitled, "Strategies to Recruit Alumni and Young Families to Your Community."
25. Hotaling mailed a local business prospect information on the SEK Prosperity Foundation.
26. Robrahn moved to enter into Executive Session for 10 minutes at 10:27 a.m., to include each of the Commissioners, the Emergency Management Coordinator and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
27. The Board resumed regular session at 10:37 a.m.
28. Rowley moved to enter into Executive Session for 10 minutes at 10:39 a.m., to include each of the Commissioners, the Emergency Management Coordinator and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
29. The Board resumed regular session at 10:49 a.m.
30. The Board will question and sign warrants and vouchers for the month of April 2012 on Thursday, April 26th, 2012, at 8:30 a.m.
31. Robrahn gave a legislative update to the Board.
32. Robrahn adjourned the meeting at 11:11 a.m.

Correspondence

1. Hawver's Capitol Report – March 26, 27, 28, 29, 30, 2012
2. KAC – Legislative Alert – Budget Discussion – March 26, 2012
3. City of Lebo – Notice of Hearing on April 18, 2012
4. Senator Jeff Longbine – Statehouse News – March 31, 2012
5. KAC – Legislative Update No. 12 – March 30, 2012
6. Whitney Damron – Property Taxes – March 30, 2012
7. KAC – Legislative Alert – Machinery/Equipment Property Tax Exemption – March 28, 2012
8. SOS – Fundraiser on March 30, 2012
9. City of LeRoy – 2011 Accounting of Park & Rec Funds – March 29, 2012
10. The Kiplinger Letter – March 23, 2012
11. KAC – Legislative Alert – Mental Health Funding in Budget Discussion – March 27, 2012

Minutes, April 2, 2012

Signed:

Attest:

Chairman

County Clerk